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SE245

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EN Telephone Answering Machine

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 **Warning**

Use only rechargeable batteries.

Charge the handset for 24 hours before use.

**PHILIPS**



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# 1 Important

Take time to read this user manual before you use your telephone. It contains important information and notes regarding operating your telephone.

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## 1.1 Power requirements

- This product requires an electrical supply of 220–240 volts, alternating monophased power, excluding IT installations defined in standard EN 60-950. In case of power failure, the communication can be lost.
- The electrical network is classified as hazardous according to criteria in the standard EN 60-950. The only way to power down this product is to unplug the power supply unit from the electrical outlet. Ensure the electrical outlet is located close to the apparatus and is always easily accessible.
- The voltage on the network is classified as TNV-3 (Telecommunication Network Voltages), as defined in the standard EN 60-950.

### **Warning**

- This equipment is not designed to make emergency calls in the event of a power failure. An alternative has to be made available to allow emergency calls.
- High voltage. Never open the product or attempt any repair.
- Keep the product away from liquid.
- Never use any battery type other than the one supplied. There is a risk of explosion if the batteries are replaced by an incorrect type.
- When the phone is ringing avoid holding the earpiece too close to your ear as it may damage your hearing.
- Do not use the product in places where there are explosive hazards.

- Do not let small metal objects come into contact with the product. This can deteriorate audio quality and damage the product.
- Handsfree activation could suddenly increase the volume in the earpiece to a very high level : make sure the handset is not too close to your ear.
- Refer also to the Cautions in chapters and subchapter sections.

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## 1.2 Conformity

Hereby, Philips Consumer Electronics, declares that this SE245x is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.

The declaration of conformity is available at :  
[www.p4c.philips.com](http://www.p4c.philips.com).

This product can only be connected to the analogue telephone networks of the countries mentioned on the packaging.

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## 1.3 Using GAP standard compliance

The GAP standard guarantees that all DECT GAP handsets and base stations comply with a minimum operating standard irrespective of their make. Your handset and base station are GAP compliant, which means the minimum guaranteed functions are : register a handset, take the line, receive a call and dial.

The advanced features may not be available if you use another handset than a SE240/245 with your base station. To register and use your SE240/245 handset with a GAP standard base station of a different make, first follow the procedure described in the manufacturer's instructions, then follow the procedure described on page 36.

To register a handset of another make to the SE240/245 base station, place the base station into registration mode, then follow the procedure in the manufacturer's instructions.

## 1.4 Recycling and disposal

### Disposal instructions for old products

The WEEE directive (Waste Electrical and Electronic Equipment; 2002/96/EC) has been put in place to ensure that products are recycled using best available treatment, recovery and recycling techniques to ensure human health and high environmental protection.

Your product is designed and manufactured with high quality materials and components, which can be recycled and reused. Do not dispose of your old product in your general household waste bin.

Inform yourself about the local separate collection system for electrical and electronic products marked by this symbol :



Use one of the following disposal options :

- 1 Dispose of the complete product (including its cables, plugs and accessories) in the designated WEEE collection facilities.
- 2 If you purchase a replacement product, hand your complete old product back to the retailer. He should accept it as required by the WEEE directive.

### Disposal instructions for batteries



Batteries should not be disposed of with general household waste.

### Packaging information

Philips has marked the packaging with standard symbols designed to promote the recycling and appropriate disposal of your eventual waste.



A financial contribution has been paid to the associated national recovery and recycling system.





The labelled packaging material is recyclable.

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### **1.5 Electric, Magnetic and Electromagnetic Fields (“EMF”)**

- Philips Royal Electronics manufactures and sells many consumer oriented products which usually, as with any electronic apparatus, have the ability to emit and receive electro magnetic signals.
- One of Philips’ leading Business Principles is to take all necessary health and safety precautions for our products, to comply with all applicable legal requirements and to stay well within the EMF standards applicable at the time of producing the products.
- Philips is committed to develop, produce and market products that cause no adverse health effects.
- Philips confirms that if its products are handled properly for their intended use, they are safe to use according to scientific evidence available today.
- Philips plays an active role in the development of international EMF and safety standards, enabling Philips to anticipate further developments in standardization for early integration in its products.

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## 2 Your SE245 Digital Cordless Telephone

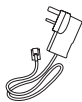
Congratulations on your purchase and welcome to Philips!  
To fully benefit from the support that Philips offers,  
register your product at [www.philips.com/welcome](http://www.philips.com/welcome).

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### 2.1 What's in the box?



SE245 handset



Power  
adaptor



Battery door



Line cord\*



2x AAA  
rechargeable  
batteries



SE245 base



User manual



Quick start guide



Warranty  
information

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### 2.2 What you will also need

- For the call log to function, subscribe to your network's Caller Line Identification service.
- For voicemail to function, subscribe to your network's voicemail service.

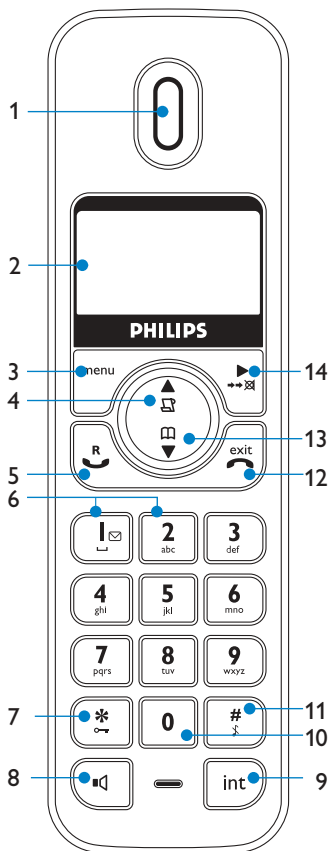
#### Note

\*The line adaptor may not be attached to the line cord. If this is the case, please connect the line cord to the line adaptor before plugging it into the line socket.

#### Warning

Always use the cables and batteries supplied.

## 2.3 Overview of the handset



### 1 Earpiece

### 2 Display

See page 11 for an overview of the display icons.

### 3 Menu key

Enter the main menu.

Select the option displayed on screen.

Confirm a menu option – **OK** is displayed on screen.

### 4 Call log/Scroll up/ Volume up

Open the calls log.

Scroll up through lists and settings.

Increase the earpiece volume.

### 5 Talk/Recall

Make or answer a call.

Use recall (R) functions.

### 6 One-touch dialling keys

Press and hold for one-touch dialling of pre-set numbers.

### 7 \*/Keypad lock

Press and hold to lock/unlock the keypad.

During a call, press and hold to switch from pulse dialling to tone dialling.

Dial a star.

## 8 Loudspeaker key

Activate and deactivate the loudspeaker during a call.

### Warning

Handsfree activation can suddenly increase the volume in the earpiece to a very high level. Make sure the handset is not too close to your ear.

## 9 Intercom (at least 2 handsets needed)

In standby mode, use to make an internal call.

During a call, use to transfer an external call to another handset.

## 10 0 key

In standby, press and hold to switch between handset name and date/time display.

## 11 #/Ringer off/Pause

Press and hold to switch handset ringer on or off.

When dialling or storing a number, press and hold to enter a pause (P).

Dial a #, displayed as .

## 12 End/Exit/Handset on-off

End a call.

When in a menu, go back to standby mode.

Press and hold to switch handset off (when in standby) or on.

## 13 Phonebook/Scroll down/Volume down

Open the phonebook.

Scroll down through lists and menus.

Decrease the earpiece volume.

## 14 Redial/Scroll right/Clear/Mute

Open the redial list.

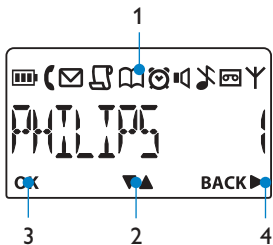
Scroll to the right.

Delete characters on screen when entering names and numbers.










Mute/unmute the microphone during a call.

Go back to previous menu level – **BACK** displayed on screen.


## 2.4 Handset display



### 1 Status icons

-  Battery status
-  On when the line is in use.  
Flashes when there is an incoming call.
-  Flashes when you have new voicemail messages.  
Off when you have no voicemail messages.
-  On when you have missed calls and new number(s) in the call log.
-  Phonebook is open.
-  The alarm clock has been set.
-  Handsfree mode is on.
-  Handset ringer is off.
-  Answering machine on.  
Off when answering machine is off.  
Flashes when you have new messages.



Flashes fast when the memory is full.

-  Steady when the handset is registered and within range of the base.  
Flashes when the handset is out of range or searching for base.

### Tip

In standby, press and hold **0** to switch between the handset name and date and time display.


### 2 displayed

Press  or  to scroll through the options in a menu, to open the phonebook or call list when in standby.

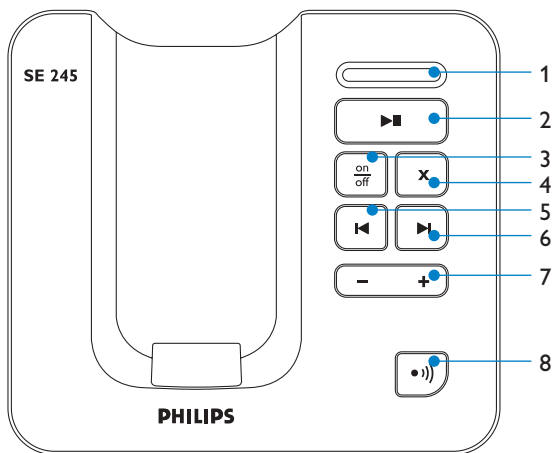
### 3 **OK** displayed.

Press the  key to select and validate a setting.

### 4 **BACK** displayed.

Press the  to go back to the previous menu option, to cancel an action or to delete a character.



## 2.5 Overview of the base



- | 1 | <b>LED</b>                        | <i>Status</i>           | <i>Action</i>         |
|---|-----------------------------------|-------------------------|-----------------------|
|   |                                   | On                      | Answering machine on  |
|   |                                   | Off                     | Answering machine off |
|   |                                   | Long then short flashes | New message(s)        |
|   |                                   | Flashes evenly          | Recording             |
|   |                                   | Flashes quickly         | Memory Full           |
| 2 | <b>Play/Stop</b>                  |                         |                       |
| 3 | <b>Answering machine On/Off</b>   |                         |                       |
| 4 | <b>Delete</b>                     |                         |                       |
| 5 | <b>Skip back</b>                  |                         |                       |
| 6 | <b>Skip forward</b>               |                         |                       |
| 7 | <b>Speaker volume up/down</b>     |                         |                       |
| 8 | <b>Paging key</b> (see next page) |                         |                       |

## 8 Paging key

Paging is a useful way of finding lost handsets.

- 1 Press  on the base.  
*All handsets ring.*
- 2 Press  again to cancel the paging call or press any key on the handset to stop the paging call.







## Standby mode

If you do not press any button on the handset for 15 seconds the display will automatically return to standby. It will also return to standby when the handset is placed on the base or charger.

---

## 2.6 Menu navigation

The basic steps of navigating through the menu and on-screen options.

- 1 From the standby screen, press .  
*The main menu is opened.*
- 2 Use the  and  keys to scroll through the menu.
- 3 Soft key options **OK** and **BACK** are displayed.  
Press  to select **OK** and open a sub-menu or validate an option.  
Press  to select **BACK** and go back to previous menu level, correct a character or cancel an action.
- 4 Press  to return to standby.

---

## 3 Getting started

---

### 3.1 Position the base

Place the base within reach of the telephone line and electricity sockets.

#### \* Tip

The position in which you place the base can have an effect on the range and performance of your product. Avoid placing the base too close to large metal objects such as filing cabinets, radiators or electrical appliances. This can impair the range and sound quality. Buildings with thick internal and external walls may impair transmission of signals to and from the base.

---

### 3.2 Connect the base

#### ⚠ Warning

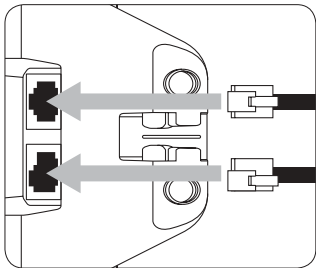
- Make sure you connect the power adaptor and telephone line cord correctly as incorrect connection could damage the product.

- Always use the telephone line cord supplied with the unit. Otherwise you may not get a dial tone.

#### ⓘ Note

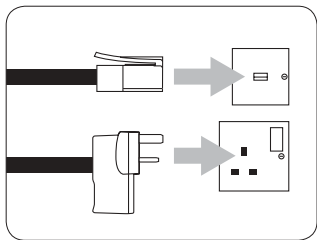
In some countries the line adaptor may not be attached to the line cord. If this is the case, please connect the line cord to the line adaptor before plugging it into the line socket.

- 1 Plug the line cord and the power cable into the sockets at the back of the base.

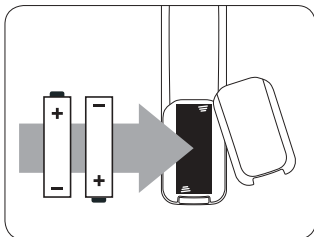




- 2 Plug the other ends of the line cord and power cable into the telephone socket and mains power socket.



- 1 Slide off the battery door (if fitted).
- 2 Insert the batteries as indicated and slide the door back on.



### 3.3 Install and charge the handset batteries






#### **Warning**

- The handset must be charged for at least 24 hours before using it for the first time.
- Never use any battery type other than the one supplied. There is a risk of explosion if the batteries are replaced by an incorrect type.

Your SE245 is supplied with two rechargeable batteries.


- 3 Place the handset face up on the base to charge. A beep confirms the handset is placed correctly and charging will begin.
- 4 When there is enough power in the batteries, the handset will automatically register with the base. The standby screen is displayed. Or if the display shows *WELCOME*: you must select your country. See next page.

## If you need to select your country

- Press .  
*The country name is shown on the display.*
- Press  or  to select your country then press .  
*The screen language and other important settings are set for the country selected.*
- Press  to go back to the previous screen.

### Note

- If you receive a call before the country is set, you can take the call. When the call is ended the display returns to the original screen ready for you to set the country. Caller Identification will not work until the country has been selected.
- If you make a mistake when choosing your country, please refer to 'Country setting', on page 39.

- 5 Leave the handset until the batteries are fully charged (at least 24 hours).  
*The handset batteries are fully charged when the charging animation stops and the  (battery charged) icon is displayed.*

### Warning

If you insert alkaline batteries instead of the NiMH batteries **WARNING BATT** will appear on the display. Replace immediately with the batteries supplied.

---

## 3.4 Using multipacks

If you have purchased a multipack you will have additional handsets, chargers, power adaptors and AAA rechargeable batteries.

- 1 Plug the chargers into a power socket.
- 2 Install the batteries supplied into the other handsets.
- 3 Place the handsets on the chargers to fully charge the batteries for at least 24 hours.

---

## 4 Using your SE245

---

### 4.1 Calls



---

#### 4.1.1 Make a call

- 1 Press .
- 2 Dial the telephone number.



---

#### 4.1.2 Pre-dial

- 1 Enter the phone number (maximum 24 digits).  
If you make a mistake press .
- 2 Press  to dial the phone number entered.





---

#### 4.1.3 Dial one-touch numbers 1 and 2



- 1 Press and hold  or  until the number is displayed and dialed.  
*If no number is stored, you hear a beep.*

---

#### 4.1.4 Call from the phonebook

- 1 Press .  
*The first entry in the phonebook is displayed.*
- 2 Scroll  or  to the entry you want.
- 3 Press  to dial the number.

#### Tip


Instead of scrolling to browse the phonebook entries, press the numeric key corresponding to the first letter of the entry you wish to locate. For example, pressing  will show the entries starting with A. Pressing  again will show the entries starting with B, etc...

---

#### 4.1.5 Call waiting

If you have subscribed to Call Waiting service, the earpiece will emit a beep tone to inform you that there is a second incoming call. The number or name of the second caller will also be displayed if you have subscribed to Caller Line

Identification service (CLI). Please contact your network provider for more information on this service.

To answer the second call, press .

---

#### 4.1.6 Call from the call log

**1** Press .

*The first entry in the call log is displayed.*

**2** Scroll  or  to the entry you want.




**3** Press  to dial the number.

#### **Note**

You need to subscribe to your network's Caller Line Identification service to be able to see the caller's number in the call log. See 'Call log' on page 25 for more details.

---


#### 4.1.7 Answer a call

**1** The phone rings and  flashes in the display. Press  or press  to answer the call via the loudspeaker.

#### **Warning**

When the phone is ringing, avoid holding the earpiece too close to your ear as it may damage your hearing. Handsfree activation can suddenly increase the volume in the earpiece to a very high level. Make sure the handset is not too close to your ear.

#### **Tip**



If Auto pick-up mode is on (see page 32), simply lift up the handset from its base to answer the call. The default setting is off, in which case you will need to press  to answer a call.

#### **Note**

An incoming call has priority over other events. Whenever there is an incoming call, other status in progress such as phone setting, menu navigation, etc. will be aborted.

---

#### 4.1.8 Adjust volume



**1** During a call, press  or  to adjust the earpiece or loudspeaker volume.

*The volume level is shown in the handset display.*

---


#### 4.1.9 Mute

Mute the microphone so that you can talk to someone else in the room without your caller hearing you.

- 1 During a call, press .  
*The microphone is muted.*
- 2 Press  again to turn the microphone back on.

---

#### 4.1.10 End a call



- 1 Press .  
*The call duration is displayed on the handset screen for about 5 seconds.*

#### \* Tip

If Auto hang-up mode is on (see page 32), simply replace the handset on the base to end the call. The default setting is on.

---

#### 4.2 Switch handset on/off

- 1 Press and hold  until the handset switches off.
- 2 Press and hold  again to switch the handset back on.




---

#### 4.3 Intercom

This feature is only available when there are at least two registered handsets. It allows you to make internal calls, transfer external calls from one handset to another and use the conference option.

---

##### 4.3.1 Call another handset




- 1 Press .
  - If you have two handsets, the other handset is called automatically.
  - If more than two handsets are registered to the base, their numbers are displayed, e.g. INT 2345\*. Enter the number of the handset you want to call, or press  to ring all handsets.
- 2 Press  to hang up.

#### ⓘ Note


If the handset does not belong to the SE240/SE245 range, this function may not be available.

---

### 4.3.2 Transfer an external call to another handset


- 1 During an external call, press .  
*Your caller is put on hold.*
- 2 Enter the number of the handset you want to call.  
*If there are only two handsets, the other handset is called automatically.*
- 3 When the other handset answers, announce the caller then press  to transfer the call.  
If the other handset does not answer, press  to talk to your caller again.

#### **Note**




Before transferring the call, the user is able to switch between both internal and external calls by the  key.

---

### 4.3.3 Three-party conference call


- 1 During an external call, press .  
*Your caller is put on hold.*
- 2 Enter the number of the handset you want to call.


*If there are only two handsets, the other handset is called automatically.*

- 3 When the other handset answers announce the call then press and hold  to connect both calls.  
If the other handset does not answer, press  to talk to your caller again.
- 4 Press  to hang up.

---

## 4.4 Voicemail

If you have subscribed to your network's voicemail service (if available) your SE245 displays  when you have new messages.

Depending on your country and network services, the voicemail number may be pre-stored in your handset for one-touch dialling using the  button.


#### **Note**

The voicemail number is pre-stored only if the country where the phone was purchased offers a voicemail service.



If the voicemail number is not pre-stored you can add a number, or overwrite the existing stored number. See 'Store a phonebook entry as a one touch number', on page 24.

---



#### 4.4.1 Dial your network voicemail service

- 1 Press and hold .  
*The number is displayed and dialled. Follow the voice prompts to play, save and delete your messages.*

**Or**

If the  icon is displayed, press  to dial the voicemail number.

#### **Note**

You can turn off the  icon. When viewing the calls log, press and hold .

---

## 5 Phonebook

The SE245 handset phonebook can store up to 100 names and numbers.


#### **Note**


Numbers can be up to 24 digits long and names up to 12 characters long. Entries are stored in alphabetical order.

---



### 5.1 View and dial phonebook entries

#### **Note**

The first time  is pressed, the display shows the name of any pre-stored one-touch network service numbers, if available, e.g. VOICEMAIL.

- 1 Press .  
*Display shows the first entry.*
- 2 Scroll  or  to the entry you want.

**Or**







To search alphabetically, press  then press the key with the first letter of the name, e.g. if the name begins with N, press  twice.

The display shows the first entry beginning with N. If required, scroll to the exact entry.


- 3 Press  to dial the entry displayed.

---

## 5.2 Store an entry

- 1 Press .  
*PHONEBOOK is displayed.*
- 2 Press .  
*NEW ENTRY is displayed.*
- 3 Press .  
*ENTER NAME is displayed.*
- 4 Enter a name and press .
- 5 Enter a number. Press  to save.
- 5 Press  to return to standby.

### Note





Cancel storing an entry by pressing  at any time during the process.



---

## 5.3 Entering names

Use the alphanumeric keypad to enter names in the phonebook. See '5.4 Character map'.

For instance to enter the name 'Paul'.



- P Press  once.  
R Press  once.  
U Press  twice.  
L Press  three times.

To enter a space, press .  
Press  to delete a character or press and hold  to delete all characters.

---

## 5.4 Character map

Use the keypad to enter names and characters.


	Space	1	-	<	>	*
	A	B	C	2		
	D	E	F	3		
	G	H	I	4		
	J	K	L	5		
	M	N	O	6		
	P	Q	R	S	7	
	T	U	V	8	?	
	W	X	Y	Z	9	
	0	..	/	)		



---








## 5.5 Enter a pause

If your SE245 is connected to a switchboard, you may need to enter a pause in a stored number. This gives the switchboard time to get an outside line. A pause is normally stored after the switchboard access code (e.g. 9).

- 1 When storing a number, press and hold  until the display shows *P*. Then continue storing the number.








---

## 5.6 View an entry

- 1 Press  twice.
- 2 Scroll  to *LIST ENTRY* and press .
- 3 Enter the first letter of the name to search alphabetically then scroll  or  to the exact entry.
- 4 Press  to display the number.
- 5 Press  to return to standby.









---

## 5.7 Edit an entry

- 1 Press .
- 2 Scroll to the entry you want to edit and press . *EDIT ENTRY* is displayed. Press  key again.
- 3 Edit the name and press  to confirm. Use  to delete characters.
- 4 Edit the number and press  to confirm.
- 5 Press  to return to standby.

---



## 5.8 Delete an entry

- 1 Press .
- 2 Scroll  or  to the entry you want to delete and press .
- 3 Scroll  to *DELETE ENTRY* and press .
- 4 Display shows *CONFIRM?*. Press .
- 5 Press  to return to standby.

---

## 5.9 Delete all entries

- 1 Press  twice.
- 2 Scroll  to *DELETE ALL* and press .
- 3 Display shows *CONFIRM?*.

Press  to confirm or  to return to standby.

---

## 5.10 One-touch keys




The  or  keys have pre-stored phone numbers for one-touch dialling.

### Note

The pre-stored numbers usually give you access to services offered by your network, but this depends on your country and network. You can set the one touch keys to dial numbers stored in your handset phonebook.







---

### 5.10.1 Dial a one-touch number







- 1 Press and hold  or . *The number is displayed and dialled.*
- 2 Press  to cancel the dialling and return to standby.

---

### 5.10.2 Store a phonebook entry as a one touch number (direct memory)







- 1 Press  twice.
- 2 Scroll  to *DIRECT MEM* and press .
- 3 Press  or  to select *KEY 1* or *KEY 2* and press .

*The current entry, if any, is displayed.*





- 4 Press  again to open the options menu.
- 5 Press  to *ADD* an entry from the phonebook.
- 6 Scroll  or  to the entry you want. Press  to confirm or  to return to standby.

---

### 5.10.3 Delete a one touch number

- 1 Press  twice.
- 2 Scroll  to *DIRECT MEM* and press .
- 3 Press  or  to select *KEY 1* or *KEY 2* and press .

*The current entry is displayed.*

- 4 Press  again to open the options menu.
- 5 Press  to select *DELETE* and press .
- 6 Display shows *CONFIRM?*. Press  to confirm. *NO ENTRY is displayed.*

---

## 6 Caller ID and Call log

If you have subscribed to Caller Line Identification (CLI), and provided the identity of the caller is not withheld, the number of the caller will be displayed together with the date & time of the call (if provided by the network).

### Note

- If the caller's number is stored in your phonebook along with a name, the name will also be displayed.
- Information about incoming calls will vary by country and network operator. Some operators may charge a subscription for their Caller Line Identification service.

---


### 6.1 Call log

The call log contains details of missed and received call. Details may include the date and time of the call, depending on your

network provider. Entries are displayed in chronological order with the most recent call at the top of the list.








### **Note**

- The call log holds details of up to 20 calls.
- When the call log is full, a new call replaces the oldest in the list.
- If you receive more than one call from the same number, only the most recent call is kept in the call log.


When you have missed calls (incoming calls that you haven't answered) the  icon will be displayed in the display on all handsets registered to the base. If one handset is used to view the calls log, the icon on the other handsets continue to flash (multipack users only).

---

## 6.1.1 View the call log





- 1 Press .  
*The most recent number – or name if stored in the phonebook – is displayed. New calls are marked with the  icon flashing.*
- 2 Scroll  or  through the calls log.  
*At the end of the log, you will hear a beep.*  
If the number has more than 12 digits, press  to see the rest of the number. Press  again to see the date and time of the call.
- 3 Press  to return to standby.

### **Note**

The  icon stops flashing once all new calls have been viewed.

---

## 6.1.2 Dial from the call log

- 1 Press  to open the calls log.
- 2 Scroll  or  to the entry you want.
- 3 Press  to dial.

---

### 6.1.3 Save a number from the call log to the phonebook

- 1 Press . *The most recent call is displayed.*
- 2 Scroll or to the number you want to save and press .
- 3 *SAVE NUMBER* is displayed. Press .
- 4 Enter a name and press .
- 5 The number is displayed. If required, edit the number and press to save. *SAVED* is displayed.
- 6 Press to return to standby.

---

### 6.1.4 Delete a call log entry

- 1 Press . *The most recent call is displayed.*
- 2 Scroll or to the number you want.
- 3 Press then scroll to *DELETE* and press .
- 4 Display shows *CONFIRM?*. Press to confirm or to cancel and return to standby.

---

### 6.1.5 Delete entire call log

- 1 Press . *The most recent call is displayed.*
- 2 Press then scroll to *DELETE ALL* and press .
- 3 Display shows *CONFIRM?*. Press to confirm or to cancel and return to standby.

---

## 6.2 Redial

The SE245 lets you redial the last five numbers called. Numbers can be up to 24 digits long.









---

### 6.2.1 Redial the last number

- 1 Press . *The last number dialled is displayed.*
- 2 Use and to scroll through the list.
- 3 Press to dial the number or to return to standby.









---

### 6.2.2 Copy a redial number to the phonebook

- 1 Press , scroll  or  to the entry you want to copy and press .
- 2 Display shows *SAVE NUMBER*. Press .
- 3 Enter a name and press .
- 4 Edit the number if required and press . *SAVED is displayed.*
- 5 Press  to return to standby.







---

### 6.2.3 Delete a redial list entry

- 1 Press , scroll  or  to the entry you want to delete and press .
- 2 Scroll  to *DELETE* and press .
- 3 Display shows *CONFIRM?*. Press  to confirm, then press  to return to standby.

---

### 6.2.4 Delete entire redial list

- 1 Press  then press  and scroll  to *DELETE ALL* then press .
- 2 Display shows *CONFIRM?*. Press  to confirm. *EMPTY is displayed.*
- 3 Press  to return to standby.

---








## 7 Clock & Alarm

If you subscribe to your network's Caller Identification service, the time on your SE245 may be set automatically each time you receive a call, depending on your network provider.

You can also set or adjust the time using the Clock & Alarm menu.


---

### 7.1 Set date and time

- 1 Press , scroll  to *CLOCK/ALARM* and press .
- 2 Press . Enter the date in the format DD-MM e.g. 04 08 for 4 August and press .
- 3 Enter the time using the 24 hour format HH – MM, e.g. 14 45 for 2.45pm and press  to confirm.
- 4 Press  to return to standby.













### Tip

Press  to cancel at any time.

---



### 7.2 Set alarm

- 1 Press , scroll  to *CLOCK/ALARM* and press .
- 2 Scroll  to *SET ALARM* and press .
- 3 Scroll  or  to *OFF*, *ON ONCE* or *ON DAILY* and press .
- 4 If you select *ON ONCE* or *ON DAILY*, enter the time using the 24 hour format HH – MM, e.g. 14 45 for 2.45pm and press .
- 5 Press  to return to standby.

When the alarm goes off, press any key to stop the ring.











### Note

- Once the alarm is set to on, the  icon is displayed.
- The alarm will ring at the medium level. *ALARM ON* and the  will flash on the display.

---

### 7.3 Set alarm ringer melody

There are three alarm ringer melodies.

- 1 Press , scroll  to *CLOCK/ALARM* and press .
- 2 Scroll  to *ALARM TONE* and press .  
*Melodies are played.*
- 3 Scroll  or  to *MELODY 1, 2 or 3* and press .

---

## 8 Personal settings

---

### 8.1 Handset tones

#### **Warning**

When the phone is ringing, avoid holding the earpiece too close to your ear as it may damage your hearing.










---

#### 8.1.1 Ring volume

Choose from : Ringer Off, Low, Medium, High and Boost.

#### **Note**

The default setting is High.











- 1 Press , scroll  to *PERSONAL SET* and press .  
*HANDSET TONE is displayed.*
- 2 Press .
- 3 Press .  
*The current volume is played.*
- 4 Press  or  to adjust the ringer volume level and press  to save the setting.
- 5 Press  to return to standby.



---

### 8.1.2 Ringer melody

Choose from 10 ringer melodies.








- 1 Press , scroll  to **PERSONAL SET** and press .  
*HANDSET TONE is displayed.*
- 2 Press , scroll  to **RING MELODY** and press .  
*Currently melody is played.*
- 3 Press  or  to select the ringer melody.  
*A sample of the ringer melody is played.*
- 4 Press  to save the setting.
- 5 Press  to return to standby.

---

### 8.1.3 Key tones on/off

When you press a key on the handset you hear a beep. You can switch these beeps on or off.











- 1 Press , scroll  to **PERSONAL SET** and press .  
*HANDSET TONE is displayed.*

- 2 Press , scroll  to **KEYTONE** and press .
- 3 Scroll  or  to select **ON** or **OFF** and press  to confirm.
- 4 Press  to return to standby.

---

### 8.1.4 First ring









Your SE245 will automatically detect the Caller Identification (subscription dependent). Your phone will not ring until this information is displayed. If you wish to hear the ring before the Caller Identification is displayed you can manually set **FIRST RING** to **ON**.

- 1 Press , scroll  to **PERSONAL SET** and press .  
*HANDSET TONE is displayed.*
- 2 Press , scroll  to **FIRST RING** and press .
- 3 Scroll  or  to select **ON** or **OFF** and press  to confirm.
- 4 Press  to return to standby.

---


## 8.2 Handset name

Personalise your handset, for example, with a name or location – Peter or Bedroom.







- 1 Press , scroll  to **PERSONAL SET** and press .
- 2 Scroll  to **HANDSET NAME** and press .  
*The current name is displayed.*
- 3 Press  to delete the current name.
- 4 Enter the name you want – maximum 10 characters and press  to save.
- 5 Press  to return to standby.

---

## 8.3 Auto pick-up


When auto pick-up is switched on, you can answer a call just by lifting the handset off the base or charger. If switched off, you have to press  to answer a call. The default setting is Off.










- 1 Press , scroll  to **PERSONAL SET** and press .

- 2 Scroll  to **AUTO PICK UP** and press .
- 3 Scroll  or  to select **ON** or **OFF** and press  to confirm.
- 4 Press  to return to standby.

---










## 8.4 Auto hang-up

When auto hang-up is switched on, you can end a call just by replacing the handset on the base or charger. If switched off, you have to press  to hang up. The default setting is On.

- 1 Press , scroll  to **PERSONAL SET** and press .
- 2 Scroll  to **AUTO HANG-UP** and press .
- 3 Scroll  or  to select **ON** or **OFF** and press .
- 4 Press  to return to standby.

---



## 8.5 Display language

- 1 Press , scroll  to *PERSONAL SET* and press .
- 2 Scroll  to *LANGUAGE* and press .
- 3 Scroll  or  to select the language you want and press  to confirm.
- 4 Press  to return to standby.

---

## 8.6 Keypad lock

Prevent accidental dialling while carrying the handset by locking the keypad.

- 1 Press and hold .  
*The display shows KEYS LOCKED.*
- 2 To unlock the handset, press and hold  again.

### Note

While the keypad is locked, you can answer incoming calls as normal.

---

## 9 Advanced settings









---

### 9.1 Recall time

This setting is useful to access certain network and PABX/switchboard services. The default SE245 recall time is suitable for your country and network operator. It is unlikely that you should need to change this setting unless advised to do so.

### Note










The use of your SE245 cannot be guaranteed on all PABX.

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 *RECALL TIME* is displayed. Press .
- 3 Scroll  or  to select the setting you want, *SHORT, MEDIUM* or *LONG* and press  to confirm.
- 4 Press  to return to standby.

---

## 9.2 Dial mode

The default SE245 dialling mode is suitable for your country and network. It is unlikely that you should need to change this setting unless advised to do so.

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll  to *DIAL MODE* and press .
- 3 Scroll  or  to select *TONE* or *PULSE* and press  to confirm.
- 4 Press  to return to standby.

---

## 9.3 Call barring

Prevent certain numbers from being dialled from your SE245. Store up to four specific numbers, each up to 4 digits – for example, international or local prefixes.











Bypass call barring by switching the setting Off or On.

## Note

If you switch Call barring on, *BARR MODE ON* will be displayed on your screen in standby mode.

---








### 9.3.1 Switch call barring on/off

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll  to *CALL BARRING* and press .
- 3 Enter the master PIN (default setting 0000) and press .
- 4 *MODE* is displayed. Press .
- 5 Scroll  or  to select *ON* or *OFF* and press  to confirm. You can now set the number (see below).

---


### 9.3.2 Set a number to be barred

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll  to *CALL BARRING* and press .

- 3 Enter the master PIN (default setting 0000) and press .
- 4 Scroll  to *NUMBER* and press .  
*NUMBER 1 is displayed.*
- 5 You can scroll  to the next number, if needed.
- 6 Press  and enter the digits you want to bar. Press  to confirm
- 7 Press  to return to standby.

---







## 9.4 Baby call

When activated, this feature allows you to dial a number by pressing any key on your handset (except ). This feature is very useful for access to emergency services.

---

### 9.4.1 Switch baby call on or off

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll  to *BABY CALL* and press .

- 3 Enter the master PIN (default setting 0000) and press .
- 4 *MODE* is displayed. Press .
- 5 Scroll  or  to select *ON* or *OFF* and press  to confirm.
- 6 Press  to return to standby.

### Note








If you switch Baby Call on, *BABY CALL ON* will be displayed on your screen in standby mode.



To switch Baby call off again :

- 1 Press .
- 2 *OFFF* is displayed. Press  to confirm.

---


### 9.4.2 Set the baby call number

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll down to *BABY CALL* and press .
- 3 Enter the master PIN (default setting 0000) and press .
- 4 Scroll  to *NUMBER* and press .

- 5 Enter the number.  
Press  to confirm.
- 6 Press  to return to standby.

---

### 9.4.3 Dial a baby call number

- 1 When a baby call number has been stored and the baby call setting switched on, press any key (except ) on the keypad to dial the number.

#### Note

When baby call is switched on, you can still answer any incoming call as normal.

---

## 9.5 Registration

Up to 5 handsets can be registered to one base station. Additional handsets must be registered to the base before you can use them.

#### Notes


- The instructions described below apply specifically to your Philips SE245 handset.

If you wish to register another manufacturer's handset, the instructions may vary. In this case, please refer to the manufacturer of the additional handset.


- The Master PIN is required before you can register or unregister handsets. The default PIN is 0000.






---






### 9.5.1 Register a handset

- 1 At the base, press and hold  for about 3 seconds.  
*The base station emits a beep when it is ready to accept registration.*

#### Note

The base is able to accept registration from a handset within 90 seconds. If  is pressed, registration is cancelled.










- 2 At the handset, press  and scroll  to **ADVANCED SET** and press .
- 3 Scroll  to **REGISTRATION** and press .

- 4 If necessary, scroll  `REGIST. BASE` and press .
- 5 Enter the number of the base on which you wish to register your handset. If you have only 1 base station, press . If you have 2 base stations, press  or , etc.  
*The display shows SEARCHING.*  
*When the handset registers with the base, it is assigned the next available handset number (shown in the handset display).*

---










## 9.5.2 Select a base

You can register your SE245 handset with up to 4 bases. Once registered, you can switch between bases, for example, bases at home and at work.

- 1 At the handset, press  and scroll  to `ADVANCED SET` and press .
- 2 Scroll  to `REGISTRATION` and press .
- 3 `SELECT BASE` is displayed. Press .  
*The available bases are displayed with number of the current base flashing.*
- 4 Scroll  or  to the base you want – 1, 2, 3 or 4 – and press .  
*When the base is found you hear a beep. If not found, the display shows UNREGISTERED.*

---









## 9.5.3 Unregister a handset

- 1 At the handset, press  and scroll  to `ADVANCED SET` and press .
- 2 Scroll  to `UNREGISTER` and press .
- 3 Enter the 4-digit master PIN and press .
- 4 Scroll  or  to the handset you want to unregister and press .  
*UNREGISTERED is displayed on the handset screen.*

---

## 9.6 PIN

The 4-digit master PIN is used when registering or unregistering a handset and when changing some settings on your SE245. The default setting is 0000. You can change this PIN for more security.

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll  to *PIN* and press .
- 3 Enter the current master PIN (default setting 0000) and press .
- 4 Enter the new PIN and press .
- 5 Press  to return to standby.

### Note

Make a note of your PIN. If you forget your PIN you will need to reset your handset.








---

## 9.7 Reset

This will reset your SE245 to its default settings.

### Note

Entries stored in the phonebook and new answering machine messages are retained.

- 1 Press , scroll  to *ADVANCED SET* and press .
  - 2 Scroll  to *RESET UNIT* and press .
  - 3 *CONFIRM?* is displayed. Press .
  - 4 Press  to return to standby.
- 

### 9.7.1 Default settings










Handset name	PHILIPS
Key tone	On
Auto pick up	Off
Auto hang up	On
Ringer melody	Ring 1
Ringer volume	Medium
Earpiece volume	3
Phonebook	Unchanged
Call log	Empty
Redial list	Empty
Master PIN	0000
Keypad lock	Off
Clock	00:00
Alarm	Off
Dial mode	Tone



Answer Machine	On
Answer Mode	Answer & Record
Outgoing message	Pre-defined
Ring delay	6
Remote Access	On
Handset screening	Off
Base screening	On

## 9.8 Auto prefix

You can set the SE245 to detect a dialling number and replace it with another number. You can enter up to a 5 digit number to be detected and replace it with a number of up to 10 digits.

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll  to *PREFIX* and press .
- 3 *DETECT DIGIT is displayed.* Press .
- 4 Enter the number you want to be detected (max.5) and press .
- 5 Scroll to *PREFIX NUM.* and press .
- 6 Enter the number you want it replaced with (max. 10) and press .

- 7 Press  to return to standby.










## 9.9 Country setting

If you move to another country you can set your phone to be compatible with the network settings of that country.

### Note

If you make a mistake during welcome mode country selection, you can also reset your country.

Depending on your country, this option may be displayed as *NOT AVAILABLE* or your country may not be displayed.

- 1 Press , scroll  to *ADVANCED SET* and press .
- 2 Scroll  to *SEL.* *COUNTRY* and press .
- 3 Enter the 4-digit master PIN and press .
- 4 Scroll  or  to display the required country and press  to confirm.





---




## 10 Using your answering machine

Your SE245 answering machine records unanswered calls when it is activated. It can store up to 59 messages within the maximum recording time of 12 minutes. Each message can be up to 3 minutes long. Your personal outgoing messages can be up to 1 minute long.

---

### 10.1 SE245 base answering machine control keys

-  Press to turn the answering machine on/off.
-  Play new messages  
Press and hold to play all stored messages.  
Press to stop playback.
-  Skip to the next message during message playback.
-  Replay current message  
Press twice to skip back to previous message.

-  Delete current message during message playback. Long press to delete all messages when TAM is in standby mode.
-  Increase speaker volume during message playback.
-  Decrease speaker volume during message playback.





---



### 10.2 Switch on/off

- 1** Press  scroll  to *ANSW MACHINE* and press .
- 2** Scroll  to *ANSW ON/OFF* and press .
- 3** Press  or  to display *ON* or *OFF* and press .

---

### 10.3 Play messages









- 1** Press  scroll  to *ANSW MACHINE* and press .
- 2** *PLAY* is displayed. Press  to play new messages.  
*The display shows the number of new messages. If there are no new messages, all stored messages are played.*

Press  to display the callers identification. Press  again to see the date and time of the call.

### **Note**

If you have not subscribed to the Caller Line Identification this option is not available.

This also applies for memo recordings.

- 3 During playback press  to display a list of options. Use the  and  keys to change the options :
  - *REPEAT* – press  to repeat current message
  - *NEXT MESSAGE* – press  to play next message
  - *PREV MESSAGE* – press  to play previous message
  - *DELETE* – press  to delete the current message.
  - *SAVE NUMBER* – press  to store the number, if available, in the phonebook.


### **Note**

If you have not subscribed to the Caller Line Identification this option is not available.

- 4 Press  to stop playback and return to standby.

---






## 10.4 Delete all messages


- 1 Press  scroll  to *ANSW MACHINE* and press .
- 2 Scroll  to *DELETE ALL* and press .
- 2 *CONFIRM?* is displayed. Press  to confirm.

---

## 10.5 Record a memo

You can record a memo which is stored on your answering machine and played back like a normal message.

- 1 Press  scroll  to *ANSW MACHINE* and press .
- 2 Scroll  to *RECORD MEMO* and press .  
*Display shows RECORDING.*

- 3 Speak your message.  
Press  to end recording.

---

## 10.6 Outgoing messages

This is the message your callers hear on the answering machine. There are two pre-recorded outgoing messages, or you can record your own.

---

### 10.6.1 Answer & Record

The caller can leave a message. The pre-recorded message is “This is an answering machine, please leave your message after the tone.”

---

### 10.6.2 Answer Only



The caller can listen to your announcement but cannot leave a message. The pre-recorded message is “This is an answering machine, please call back later”.




---



### 10.6.3 Set answer mode


Set your machine to Answer & Record or Answer Only.

- 1 Press  scroll  to *ANSW MACHINE* and press .

- 2 Scroll  to *ANSWER MODE* and press .  
*The current answer mode is displayed.*

- 3 Scroll  or  to select *ANSWER & RECORD* or *ANSWER ONLY* and press .









- 4 Scroll  or  to display the message type you want : *PERSONALISED* to set your own recorded message or *PREDEFINED* for the pre-recorded message.










- 5 Press  to confirm.  
If you select *PERSONALIZED*, see following paragraph.

---

### 10.6.4 Record, play or delete your own outgoing message

Answer & Record invites your callers to leave a message. Answer Only lets callers hear your announcement but they cannot leave a message.

- 1 Press  scroll  to *ANSW MACHINE* and press .
- 2 Scroll  to *ANSWER MODE* and press .
- 3 Scroll  or  to select *ANSWER & RECORD* or *ANSWER ONLY* and press .
 

Use the  or  key to select *PERSONALISED* then press .
- 4 *PLAY* is displayed. Press . *Current message is played back.*
  - Scroll  to select *RECORD MESS* – press . *Display shows RECORDING and a beep is emitted.* Speak your message. Press  to end recording.
  - *DELETE* – press . *The pre-recorded message will be automatically reinstated.*
- 5 Press  to confirm.

---

## 10.7 Answer machine settings

---









### 10.7.1 Ring delay

Select the number of rings before your answering machine picks up the call. Choose from 2 – 9 rings or Toll Saver.

#### Note

If Toll Saver is selected, then :

- If you have new messages your phone answers after 2 rings.
- If there are no new messages it will answer after 6 rings. So you have the option to hang up, saving the time and cost of a call.
- If the memory is full, it will answer after 10 rings in Answer Only mode.

- 1 Press  scroll  to *ANSW MACHINE* and press .
- 2 Scroll  to *ANSW SETTINGS* and press .
- 3 *RING DELAY* is displayed. Press .
- 4 Scroll  or  to select the number or rings – 2-9 or *TOLL SAVER*.

- 5 Press  to confirm.

## 10.8 Remote access

Remote access allows you to operate your answering machine and listen to your messages by calling your SE245 from another phone.

The default setting is activated.

- 1 Call your SE245. When you hear your outgoing message, press **#**.
- 2 Enter your 4 digit PIN. The default code is 0000.  
*You hear a confirmation beep.*













### Note

Change this code for increased security, see 'PIN', on page 38.

- 3 After entering your PIN, as stated above, use the keypad to operate your SE245 answering machine :

Play all messages	2
Play previous message	1
Play next message	3
Delete message playing	6
Switch answer machine on	7
Stop playback	8
Switch answer machine off	9

### 10.8.1 Remote Access activated/deactivated

- 1 Press  scroll  to **ANSW MACHINE** and press .
- 2 Scroll  to **ANSW SETTINGS** and press .
- 3 Scroll  to **REMOTE ACC** and press .
- 4 Scroll  or  to select **ACTIVATED** or **DEACTIVATED**.
- 5 Press  to confirm.



## 10.9 Call screening

Use your handset or base speaker to hear a caller leaving a message. You can then choose to ignore the caller or pick up the call.





The default settings are :

- Handset call screening : Off
- Base call screening : On.

At the handset :











- 1 If you want to interrupt and take the call press  or .

At the base :

- 1 When a caller is leaving a message, press  or  to adjust the volume to listen to your caller.
- 2 To interrupt and take the call on the handset, press  or .






---






### 10.9.1 Switch handset call screening on/off

- 1 Press  scroll  to *ANSW MACHINE* and press .
- 2 Scroll  to *ANSW SETTINGS* and press .
- 3 Scroll  to *H5 SCREENING* and press .
- 4 Scroll  or  to select *ON* or *OFF*.
- 5 Press  to confirm.

---

### 10.9.2 Switch base station call screening on/off

- 1 Press  scroll  to *ANSW MACHINE* and press .
- 2 Scroll  to *ANSW SETTINGS* and press .


- 3 Scroll  to *H5 SCREENING* and press .
- 4 Press  or  to select *ON* or *OFF*.
- 5 Press  to confirm.

---

### 10.10 Memory full

The memory is full if there is less than 15 seconds of recording time left or if the maximum total of 59 messages has been reached.

When the memory becomes full :

- The LED indicator on the base flashes quickly.
-  flashes quickly on the handset display.
- The machine will automatically switch to Answer Only mode.

If the memory becomes full while a caller is leaving a message, they will hear a beep and the call is ended.

---

## 11 Maintenance and replacement

---

### 11.1 Cleaning

- Simply clean the handset and base with a damp(not wet) cloth, or an anti-static wipe.
- Never use household polish as this will damage the product.
- Never use a dry cloth as this may cause a static shock.

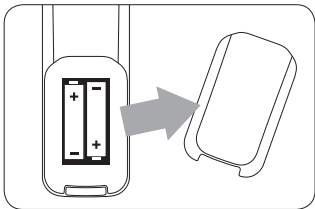
---

### 11.2 How to replace the battery

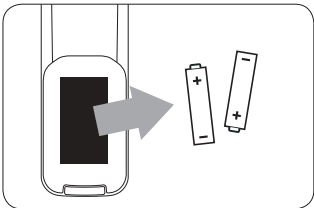
#### **Warning**

Always use AAA rechargeable batteries.

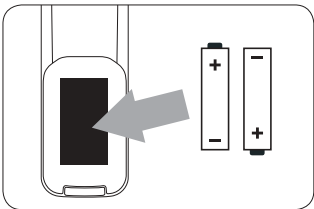
- 1** Slide off the battery cover



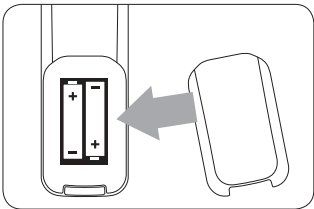
- 2** Remove the old batteries



- 3** Place the new batteries in the handset



- 4** Replace the battery cover





---

## 12 Technical data

---

### Battery life and range


Talk time and stand-by time

When the battery is fully charged, the talk time of your SE245 is approximately 10 hours and the stand-by time is approximately 150 hours.




---

### Low battery warning

The battery level is shown in the top left of the handset display.

When the battery level becomes low, you hear a beep once every minute (during a call) and the  icon flashes. If the battery level becomes exceedingly low, the phone automatically switches off shortly after the alert.

The approximate power levels of your battery are :

-  Fully charged.
-  Partially charged.
-  Running low.

---

### Battery type

The batteries that are used on your SE245 are AAA NiMh 550mAh.

---

### Out of range warning

In ideal conditions the range of the phone is up to 50 metres indoors and 300 metres outdoors. When you are getting close to being out of range during a call, the handset gives a warning beep.

If the handset moves outside this range, the handset gives and error beep, the call is lost and some other functions will not be available. You will hear an error beep if you try to use them, provided the error beep is switched on.

When you come back in range of the base, the handset gives another beep.

---

## 13 Frequently asked questions

[www.philips.com/support](http://www.philips.com/support)

---

### Charging

#### The icon is not blinking when the handset is placed on the base

- Bad battery contact – move the handset slightly.
- Dirty contact – Clean the battery contact with a cloth moistened with alcohol.
- Battery is full – no need to charge.

---

### Calls

#### No dialling tone

- No power – check the connections. Reset the phone : unplug and plug back in the mains.
- Batteries are empty – charge the batteries for at least 24 hours.

- You are too far from the base – move closer to the base.
- Wrong line cable – use the line cable provided.
- Line adaptor (when needed) is not connected to the line cord – connect the line adaptor (when needed) to the line cord.

#### Poor audio quality

The base is too close to electrical appliances, reinforced concrete walls or metal doorframes – move the base at least one metre away from any electrical appliances.

#### The icon is blinking

- Handset is not registered to the base – register the handset to the base.
- You are too far from the base – move closer to the base.

#### No ring tone

The ring tone is deactivated. Increase the volume.

## **Caller Line Identification (CLI) service does not work**

Check your subscription with your network operator.

---

## **Phonebook**

### **A phonebook entry cannot be stored**

The phonebook is full. Delete an entry to free memory.

---

## **Display**

### **No display**

- Try recharging or replacing the batteries.
  - Try disconnecting and connecting the base power supply and follow the procedure to register a handset (see page 36).
  - Base may be busy with another handset. Wait until it is available.
- 

## **Registration**

### **Unable to register another handset**

Maximum number of 5 handsets has been reached. The display shows a scrolling dash. You must unregister a handset in order to register a new one.

---

## **Interference**

### **Noise interference on your radio or television**

Your base or charger may be too close. Move it as far away as possible.

---

## **Answering machine**

### **Answering machine does not record messages**

- Switch the answering machine on.
- The memory may be full. Is the base LED flashing quickly? If so, you will need to delete some messages.

- Answer mode may be set to Answer Only. Change the mode to Answer & Record.

### **Cannot access messages remotely**

- Remote access may be switched off.
- If wrong PIN is entered a beep is played. You can enter the PIN once again.

### **Cannot record outgoing message**

- The memory may be full. Is the base LED flashing quickly? If so, you will need to delete some messages.

### **Answering machine stops automatically**

- The memory may be full. If so, you will need to delete some messages.
- The maximum message length is 3 minutes.

---

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