

**ESPAÑOL: PÁGINA 13**  
**FRANÇAISE : PAGE 27**

# Instruction manual

# Double Insulated 7" Disc Sander 7" Polisher

MODEL 7401  
7" Polisher



MODEL 7402  
7" Disc Sander



To learn more about Porter-Cable visit our website at:

<http://www.porter-cable.com>

**PORTER-CABLE**  
PROFESSIONAL POWER TOOLS

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### **IMPORTANT**

*Please make certain that the person who is to use this equipment carefully reads and understands these instructions before starting operations.*

The Model and Serial No. plate is located on the main housing of the tool. Record these numbers in the spaces below and retain for future reference.


Model No. \_\_\_\_\_


Type \_\_\_\_\_

Serial No. \_\_\_\_\_

Part No. 892459-0011

## IMPORTANT SAFETY INSTRUCTIONS

 **WARNING:** When using electric tools, basic safety precautions should always be followed to reduce the risk of fire, electric shock and personal injury, including the following:

 **WARNING: SOME DUST CREATED BY POWER SANDING, SAWING, GRINDING, DRILLING, AND OTHER CONSTRUCTION ACTIVITIES** contains chemicals known to cause cancer, birth defects or other reproductive harm. Some examples of these chemicals are:

- lead from lead-based paints,
- crystalline silica from bricks and cement and other masonry products, and
- arsenic and chromium from chemically-treated lumber.

Your risk from these exposures varies, depending on how often you do this type of work. To reduce your exposure to these chemicals: work in a well ventilated area, and work with approved safety equipment, such as those dust masks that are specially designed to filter out microscopic particles.

READ AND FOLLOW ALL INSTRUCTIONS.

There are certain applications for which this tool was designed. Porter-Cable strongly recommends that this tool NOT be modified and/or used for any application other than for which it was designed. If you have any questions relative to its application DO NOT use the tool until you have written Porter-Cable and we have advised you.

Technical Service Manager  
Porter-Cable Corporation  
4825 Highway 45 North  
Jackson, TN 38305

**POLARIZED PLUGS:** To reduce the risk of electric shock, this equipment has a polarized plug (one blade is wider than the other). This plug will fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet. Do not change the plug in any way.

- 1. KEEP WORK AREA CLEAN.** Cluttered areas and benches invite injuries.
- 2. AVOID DANGEROUS ENVIRONMENT.** Don't expose power tools to rain. Don't use power tools in damp or wet locations. Keep area well lit. Avoid chemical or corrosive environment. Do not use tool in presence of flammable liquids or gases.
- 3. GUARD AGAINST ELECTRIC SHOCK.** Prevent body contact with grounded surfaces. For example: pipes, radiators, ranges, refrigerator enclosures.
- 4. KEEP CHILDREN AWAY.** Do not let visitors contact tool or extension cord. All visitors should be kept away from work area.
- 5. STORE IDLE TOOLS.** When not in use, tools should be stored in dry, and high or locked-up place – out of reach of children.
- 6. DON'T FORCE TOOL.** It will do the job better and safer at the rate for which it was intended.
- 7. USE RIGHT TOOL.** Don't force small tool or attachment to do the job of a heavy duty tool. Don't use tool for purpose not intended – for example – do not use a circular saw for cutting tree limbs or logs.

**8. DRESS PROPERLY.** Do not wear loose clothing or jewelry. Loose clothing, draw strings and jewelry can be caught in moving parts. Rubber gloves and non-skid footwear are recommended when working outdoors. Wear protective hair covering to contain long hair.

**9. USE SAFETY GLASSES.** Wear safety glasses or goggles while operating power tools. Also face or dust mask if operation creates dust. All persons in the area where power tools are being operated should also wear safety glasses and face or dust mask.

**10. DON'T ABUSE CORD.** Never carry tool by cord or yank it to disconnect from receptacle. Keep cord from heat, oil, and sharp edges. Have damaged or worn power cord and strain reliever replaced immediately. DO NOT ATTEMPT TO REPAIR POWER CORD.

**11. SECURE WORK.** Use clamps or a vise to hold work. It's safer than using your hand and it frees both hands to operate tool.

**12. DON'T OVERREACH.** Keep proper footing and balance at all times.

**13. MAINTAIN TOOLS WITH CARE.** Keep tools sharp and clean for better and safer performance. Follow instructions for lubricating and changing accessories. Inspect tool cords periodically and if damaged, have repaired by authorized service facility. Inspect extension cords periodically and replace if damaged. Have all worn, broken or lost parts replaced immediately. Keep handles dry, clean and free from oil and grease.

**14. DISCONNECT TOOLS** when not in use, before servicing, and when changing accessories such as blades, bits, cutters, etc.

**15. REMOVE ADJUSTING KEYS AND WRENCHES.** Form habit of checking to see that keys and adjusting wrenches are removed from the tool before turning it on.

**16. AVOID UNINTENTIONAL STARTING.** Do not carry a plugged-in tool with finger on switch. Be sure switch is off when plugging in. Keep hands, body and clothing clear of blades, bits, cutters, etc. when plugging in the tool.

**17. OUTDOOR USE EXTENSION CORDS.** When tool is used outdoors, use only extension cords marked "Suitable for use with outdoor appliances – store indoors when not in use." If an extension cord is to be used outdoors it must be marked with the suffix W-A following the cord type designation.

**18. STAY ALERT.** Watch what you are doing. Use common sense. Do not operate tool when you are tired or while under the influence of medication, alcohol or drugs.

**19. CHECK DAMAGED PARTS.** Before further use of the tool, a guard or other part that is damaged should be carefully checked to determine that it will operate properly and perform its intended function. Check for alignment of moving parts, binding of moving parts, breakage of parts, mounting, and any other conditions that may affect its operation. A guard or other part that is damaged should be properly repaired or replaced by an authorized service center unless otherwise indicated elsewhere in this instruction manual. Have defective switches replaced by authorized service center. Do not use tool if switch does not turn it on and off.

**20. WEAR EAR PROTECTION** to safeguard against possible hearing loss.

SAVE THESE INSTRUCTIONS


## REPLACEMENT PARTS

When servicing use only identical replacement parts.

### ADDITIONAL SAFETY RULES FOR DISC SANDERS & POLISHERS

1. **ALWAYS** disconnect the cord plug from the power circuit before changing abrasive discs, pile fabric pad or lamb's wool buff.
2. **KEEP** machine away from body while it is running.
3. **MAKE SURE** switch is in the "OFF" position before connecting tool to power circuit.
4. **NEVER** use the spindle lock pin to stop the spindle from rotating.
5. **MAKE SURE** that discs, pads, etc., are in good condition, free of cracks or chips and that RATED SPEED EXCEEDS THAT INDICATED ON THE TOOL SPECIFICATION PLATE.
6. **DO NOT** install a grinding wheel on a sander or polisher. Grinding wheels are hazardous if used without proper guarding.
7. **USE PROPER SAFETY EQUIPMENT.** Wear safety goggles to protect your eyes and wear a protective mask to minimize breathing in the fine dust created while sanding. **NOTE:** Some wood contains preservatives which can be toxic. Take extra care to prevent inhalation and skin contact when working with these materials.
8. **SANDING OF LEAD BASED-PAINT IS NOT RECOMMENDED.** Lead-based paint should only be removed by a professional.

### ADDITIONAL SAFETY RULES FOR PAINT REMOVAL

 **WARNING:** Extreme care should be taken when removing paint. The peelings, residue, and vapors of paint may contain lead, which is poisonous. Exposure to even low levels of lead can cause irreversible brain and nervous system damage; young and unborn children are particularly vulnerable.

Before beginning any paint removal process you should determine whether the paint you are removing contains lead. This can be done by your local health department or by a professional who uses a paint analyzer to check for lead.

LEAD-BASED PAINT SHOULD ONLY BE REMOVED BY A PROFESSIONAL.

Persons removing paint should follow these guidelines:

1. **KEEP THE WORK AREA WELL VENTILATED.** Open the windows and put an exhaust fan in one of them. Be sure the fan is moving air from inside to outside.
2. **REMOVE OR COVER** any carpets, rugs, furniture, clothing, cooking utensils and air ducts.
3. **PLACE DROP CLOTHS** in the work area to catch any paint chips or peelings. Wear protective clothing such as extra work shirts, overalls and hats.
4. **WORK IN ONE ROOM AT A TIME.** Furnishings should be removed or placed in the center of the room and covered. Work areas should be sealed off from the rest of the dwelling by sealing doorways with drop cloths.
5. **CHILDREN, PREGNANT OR POTENTIALLY PREGNANT** women and nursing mothers should not be present in the work area until the work is done and all cleanup is complete.
6. **WEAR A DUST RESPIRATOR** or a dual filter (dust and fume) respirator mask which has been approved by the Occupational Safety and Health Administration (OSHA), the National Institute of Safety and Health (NIOSH), or

the United States Bureau of Mines. These masks and replaceable filters are readily available at major hardware stores. Be sure the mask fits. Beards and facial hair may keep the masks from sealing properly. Change filters often. DISPOSABLE PAPER MASKS ARE NOT ADEQUATE.

**7. KEEP FOOD AND DRINK** out of the work area. Wash hands, arms, and face and rinse mouth before eating or drinking. Do not smoke or chew gum or tobacco in the work area.

**8. CLEAN UP ALL REMOVED PAINT** and dust by wet mopping the floors. Use a wet cloth to clean all walls, sills and any other surfaces where paint or dust is clinging. DO NOT SWEEP, DRY DUST OR VACUUM. Use a high phosphate detergent or trisodium (TSP) to wash and mop areas.

**9. AT THE END OF EACH WORK SESSION** put the paint chips and debris in a double plastic bag, close it with tape or twist ties and dispose of properly.

**10. REMOVE PROTECTIVE CLOTHING** and work shoes in the work area to avoid carrying dust into the rest of the dwelling. Wash work clothes separately. Wipe shoes off with a wet rag that is then washed with the work clothes. Wash hair and body thoroughly with soap and water.

## MOTOR

Many Porter-Cable tools will operate on either D.C., or single phase 25 to 60 cycle A.C. current and voltage within plus or minus 5 percent of that shown on the specification plate on the tool. Several models, however, are designed for A.C. current only. Refer to the specification plate on your tool for proper voltage and current rating.

**CAUTION:** Do not operate your tool on a current on which the voltage is not within correct limits. Do not operate tools rated A.C. only on D.C. current. To do so may seriously damage the tool.

## EXTENSION CORD SELECTION

If an extension cord is used, make sure the conductor size is large enough to prevent excessive voltage drop which will cause loss of power and possible motor damage. A table of recommended extension cord sizes will be found in this section. This table is based on limiting line voltage drop to 5 volts (10 volts for 230 volts) at 150% of rated amperes.

If an extension cord is to be used outdoors it must be marked with the suffix W-A following the cord type designation. For example – SJTW-A to indicate it is acceptable for outdoor use.

RECOMMENDED EXTENSION CORD SIZES FOR USE WITH PORTABLE ELECTRIC TOOLS

		Length of Cord in Feet								
		115V	25 Ft.	50 Ft.	100 Ft.	150 Ft.	200 Ft.	250 Ft.	300 Ft.	400 Ft.
Nameplate Ampere Rating	230V	50 Ft.	100 Ft.	200 Ft.	300 Ft.	400 Ft.	500 Ft.	600 Ft.	800 Ft.	1000 Ft.
	0-2	18	18	18	16	16	14	14	12	12
	2-3	18	18	16	14	14	12	12	10	10
	3-4	18	18	16	14	12	12	10	10	8
	4-5	18	18	14	12	12	10	10	8	8
	5-6	18	16	14	12	10	10	8	8	6
	6-8	18	16	12	10	10	8	6	6	6
	8-10	18	14	12	10	8	8	6	6	4
	10-12	16	14	10	8	8	6	6	4	4
	12-14	16	12	10	8	6	6	6	4	2
	14-16	16	12	10	8	6	6	4	4	2
	16-18	14	12	8	8	6	4	4	2	2
18-20	14	12	8	6	6	4	4	2	2	

NOTE: Wire sizes shown are AWG (American Wire Gage)

## THE BASIC MACHINES

### AUXILIARY HANDLE

An Auxiliary Handle is supplied with this tool and can be mounted on either side of the gear housing. This handle should be used to give complete control of the machine. Assemble handle to machine as follows:

1. **CAUTION: DISCONNECT TOOL FROM POWER SOURCE.**
2. Slide one of the washers (F) and then the hex spacer (B) onto the bolt (See Fig. 1).
3. Place collar (C) over the hex spacer and position the bolt assembly to either the left or right handle boss.



Fig. 1

- A Bolt
- B Hex Spacer
- C Collar
- D Left Handle Boss
- E Right Handle Boss
- F Washer - 2
- G Hex Nut

4. Align and seat hex spacer into the hex socket of the handle boss.
5. Place the other washer onto bolt and secure with hex nut (G). Tighten securely. (See Fig. 2).

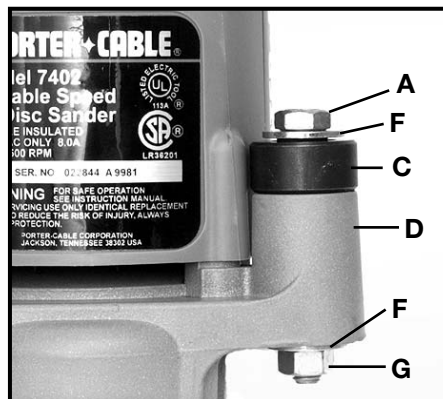


Fig. 2

6. Thread auxiliary handle into collar. The handle and collar may be tightened in any one of four positions (See Fig. 3). Move handle and collar to approximate desired position and tighten securely.

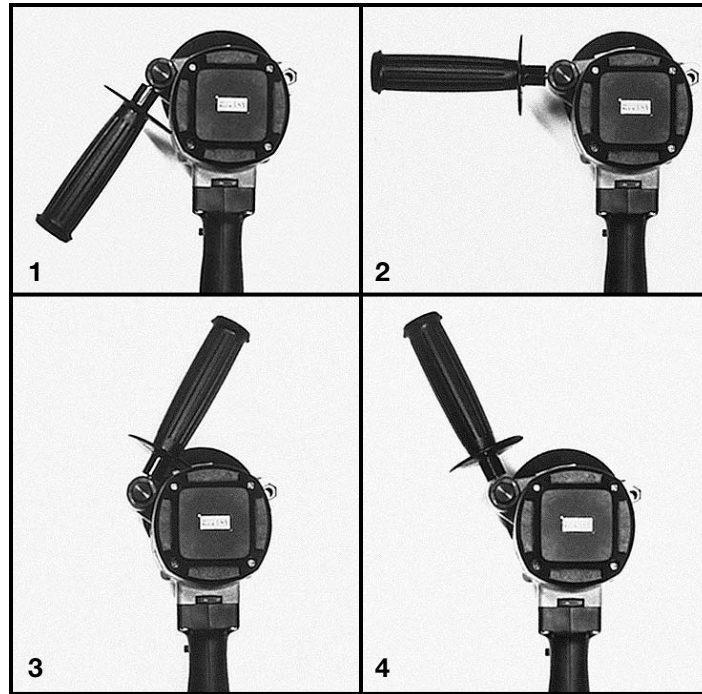


Fig. 3

## SWITCH

A trigger switch (A) Fig. 4, with lock button (B) Fig. 4, is conveniently located in the machine handle. To start machine, depress switch trigger. To stop machine, release trigger. If it is desired to keep machine running without holding finger on trigger, depress trigger, push in on switch locking button in left side of handle, and while holding button in, release trigger. To release locking button, depress trigger and release.

**CAUTION:** ALWAYS MAKE SURE SWITCH IS IN THE "OFF" POSITION BEFORE CONNECTING MACHINE TO THE POWER CIRCUIT.

## VARIABLE SPEED

Speed is adjusted by turning the thumbwheel, (C) Fig. 4. Thumbwheel position #1 provides the slowest operating speed (see chart) and position #6 the fastest. Speed may be changed while motor is running or while it is stopped.

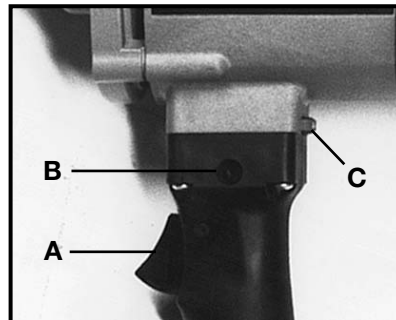


Fig. 4

Model	Low Speed	High Speed
7401	1500 RPM	2000 RPM
7402	3300 RPM	4500 RPM

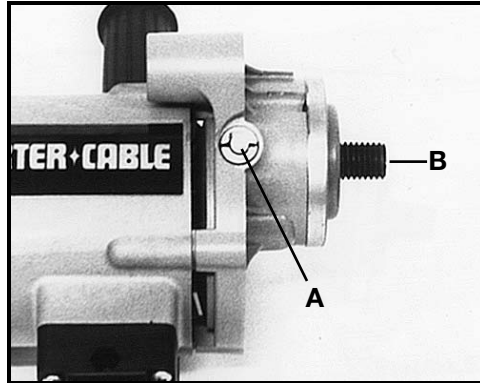


Fig. 5

### SPINDLE LOCK

A spindle lock (A) Fig. 5 is located on the right side of the gear case. To Operate: Depress spindle lock pin with thumb while rotating spindle (B) BY HAND until pin engages and stops spindle rotation.

**CAUTION:** Do not depress spindle lock while tool is running.

## THE DISC SANDER

### TO INSTALL SANDING DISC

The Porter-Cable sander has a wrenchless type backup pad and locknut. No wrenches are required to install or remove sanding disc.

1. **CAUTION: DISCONNECT TOOL FROM POWER SOURCE.**
2. Depress spindle lock pin (see Fig. 6) and rotate back-up pad clockwise onto spindle until it seats. Then rotate the flexible disc onto shaft until it seats.
3. Place retaining nut through hole in sanding disc and rotate clockwise onto shaft until it seats. Normal operation of the Sander will tighten the sanding disc.
4. To remove sanding disc, disconnect machine from power source, depress spindle lock pin and rotate sanding disc together with the flexible disc counterclockwise and remove.

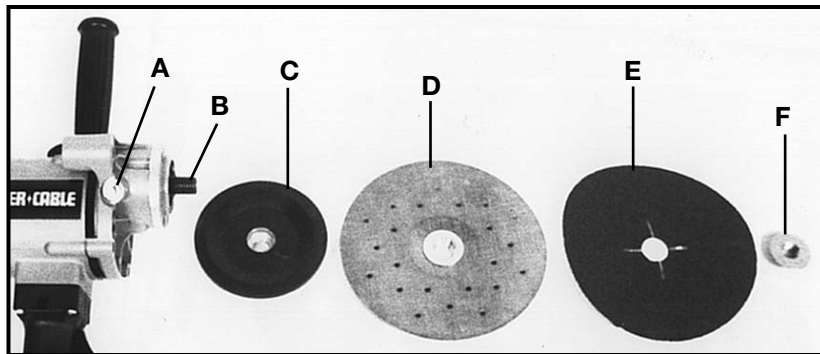


Fig. 6

- |                    |                 |
|--------------------|-----------------|
| A Spindle Lock Pin | D Flexible Disc |
| B Spindle          | E Sanding Disc  |
| C Back-up Pad      | F Retaining Nut |



## USING DISC SANDER

1. **CAUTION:** Secure work to prevent it from moving during the sanding operation. Friction between the sanding disc and work will try to spin work away from sander and may cause bodily injury.
2. **CAUTION:** Wear safety glasses and dust mask.
3. Hold sander firmly by the rear and auxiliary handles, making sure sanding disc is clear of work and foreign objects. Start sander and lower at an angle so that approximately 1" to 1<sup>1</sup>/<sub>4</sub>" of the sanding disc contacts the work (see Fig. 7). Too great an angle may result in gouging or snagging the work, while too small an angle results in extreme difficulties in controlling the sander.

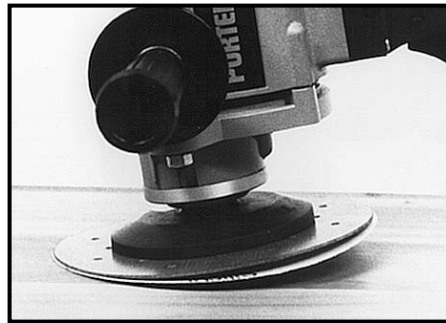


Fig. 7

4. Move sander in long sweeping overlapping strokes as you go back and forth. Do not move sander in a circular motion or stay in one spot too long as this will produce swirls and an uneven finish. The weight of the sander applies sufficient pressure for fast stock removal. Additional pressure will only slow the sander down and decrease removal of stock.
5. Lift sander from work before turning off motor.
6. Always be sure motor has stopped before setting sander down.
7. For rough sanding and quick stock removal, use a coarse grit sanding disc. For a fine finish, use a medium grit disc, followed by a fine grit disc. Do not go directly from a coarse grit to a fine grit, as it is difficult to remove marks left by the coarse grit disc.

## THE POLISHER

### TO INSTALL POLISHING PAD

The Porter-Cable Polisher has a "Hook and Loop" style back-up pad and buffing pad. A "Hook and Loop" compounding pad is available as an accessory (see list in back of this manual). No wrenches are required for installation or removal.

1. **CAUTION:** DISCONNECT TOOL FROM POWER SOURCE.
2. Depress spindle lock pin (see Fig. 8) and rotate back-up pad clockwise onto spindle until it seats.
3. Align the buffing pad (or the accessory compounding pad) with the back-up pad and press in place firmly.

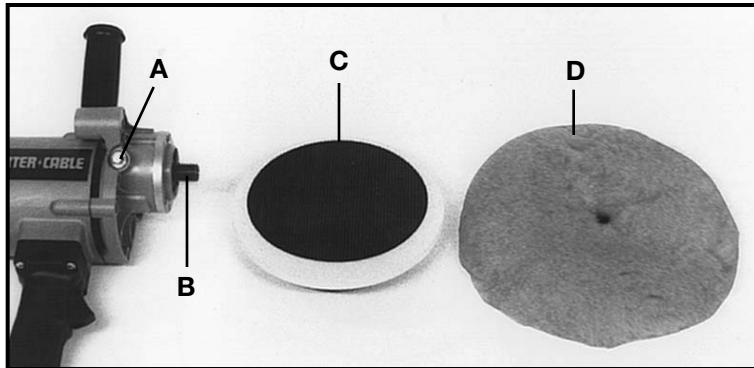


Fig. 8

- A** Spindle Lock Pin
- B** Spindle
- C** Back-up Pad
- D** Buffing Pad

4. TO REMOVE: DISCONNECT TOOL FROM POWER SOURCE, grasp edge of the buffing pad (or compounding pad) and “peel” away from back-up pad, engage spindle lock pin and rotate back-up pad counterclockwise to remove.

### USING POLISHER

1. If item to be polished is light enough to be moved by the rotating polishing pad, it should be securely anchored to prevent possible bodily injury.
2. Hold polisher firmly by the rear and auxiliary handles, making sure polishing pad is clear of work and foreign objects. Start polisher and lower at an angle so that approximately  $\frac{1}{2}$  or slightly less of the polishing pad contacts the work.
3. Move polisher in long continuous sweeping strokes. DO NOT HOLD POLISHER IN ONE SPOT as this will create heat and possibly damage surface being polished.
4. Lift polisher from work before turning off motor.
5. Always be sure motor has stopped before setting polisher down.

### POLISHING TIPS

USE ONLY QUALITY POLISH MADE FOR POWER POLISHING APPLICATION and apply per manufacturer’s instructions.

For best results, thoroughly clean surface to be polished.

When polishing automobiles, wash the car thoroughly to remove dust, dirt and other abrasives that may scratch the finish.

Bufs or pads may become gummed up after a period of use. They may be washed out with soap and water. Shake out as much water as possible and then spin dry on machine. Do this in an area where you will not splatter articles.

## MAINTENANCE

### KEEP TOOL CLEAN

Periodically blow out all air passages with compressed air. Remove buildup of grime resulting from working with green or sappy woods. All plastic parts should be cleaned with soft cloths. NOTE: Never use solvents to clean plastic parts. Plastics can be easily damaged by such solvents.

**CAUTION:** Wear safety glasses while using compressed air.

### FAILURE TO START

Should your tool fail to start, check to make sure the prongs on the cord plug are making good contact in the outlet. Also, check for blown fuses or open circuit breakers in the line.

### BRUSH INSPECTION AND LUBRICATION

At approximately 100 hours of use, take or send your tool to your nearest Authorized Porter-Cable Service Station to be thoroughly cleaned and inspected; worn parts replaced, when necessary; relubricated with fresh lubricant, if required; reassembled with new brushes; and performance tested.

Any loss of power before the above maintenance check may indicate the need for immediate servicing of your tool. **DO NOT CONTINUE TO OPERATE TOOL UNDER THIS CONDITION.** If proper operating voltage is present, return your tool to the Service Station for immediate service.


### SERVICE AND REPAIRS

All quality tools will eventually require servicing or replacement of parts due to wear from normal use. These operations, including brush inspection and replacement, should **ONLY** be performed by either an **AUTHORIZED PORTER-CABLE SERVICE STATION** or a **PORTER-CABLE SERVICE CENTER**. All repairs made by these agencies are fully guaranteed against defective material and workmanship. We cannot guarantee repairs made or attempted by anyone other than these agencies.

Should you have any questions about your tool, feel free to write us at any time. In any communications, please give all information shown on the nameplate of your tool (model number, type, serial number, etc.).

## ACCESSORIES

The testing of this tool has been accomplished with the use of the following accessories ONLY. For safest operation, it is recommended that ONLY these accessories be used with this product.

 **WARNING:** Since accessories other than those listed have not been tested with this product, use of such accessories could be hazardous.

### FOR DISC SANDER ONLY

**55741** 7" Abrasive Back-Up Kit

**55747** Replacement Abrasive Retaining Nut

### FOR POLISHER ONLY

**54740** "Hook & Loop" Back-Up Pad

**54741** "Hook & Loop" Polishing Pad

**54742** "Hook & Loop" Compounding Pad

### POWER PAINT REMOVER

#### ACCESSORIES

#### Tungsten Carbide Discs

All 6" diameter

**No. 18024** - #46 grit

**No. 18027** - #36 grit

**No. 18030** - #24 grit

**No. 18018**

Sponge Rubber Back-Up Pad

**No. 48233**

Spanner Wrench for 48235 Nut

## PORTER-CABLE LIMITED ONE YEAR WARRANTY

Porter-Cable warrants its Professional Power Tools for a period of one year from the date of original purchase. We will repair or replace at our option, any part or parts of the product and accessories covered under this warranty which, after examination, proves to be defective in workmanship or material during the warranty period. For repair or replacement return the complete tool or accessory, transportation prepaid, to your nearest Porter-Cable Service Center or Authorized Service Station. Proof of purchase may be required. This warranty does not apply to repair or replacement required due to misuse, abuse, normal wear and tear or repairs attempted or made by other than our Service Centers or Authorized Service Stations.

ANY IMPLIED WARRANTY, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WILL LAST ONLY FOR ONE (1) YEAR FROM THE DATE OF PURCHASE.

To obtain information on warranty performance please write to: PORTER-CABLE CORPORATION, 4825 Highway 45 North, P.O. Box 2468, Jackson, Tennessee 38302-2468; Attention: Product Service. THE FOREGOING OBLIGATION IS PORTER-CABLE'S SOLE LIABILITY UNDER THIS OR ANY IMPLIED WARRANTY AND UNDER NO CIRCUMSTANCES SHALL PORTER-CABLE BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES. Some states do not allow limitations on how long an implied warranty lasts or the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

This warranty gives you specific legal rights and you may also have other legal rights which vary from state to state.

**PORTER-CABLE • DELTA SERVICE CENTERS  
(CENTROS DE SERVICIO DE PORTER-CABLE • DELTA)  
(CENTRE DE SERVICE PORTER-CABLE • DELTA)**

**Parts and Repair Service for Porter-Cable • Delta Power Tools are Available at These Locations  
(Obtenga Refaccion de Partes o Servicio para su Herramienta en los Siguientes Centros de Porter-Cable•Delta)  
(Locations où vous trouverez les pièces de rechange nécessaires ainsi qu'un service d'entretien)**

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