

# DOCU-SHRED ™ RDS-901X Operating Instructions



Please read and save instructions.

# Royal Sovereign

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## Machine Parts



#### Important Safety Instructions

- 1. Read all instructions before use and save these instructions for later use.
- 2. Follow all warnings and instructions market on the product.
- Unplug this product from the wall outlet before cleaning. The housing can be cleaned with cloth, dampened with a mild soap and water solution.
- Unplug this product from the wall outlet, when you move this product, or don't use for a long time.
- 5. Avoid spilling liquids on the product.
- 6. This product should never be placed near or over a radiator or heat source.
- 7. Do not alter or extend electric plug. Plug is configured for appropriate electrical supply.
- 8. Unplug this product from the wall outlet and refer servicing to qualified personnel under the following conditions:
  - A. When the power code or plug is damaged or frayed.
  - B. If liquid has been spilled on the product.
  - C. If the product does not operate normally when the operating instructions are followed.
- 9. Keep out of reach of children and pets.

#### Cautions

- Keep personal and loose objects(Jewelry, Ties, Long Hair, Etc.) away from paper entry.
   Serious injury may result..
- 2. Do not attempt to shred paper clip, staples, laminated items, photo, plastic bag or cloth material, they may damage the cutting system.
- 3. Do not insert wet paper since it may twine around the cutter and damage the machine.
- 4. It is advised not to shred more than 5 sheets per pass; exceeding the designed shred capacity should be avoided since the gear and motor can be damaged.
- 5. Continuous operation should not exceed 100sheets. When shedding for a long period of time,or leaving the shredder "ON" when paper is jammed, the motor may stop as the result of overheating. If this occurs, please switch off the main power and allow the motor to cool for 30 minute before resuming operation.
- 6. Use "Reverse" only when necessary, frequent reverse operation may cause paper particle to accumulate around the entrance and affect proper shredding.

#### **Technical Data**

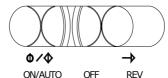
Model	RDS-901X
Entry width	230 mm
Shred size	4mm x 39mm
Shred Capacity(A4)	5pages
Speed(m/min)	4.6 M/min
Voltage	220V / 60Hz
Power consumption	120 W
Dimensions	310mm x 200mm x 350mm
Weight	3.85 Kg

#### Operation -How to shred

1. Insert main plug in power outlet, turn the main power

Switch to the "ON/AUTO "position.

The machine is in the waiting condition



- 2. Neatly insert the paper into the feed opening vertically

  ON/AUTO OFF F
  and the machine will start automatically and resume waiting condition afterwards.
- To clear the wastebasket, always turn off the Main Power Switch first, then lift the head off the wastebasket
- If a paper jam occurs, depress the reverse button to remove the jammed material,
   It may be necessary to pull out the jammed paper carefully by hand.

Commence shredding with small quantities so as not to jam the machine further.

#### Checklist for malfunctions:

If the equipment does not work properly, please check the following points first.

- Is your shredder plugged in?
- Is the main power switch "ON "?
- is your shredder jammed with paper?
- is the motor overheated?
- Is the machine properly positioned on the wastebasket? (A safety switch under the head only can be activated when the head and the basket are connected properly For safety reasons, when the head is dislodged the machine can not be in operated.)

If none of the above applies and the equipment still does not run, please contact our customer service(Royal Sovereign Corporation, 13fl, 395-70, Shindaebang-Dong, Dongjak-Ku, Seoul, Korea, Tel: 82-2-3284-2320)

#### Warranty

This product was manufactured with stern quality management and inspection.

But if you have any problem using this product and when you face the break down, please contact local seller for the customer service.

For your reference, our warranty is one year period from your purchase date.

But you have to pay service charge in following case.

- -The defect or damage by mistake and carelessness on use.
- -The defect by fire, earthquake or another natural disaster.

Finally, the freight for customer service is in part of customer.

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