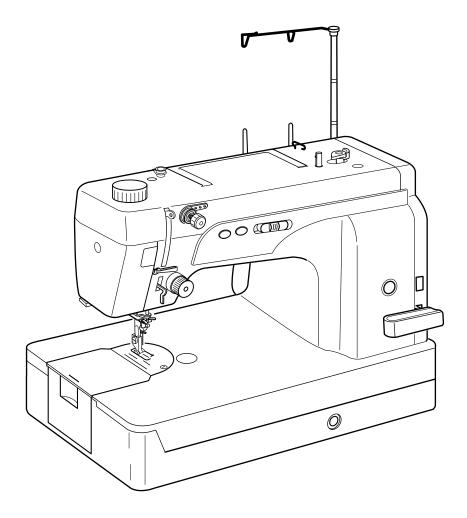
# **SINGER**<sup>®</sup>

# INSTRUCTION MANUAL S16



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# **IMPORTANT SAFETY INSTRUCTIONS**

When using an electrical appliance, basic safety precautions should always be followed, including the following:

This sewing machine is designed and manufactured for household use only.

Read all instructions before using this sewing machine.

# **DANGER**— To reduce the risk of electric shock:

1. An appliance should never be left unattended when plugged in. Always unplug this sewing machine from the electric outlet immediately after using and before cleaning.

# **WARNING**— To reduce the risk of burns, fire, electric shock, or injury to persons:

- 1. Do not allow to be used as a toy. Close attention is necessary when this sewing machine is used by or near children.
- 2. Use this appliance only for its intended use as described in this owner's manual. Use only attachments recommended by the manufacturer as contained in this owner's manual.
- Never operate this sewing machine if it has a damaged cord or plug, if it is not working properly, if it has been dropped or damaged, or dropped into water. Return this sewing machine to the nearest authorized dealer or service center for examination, repair, electrical or mechanical adjustment.
- 4. Never operate the appliance with any air opening blocked. Keep ventilation openings of this sewing machine and foot controller free from accumulation of lint, dust and loose cloth.
- 5. Never drop or insert any object into any opening.
- 6. Do not use outdoors.
- 7. Do not operate where aerosol (spray) products are being used or where oxygen is being administered.
- 8. To disconnect, turn all controls to the off ("O") position, then remove plug from outlet.
- 9. Do not unplug by pulling on cord. To unplug, grasp the plug, not the cord.
- 10. Keep fingers away from all moving parts. Special care is required around the sewing machine needle and/or cutting blade.
- 11. Always use the proper needle plate. The wrong plate can cause the needle to break.
- 12. Do not use bent needles.
- 13. Do not pull or push fabric while stitching. It may deflect the needle causing it to break.
- 14. Switch this sewing machine off ("O") when making any adjustment in the needle area, such as threading the needle, changing the needle, threading the bobbin or changing the presser foot, and the like.
- 15. Always unplug this sewing machine from the electrical outlet when removing covers, lubricating, or when making any other adjustments mentioned in this owner's manual.

# SAVE THESE INSTRUCTIONS

#### For Europe only:

This appliance can be used by children aged from 8 years and above and persons with reduced physical, sensory or mental capabilities or lack of experience and knowledge if they have been given supervision or instruction concerning use of the appliance in a safe way and understand the hazards involved. Children shall not play with the appliance. Cleaning and user maintenance shall not be made by children without supervision.

## For outside Europe (except U.S.A and Canada):

This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety. Children should be supervised to ensure that they do not play with the appliance.



Please note that on disposal, this product must be safely recycled in accordance with relevant National legislation relating to electrical/electronic products. If in doubt please contact your retailer for guidance. (European Union only)

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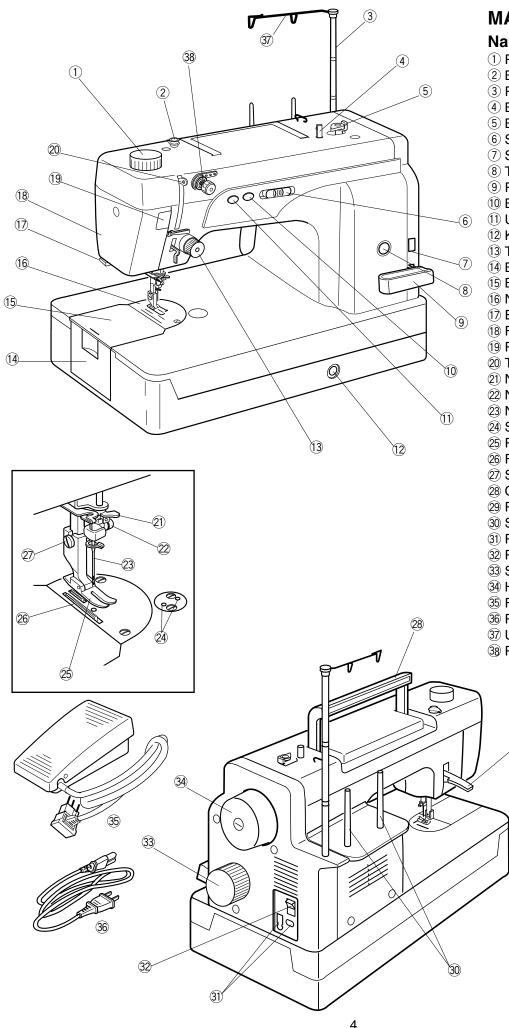
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# **MACHINE IDENTIFICATION**

#### Name of Parts

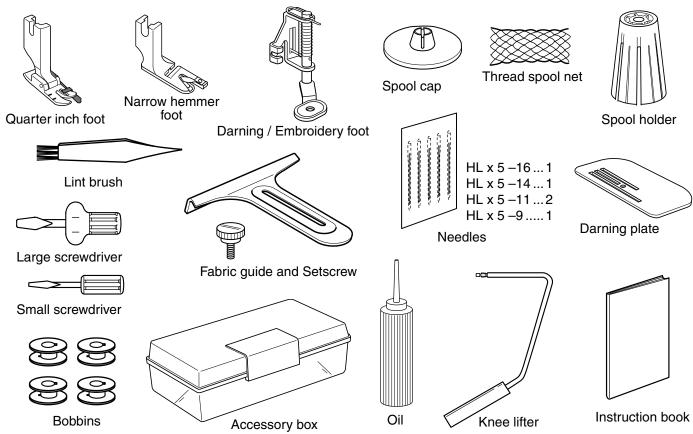
- 1 Presser foot pressure dial
- 2 Bobbin winding tension disc
- 3 Retractable thread guide
- 4 Bobbin winder spindle
- (5) Bobbin winder lever/stopper
- 6 Speed control lever
- ⑦ Stitch length display
- (8) Thread cutter button
- 9 Reverse stitch lever
- 10 Bobbin winding button
- 1 Up/Down needle button
- 12 Knee lifter socket
- (13) Thread tension dial
- (14) Bobbin case cover
- 15 Bobbin case cover plate
- (16) Needle plate
- 17 External thread cutter
- 18 Face cover
- 19 Pressure foot pressure indicator
- 20 Thread take-up lever
- 2 Needle threader
- 2 Needle clamp screw
- 23 Needle
- 24 Screw holes for attachments
- 25 Presser foot
- 26 Feed dog
- 27 Setscrew
- 28 Carrying handle
- 29 Presser foot lifter
- 30 Spool pins
- 3) Power cord and foot control sockets
- 32 Power switch
- 33 Stitch length adjustment dial
- 34 Handwheel
- 35 Foot control

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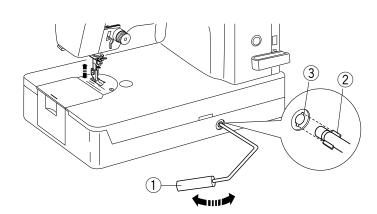
- 36 Power supply cord
- 37 Upper thread guide
- 38 Pre-tension disc and guide

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#### Attatching Knee Lifter



The knee lifter is very helpful when quilting, sewing appliques, or when working with larger projects because it allows you to keep both hands on the fabric while your knee controls the presser foot.

Match the ribs on the knee lifter with the notches in the knee lifter socket and insert the knee lifter. (1) Knee lifter

- 2 Ribs on Knee lifter
- ③ Notches on machine

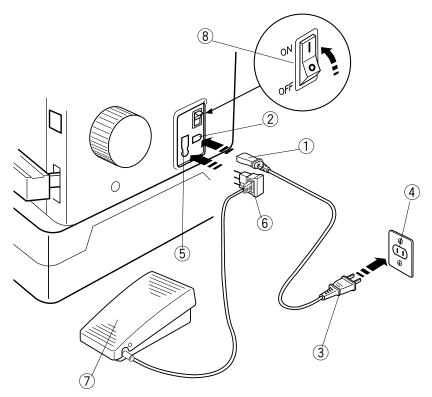
Push the knee lifter with your knee to raise and lower the presser foot.

#### NOTE

Keep leg away from lifter while sewing. Pressing on knee lift while sewing will effect feeding of fabric and the thread tension.

# **GETTING READY TO SEW**

# Connecting Machine to Power Supply



#### CAUTION

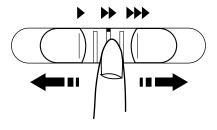
Always turn the power switch off and unplug the sewing machine from the electrical outlet when the machine is not in use.

- 1 Machine power plug
- 2 Machine socket for power supply plug
- ③ Power supply plug
- ④ Wall outlet
- (5) Machine socket for foot control
- 6 Foot control plug
- $\bigcirc$  Foot control

#### Steps To Turning Machine Power On

Turn off the power switch on the machine. Insert the foot control plug 6 into the machine socket 5. Insert the machine plug 1 into the machine socket 2. Insert the power supply plug 3 into the wall outlet 4. Turn on the power switch 8.

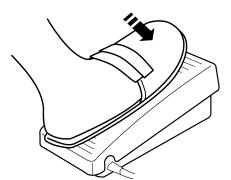
# Controlling Sewing Speed



#### Speed Control Lever

Use the speed control lever to set the maximum speed of the machine. To increase sewing speed, slide it to the right.

To decrease sewing speed, slide it to the left.



#### Foot Control

Sewing speed is varied by the foot control and the speed control lever. The heavier the foot presses down on the controller the faster the machine runs.

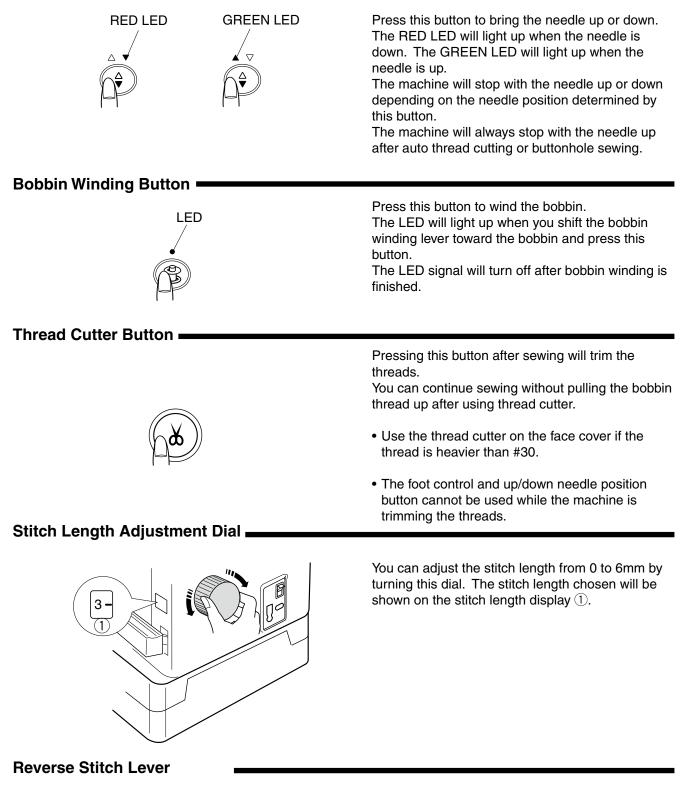
The machine runs at the maximum speed set by the speed control slider when the foot control is being fully depressed.

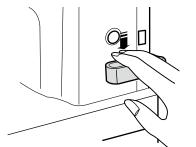
#### **Operating Instructions:**

The symbol "O" on a switch indicates the "off" position of a switch.

For appliances with a polarized plug (one blade wider than the other): To reduce the risk of electric shock, this plug is intended to fit in a polarized outlet only one way. If it does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet. Do not modify the plug in any way.

#### Up/Down Needle Position Button =

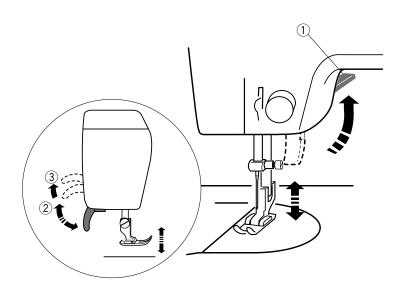




The machine will sew in reverse while the reverse stitch lever is pressed down. The machine will sew forward when the lever is released. Use the reverse stitch lever to secure the beginning

Use the reverse stitch lever to secure the beginning and end of a seam.

#### Presser Foot Lifter

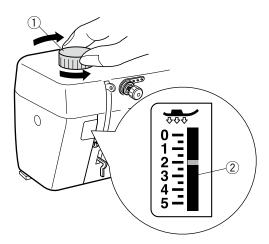


- 1) Presser foot lifter
- 2 Normal up position
- 3 Highest position

The presser foot lifter ① raises and lowers the presser foot. You can raise it higher ③ than the normal up position ② to help you place thick fabric under the foot.

When lifter is at highest position 3 the lever will not lock in place 2.

#### Presser Foot Pressure Dial



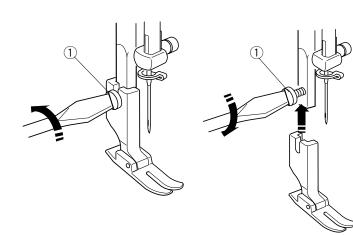
Presser foot pressure dial
 Setting indicator

The presser foot pressure control dial should be set at "3" for regular sewing. Reduce the pressure for sewing on fine synthetics and elastic fabrics. Set the dial at "1" when sewing extra fine fabrics.

#### NOTE

Do not reduce the foot pressure lower than "0".

#### Attaching and Detaching Presser Foot



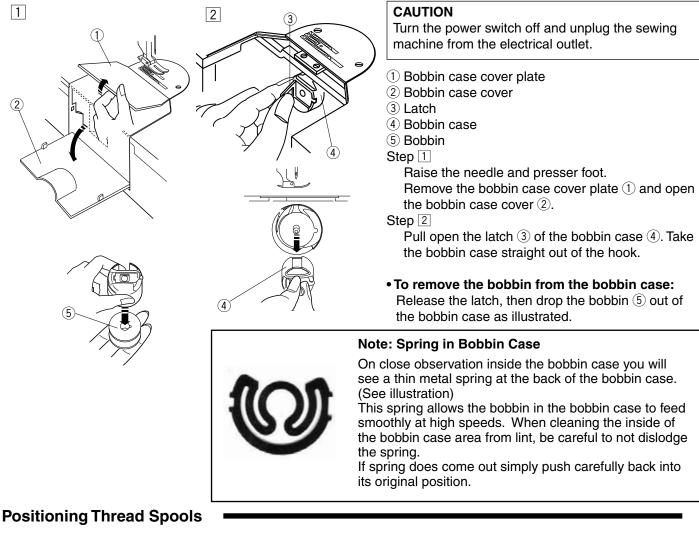
#### ① Setscrew

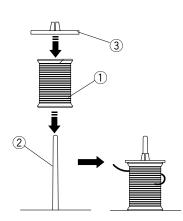
To change the presser foot, raise the presser foot lifter. Turn the handwheel toward you to raise the needle to its highest position.

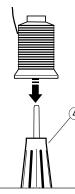
Loosen the setscrew ①, choose the proper foot and insert it from the bottom.

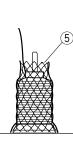
Tighten the setscrew 1 with the large screwdriver to secure the foot.

## To Remove Bobbin Case and Bobbin









- ① Spool of thread
- ② Spool pin
- ③ Spool cap

#### Positioning thread spools:

Place a spool of thread (1) on the spool pin (2) with the thread coming off the spool counter clockwise. Attach the spool cap (3), and press it snug against the spool of thread.

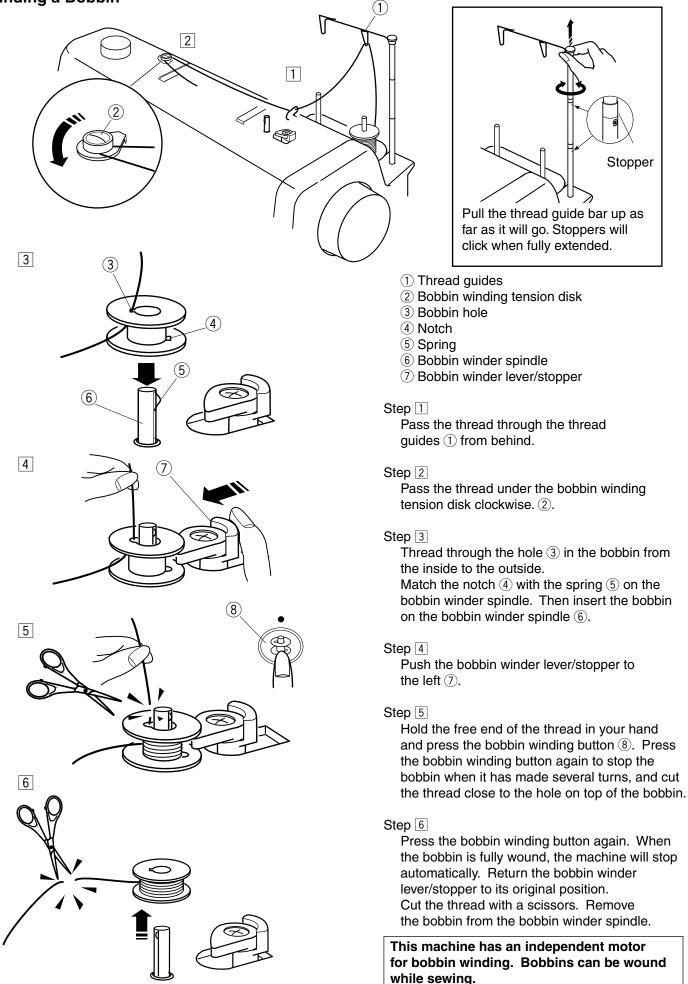
(4) Spool holder



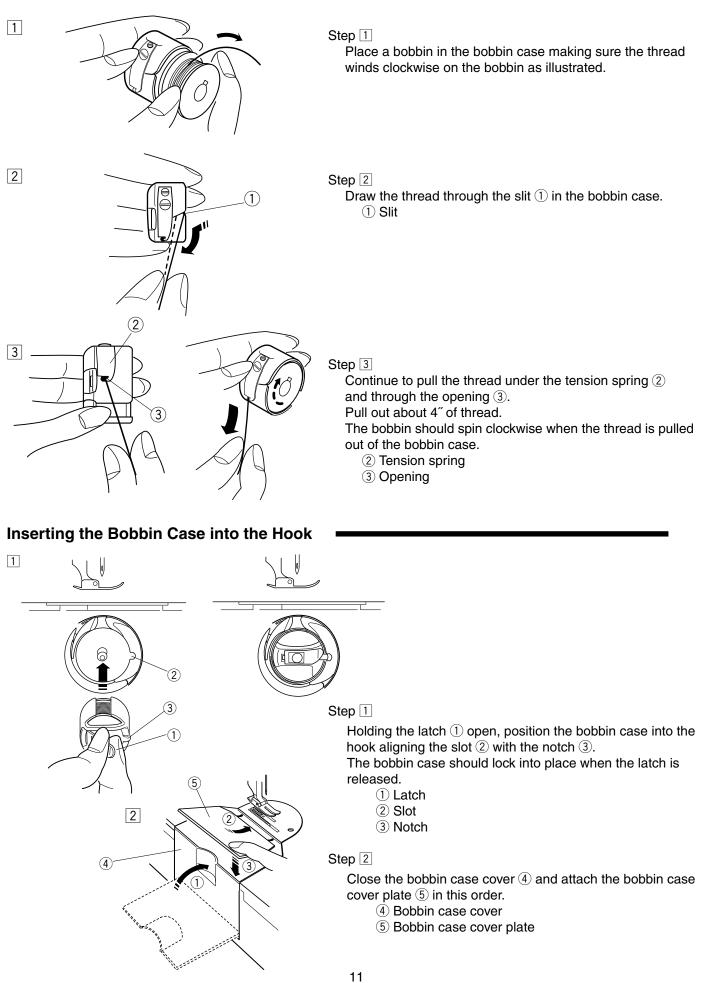
#### Positioning thread on spool cones:

Some threads are wound onto cones. Use the spool holders to help prevent the thread cones from tipping side to side. If the thread cone tips, the result could be uneven feeding of the thread. Place the spool holder ④ on the spool pin, then place the thread cone on the spool holder.

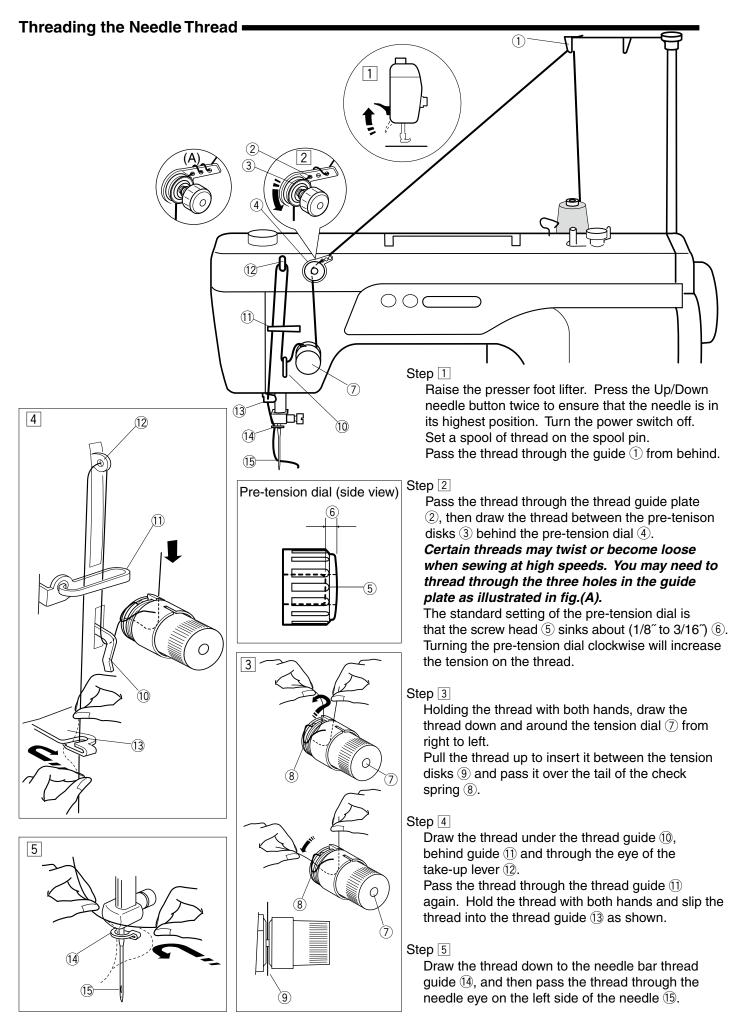
Cover the thread cone with the thread net (5) to help prevent the thread from pooling around the bottom while sewing.



#### **Inserting a Bobbin**

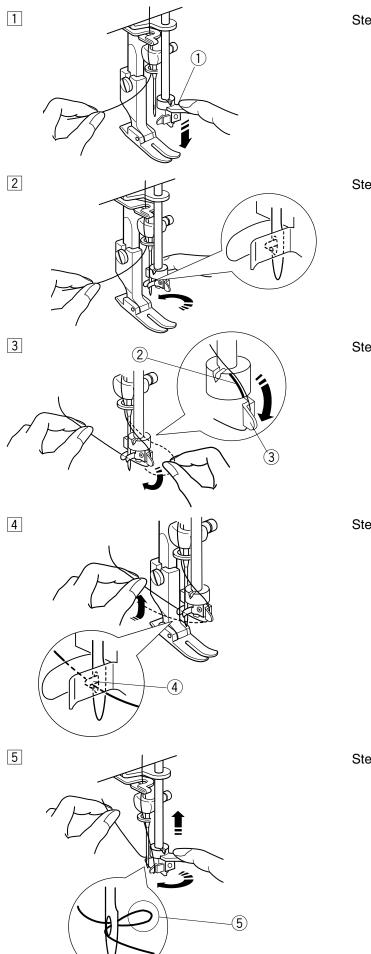


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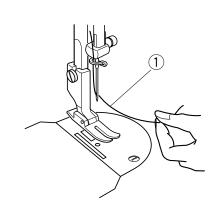
#### Using the Built in Needle Threader



- Step 1 Lower the presser foot. Press the Up/Down needle button twice to raise the needle to its highest position. Turn the power switch off. Push down the needle threader lever 1 as far as it will go.
- Step 2 Turn the lever 1 in the direction of the arrow to insert the hook into the needle eye. The hook 4 comes out through the needle eye as illustrated.
- Step 3 Holding the thread with both hands, draw the thread along the thread path 2. Then hook the thread around the guide 3.

Step 4 Draw the thread under the hook 4. Hold the end of thread with your hand while pulling up the thread lightly in the direction of arrow.

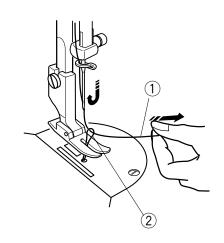
Step 5 Turn the lever in the direction of the arrow as shown, drawing the thread loop 5 through the needle.
Release the threader lever slowly. Then pull the thread loop 5 to the right.



2

3

1

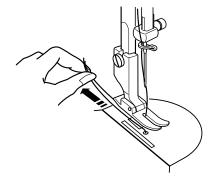


Step 1

Hold the needle thread 1 lightly with your left hand.

#### Step 2

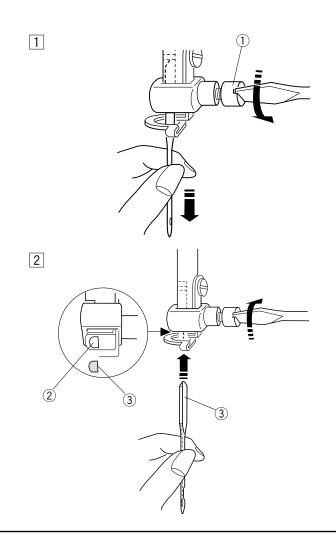
Hold upper needle thread and rotate handwheel one complete revolution ①. The upper thread will bring up the loop through the needle plate ②. When the power is on the machine you can push the Up/Down needle button twice to bring up bobbin thread.



Step 3

Slide 4" of both threads to the rear under the presser foot. You can use the external thread cutter on the left side of machine. The cutter can be used to trim threads to the proper length and to hold the threads in place.

## Changing the Needle

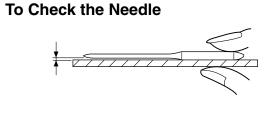


CAUTION

Turn the power switch off and unplug the machine before changing the needle.

- Turn the power switch off. Lower the presser foot. Turn the needle clamp screw 1 counterclockwise with the large screwdriver. Loosen the screw and remove the needle from the needle clamp.
   Needle clamp screw
- Insert a new needle into the needle clamp (2) with the flat side (3) to the right, pushing it up as far as it will go.
   Tighten the clamp screw (1) firmly.
  - 2 Needle clamp
  - ③ Flat side

\* Remember to use only Style HL x 5 needles in your SINGER<sup>®</sup> Studio<sup>™</sup> S16 sewing machine.



To determine if the needle is defective, place the flat side of needle on something flat (a needle plate, piece of glass, etc.). The gap between the needle and the flat surface should be consistent.

Never use a blunt or burred needle, as it may cause skipped stitches or thread breakage. A defective needle can damage your fabrics.

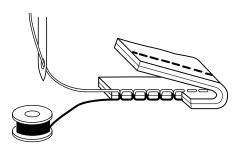
## **Thread and Needle Chart**

	Fabrics	Thread	Needle (HL x 5) size
Light weight	Crepe de chine, Voile, Lawn, Organdy, Georgette, Tricot	All-purpose thread Silk thread	9 or 11
Medium weight	Linens, Cotton, Pique, Double Knits, Rayon	All-purpose thread Polyester thread	11 or 14
Heavy weight	Denim, Tweed, Gabardine, Coating, Drapery and Upholstery Fabric	All-purpose thread Polyester thread Topstitching thread	14, 16 or 18

# HOW TO BALANCE THREAD TENSIONS

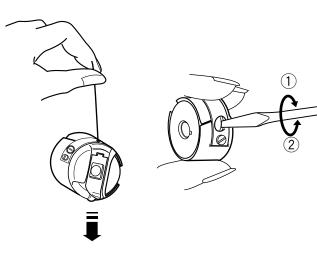
Different threads and fabric types can cause irregular tension. Before making adjustments determine closely that the machine is threaded correctly and the proper needle is being used.

#### Balanced Needle Thread Tension



The needle thread and bobbin thread should interlock in the center of two layers of the fabric in straight seams.

#### Adjusting Bobbin Thread Tension



Test the bobbin thread tension by first holding the end of the bobbin thread and suspending the bobbin case as illustrated. Then, flick your wrist once or twice to check the drop of the bobbin case.

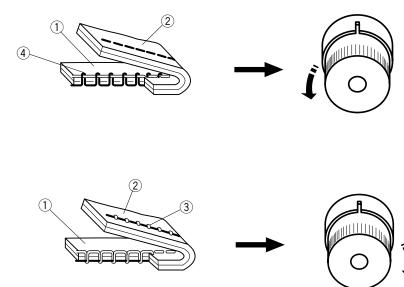
If the thread comes out of the bobbin case continuously, and the bobbin case keeps falling, the bobbin thread tension is too loose.

Make a slight adjustment by turning the screw clockwise with the small screwdriver. ① To tighten

If the thread does not come out of the bobbin case at all, the bobbin thread tension is too tight. Make a slight adjustment by turning the screw counter clockwise with the small screwdriver. ② To loosen

The bobbin tension is set correctly if the bobbin drops but then stops.

## Adjusting Needle Thread Tension



#### Needle thread tension is too tight:

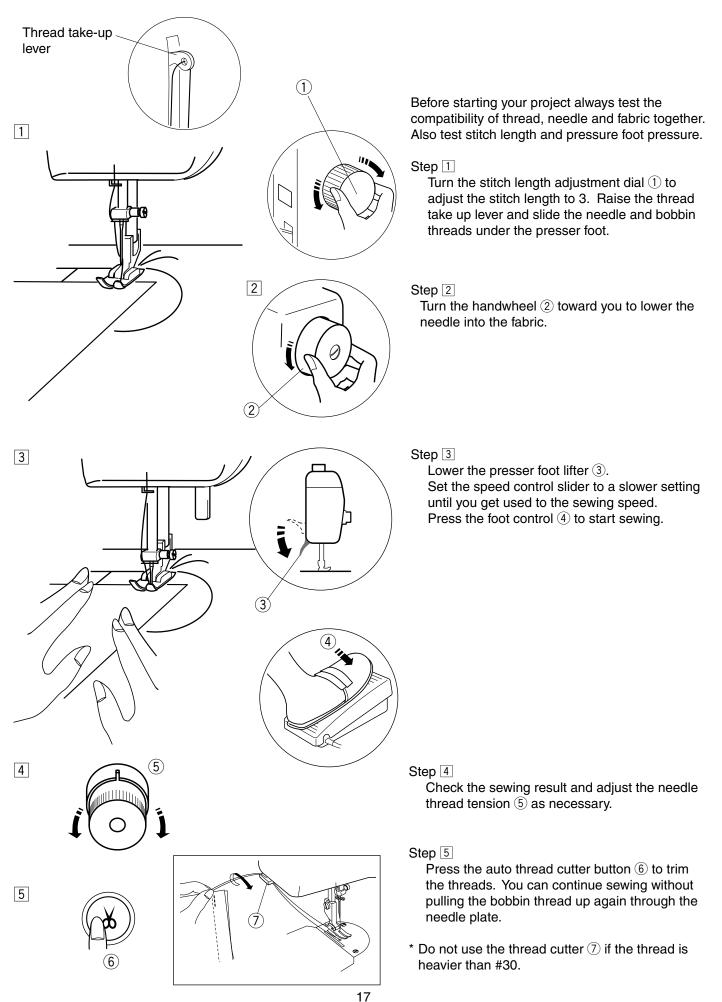
If the bobbin thread ④ shows through on the right side of the fabric ① and it feels bumpy, loosen the needle thread tension by turning the dial to the left.

- 1 Right side of the fabric
- 2 Wrong side of the fabric
- ③ Needle thread
- (4) Bobbin thread

#### Needle thread tension is too loose:

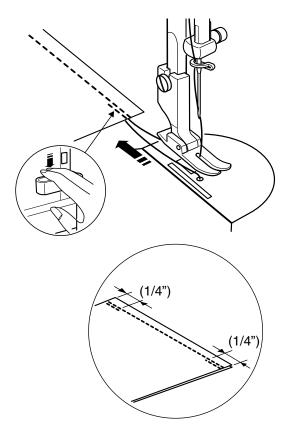
If the needle thread ③ loops on the wrong side of the fabric ②, tighten the needle thread tension by turning the dial to the right.

# HOW TO SEW Test Stitching



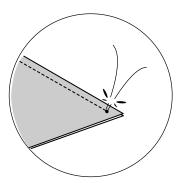
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#### Securing a Seam / Reverse Stitching



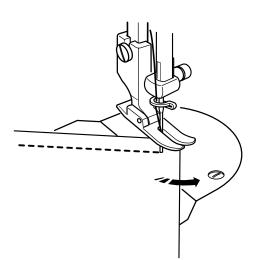
The machine will sew in reverse as long as the reverse stitch lever is pressed. Secure the beginning and end of a seam by sewing in reverse for about 3/8".

# Securing a Seam / Knotting the Threads



Pull the bobbin thread to bring the needle thread to the wrong side of fabric. Tie the threads together. Trim the remaining threads.

#### Pivoting a Corner



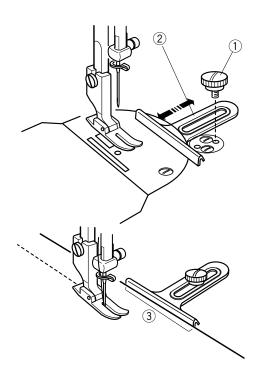
Stop the machine a few stitches before the end of the seam.

Press the up/down needle button to sink needle in place.

Leave the needle down in the fabric and raise the presser foot.

Pivot the fabric around the needle to change the sewing direction.

Lower the presser foot and continue sewing.

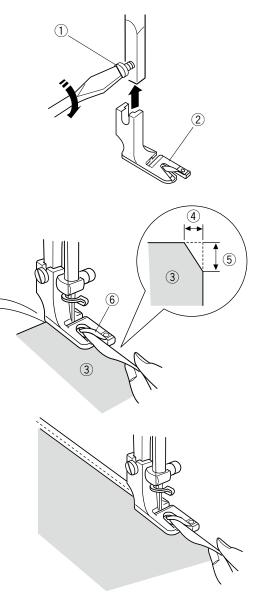


Attach the cloth guide to the needle plate with the setscrew 1.

Adjust the position of the fabric guide for seam allowance needed 2 and tighten the setscrew 1.

Place the fabric with its edge 3 against the cloth guide and sew.

#### **Narrow Hemming Foot**



Attach the narrow hemmer foot 2 to the presser foot bar. Tighten the setscrew 1 using the large

screwdriver.

- ① Setscrew
- 2 Narrow hemmer foot

Pre-folding and trimming of fabric will help facilitate an easier start with the Narrow Hemmer. Fold the edge of the fabric over 1/8 inch twice for a total of 1/4 inch. Finger press folded edge for 2 inches.

Open fold and trim fabric as seen in Diagram (3). (4) by 1/4 inch (5) for easier insertion of the hem into the foot.

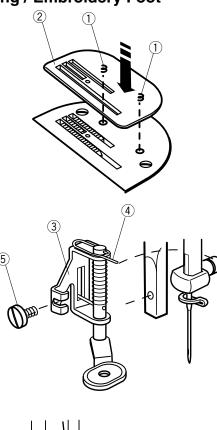
- 3 Wrong side of the fabric
- ④ 3/16″
- **(5) 1/4**"
- 6 Spiral opening of the foot

Refold the fabric and position under the foot.

Insert the needle into the fold by rotating the handwheel toward you and lower the presser foot. Sew several stitches and raise the presser foot. If needed hold onto tails of machine thread. Insert the fabric fold into the spiral opening of the foot (6). Move fabric back and forth until the fold forms a scroll shape.

Lower the presser foot and start sewing. Slowly guide the raw edge of the fabric in front of the narrow hemming foot. Guide fabric evenly into the scroll of the foot.

#### Using the Darning / Embroidery Foot



Darning and free motion sewing is used for repairing holes or torn areas in cloth. Also the foot allows you to do monograms and stipple quilting. The darning plate covers the feed dog to prevent the feed dogs from moving the fabric and allows you to freely move the fabric.

Insert the 2 pins (1) on the darning plate (2) into the holes of the needle plate.

① Pin

② Darning plate

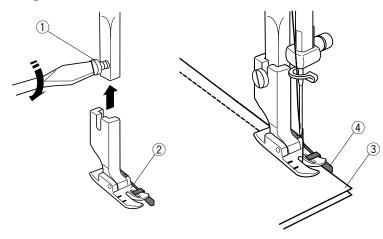
Attach the darning foot ③ to the presser bar with the lever over the needle clamp ④. Tighten the setscrew ⑤ using the large screwdriver. ③ Darning foot

(4) Lever

5 Setscrew

Draw the desired pattern on the fabric with temporary markings. Set the fabric under the presser foot and guide the fabric with your hands. Move the quilt 1/8" or less per stitch.

#### Using the Quarter Inch Foot with Guide



The Quarter Inch Foot with guide provides a 1/4" seam allowance. This helps provide accuracy for quilting.

Attach the Quarter Inch Foot (2) to the presser foot bar. Tighten the setscrew (1) using the large screwdriver.

- 1) Setscrew
- 2 Quarter Inch Foot

To create a 1/4" seam, put 2 pieces of fabric with right sides together.

Place the patchwork pieces under the foot so that the edge of the fabric matches the guide on the presser foot. To assure precise seaming be careful not to push excess fabric towards the guide other than 1/4".

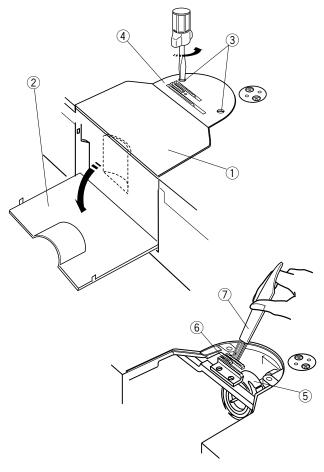
1 Edges of fabric

2 Guide on the Quarter Inch Foot

20

# **CARE & MAINTENANCE**

# Cleaning the Hook and Feed Dog Area

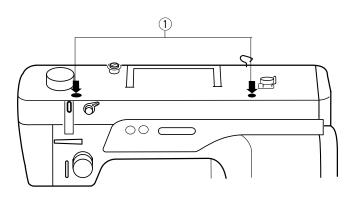


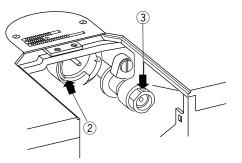
#### CAUTION

Turn the power switch off and unplug the machine before cleaning.

- 1 Remove the needle and presser foot.
- 2 Remove the bobbin case cover plate 1 and open the bobbin case cover 2.
- 3 Loosen the setscrews 3 and remove the needle plate 4.
- 4 Clean the hook (5) and feed dog area (6) with a lint brush (7).
- 5 After cleaning the machine, attach the needle plate ④, needle and presser foot.
  - 1 Bobbin case cover plate
  - 2 Bobbin case cover
  - ③ Setscrew
  - (4) Needle plate
  - 5 Hook
  - 6 Feed dog
  - ⑦ Lint brush

# **Oiling the Machine**





#### NOTE

Unplug the machine before oiling.

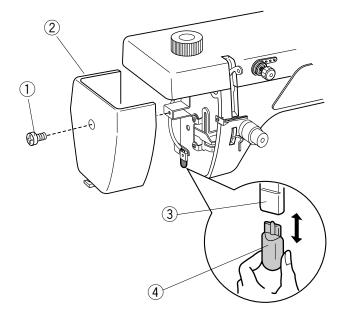
Oil the points as shown (1), (2) and (3) with two or three drops of oil. Use only SINGER<sup>®</sup> sewing machine oil for this sewing machine.

If the machine is used up to 2-4 hours per day, it should be oiled every 3 days. If the machine is used at least 8 hours per day, the machine must be oiled daily before starting to use the machine.

Use a soft, dry cloth to remove excess oil. Remove the bobbin case from the hook when you oil the

hook area. After oiling, stitch a piece of scrap fabric to absorb excess oil.

# Replacing the Light Bulb



#### CAUTION

Turn the power off before replacing the light bulb. The bulb could be HOT, wait until it has cooled down before touching it.

- 1 Setscrew
- 2 Face cover
- ③ Lamp socket
- (4) Light bulb

#### To remove:

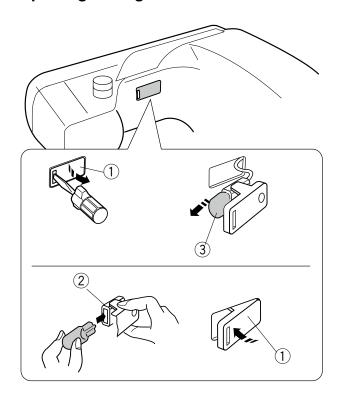
Remove the setscrew ①. Remove the face cover ②. Pull bulb straight down ④ from the lamp socket ③.

#### To replace:

Insert a new bulb into the opening of the socket (3). Attach the face cover (2) with the setscrew and cap.

Replace the bulb with the same type, rated 12 V, 5 W.

#### Replacing the Light Bulb on the Underside of the Sewing Arm



Lay the machine on its back.

Detach the lamp window (1) from the machine with the screw driver as shown. Pull out the light bulb (3) from the socket.

Insert a new bulb into the socket ②. Attach the lamp window ① into the opening on the machine. ① Lamp window ② Lamp socket ③ Light bulb

Replace the bulb with the same type, rated 12 V, 5 W.

# Troubleshooting

Condition	Cause	Reference
The needle thread	1. The needle thread is not threaded properly.	See page 10.
breaks	2. The needle thread tension is too tight.	See page 14.
	3. The needle is bent or blunt.	See pages 13.
	4. The needle is incorrectly inserted.	See pages 13.
	5. The needle thread and the bobbin thread are not set under the	See page 12.
	presser foot when starting to sew.	
	6. The thread is either too heavy or too fine for the needle.	See pages 11, 13.
	7. The thread is feeding unevenly off the spool.	
The bobbin thread	d. The babbic descend is set there also have sub-in the babbic second	0
breaks	1. The bobbin thread is not threaded properly in the bobbin case.	See page 9.
	2. Lint has collected in the hook area.	See page 19.
	3. The bobbin is damaged and doesn't turn smoothly.	Replace the bobbin.
The needle breaks	1. The needle is incorrectly inserted.	See pages 13.
	2. The needle clamp screw is loose.	See pages 13.
	3. The needle is too fine for the fabric being used.	See pages 13.
Skipped stitches		0.000 0.000 10
Skipped Stitches	1. The needle is incorrectly inserted, bent or blunt.	See pages 13.
	2. The needle and/or fabrics are not suitable for the work being sewn.	See pages 11, 13.
	3. A ballpoint needle is not used when sewing stretch, very fine fabrics	See page 13.
	or synthetics.	See nore 10
	4. The needle thread is not threaded properly.	See page 10.
	5. A poor quality and improper needle type is being used.	Change the needle.
	Use only HL x 5 needles.	
Seam puckering	1. The needle thread tension is too tight.	See page 14.
ocan puckering	2. The needle thread is not threaded properly.	See page 10.
	3. The needle is too heavy for the fabric being sewn.	See pages 11, 13.
	4. The stitch length is too long for the fabric.	Make the stitch shorter.
Fabric feeding problems	<ul> <li>The final density productive list</li> </ul>	
. all to to a ling problems	1. The feed dog is packed with lint.	See page 19.
	2. The stitches are too fine.	Make the stitch longer.
Thread loops on	1. The needle thread tension is too loose.	See page 14.
underside of fabric	2. The needle is either too heavy or too fine for the thread.	See pages 11, 13.
	3. Knee lifter is being lightly pressed by knee.	Oee pages 11, 13.
Power is off to machine	1. The machine is not plugged in.	See page 4.
	2. Thread has been caught in the hook and bobbin case area.	See page 19.
Unusual noises made by	1. Thread has been caught in the hook and bobbin case area.	See page 19.
machine	<ol> <li>2. Lint has built up in the hook area or bobbin case.</li> </ol>	See page 19.
	3. The machine needs oiling.	See page 19.
		Jee page 19.

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