

# Automatic Drip Coffeemaker

USE AND CARE GUIDE

MODELS TCM12C, TCM12CD, TCM12CCAN, TCM12CDCAN



# IMPORTANT SAFEGUARDS

When using electrical appliances, basic safety precautions should always be followed, including the following:

- ◆ Read all instructions.
- ◆ Do not touch hot surfaces. Use handles or knobs.
- ◆ To protect against electrical shock, do not place cord, plugs, or appliance in water or other liquid.
- ◆ Close supervision is necessary when any appliance is used by or near children.
- ◆ Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
- ◆ Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Contact Consumer Service for examination, repair or adjustment.
- ◆ The use of an accessory not evaluated for use with this appliance may cause injuries.
- ◆ Do not use outdoors.
- ◆ Do not let cord hang over edge of table or counter, or touch hot surfaces.
- ◆ Do not place on or near a hot gas or electric burner, or in a heated oven.
- ◆ To disconnect, switch the Power Button to “OFF”, then remove plug from wall outlet.
- ◆ Do not use appliance for other than intended use.
- ◆ Be certain Lids are securely in place before operating appliance.
- ◆ Scalding may occur if the lid is removed during the brewing cycles.
- ◆ The Carafe is designed for use with this appliance. It must never be used on a range top.
- ◆ Do not set a hot carafe on a wet or cold surface.
- ◆ Do not use a cracked Carafe or a Carafe having a loose or weakened handle.
- ◆ Do not clean Carafe with cleansers, steel wool pads, or other abrasive material.

## SAVE THESE INSTRUCTIONS

For Household Use Only



# ADDITIONAL IMPORTANT SAFEGUARDS

**WARNING: This appliance generates heat and escaping steam during use. Use proper precautions to prevent the risk of burns, fires, or other injury to persons or damage to property.**

- ◆ All users of this appliance must read and understand this Use and Care Guide before operating or cleaning this appliance.
- ◆ The cord to this appliance should be plugged into a 120V AC electrical outlet only.
- ◆ Use **water only** in this appliance! Do not put any other liquids or food products in this appliance. Do not mix or add anything to the water placed in this appliance, except as instructed in the User Maintenance Instructions to clean the appliance.
- ◆ DO NOT attempt to move an appliance containing hot liquids. Allow appliance to cool completely before moving.
- ◆ Keep appliance at least 4 inches away from walls or other objects during operation. Do not place any objects on top of appliance while it is operating. Place the appliance on a surface that is resistant to heat.
- ◆ If this appliance begins to malfunction during use, switch the Power Button to “OFF”, then immediately unplug the cord. Do not use or attempt to repair the malfunctioning appliance.
- ◆ If this appliance falls or accidentally becomes immersed in water or any other liquid, unplug it immediately. **Do not reach into water! Do not use this appliance after it has fallen into or has become immersed in water.** Contact Consumer Service for examination and repair.
- ◆ Do not leave this appliance unattended during use.
- ◆ The appliance must be left to cool down sufficiently before adding more water to avoid spattering.
- ◆ Always use fresh, cool water in your appliance. Warm water or other liquids, except as listed in cleaning section, may cause damage to the appliance.

# ADDITIONAL IMPORTANT SAFEGUARDS (cont.)

- ◆ DO NOT put Carafe into a microwave.
- ◆ DO NOT leave empty Carafe on Warming Plate when appliance is turned ON, as the Carafe may crack or become otherwise damaged.
- ◆ CAUTION: To prevent injury when utilizing Pause and Pour (drip-stop) feature, replace Carafe within 30 seconds of removing during brewing process.

## Polarized Plug

This appliance has a polarized plug, (one blade is wider than the other). To reduce the risk of electrical shock, this plug is intended to fit into a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to modify the plug in any way.

## Short Cord Instructions

A short power-supply cord is provided to reduce the risk resulting from becoming entangled in or tripping over a longer cord.

Extension cords are available and may be used if care is exercised in their use.

If an extension cord is used, (1) the marked electrical rating of the cord set or extension cord should be at least as great as the electrical rating of the appliance, and (2) the cord should be arranged so that it will not drape over the countertop or tabletop where it can be pulled on by children or tripped over unintentionally.

## Electric Power

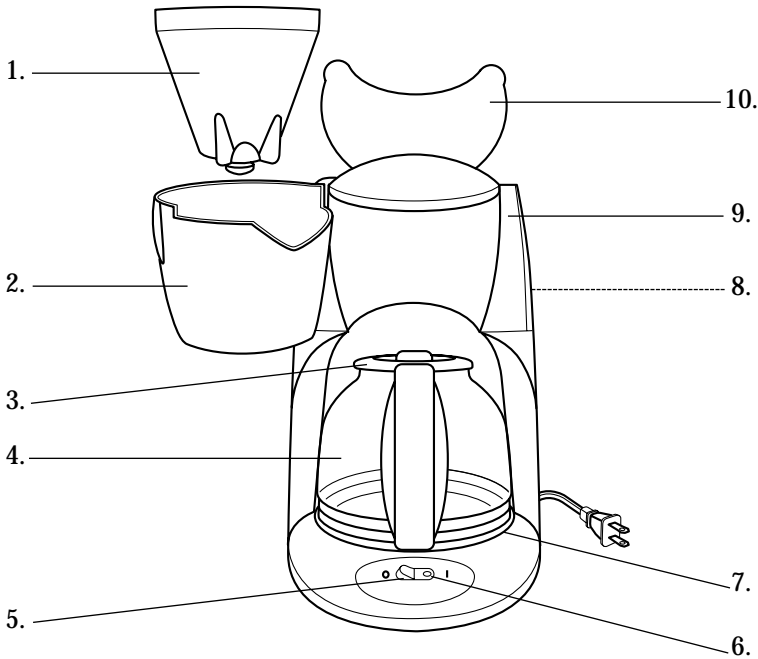
If the electrical circuit is overloaded with other appliances, your appliance may not operate properly. It should be operated on a separate electrical circuit from other appliances.

**WARNING: TO REDUCE THE RISK OR ELECTRICAL SHOCK, DO NOT REMOVE THE BOTTOM COVER. NO USER-SERVICEABLE PARTS INSIDE. REPAIR SHOULD BE DONE BY AUTHORIZED SERVICE PERSONNEL ONLY.**



# Getting To Know Your Toastmaster Coffeemaker

Product may vary slightly from Illustration.



- |                             |                           |
|-----------------------------|---------------------------|
| 1. Removable Filter Basket  | 6. Power Light            |
| 2. Swing-out Filter Holder  | 7. Warming Plate          |
| 3. Carafe Lid (P/N 31030)   | 8. Water Window           |
| 4. Glass Carafe (P/N 31028) | 9. Water Chamber          |
| 5. Power Select Button      | 10. Water Reservoir Cover |

## Operating Instructions

### Before First Use

**CAUTION:** To protect against electrical shock, do not immerse the Coffeemaker or allow AC cord to come into contact with water or other liquids.

1. Remove all packing material from the inside and outside of the Coffeemaker.
2. Before preparing coffee in your new Coffeemaker, thoroughly clean the Glass Carafe, Carafe Lid and Removable Filter Basket in hot, sudsy water. Rinse and dry.
3. Replace disassembled parts.

# Operating Instructions

## Before First Use (cont.)

4. Clean the inside of the Coffeemaker by brewing two full carafes of tap water (see "Brewing Instructions" below). Do not use coffee for this initial cleaning. Note: at the end of first cycle, turn Coffeemaker off and wait ten minutes. Turn unit on and brew second carafe of fresh water.

## Coffee Filters

Cone-shaped paper filters are available locally at grocery stores and where Coffeemakers are sold. Standard #4 filters should be used.

The use of basket-style paper filters is not recommended, since they do not conform to the shape of the Filter Basket and may cause coffee to back up and spill over during brewing.

## Hints For Great Tasting Coffee

- ☛ A clean Coffeemaker is essential for making great tasting coffee. Regular cleaning, as specified in "Care and Cleaning of your Coffeemaker" on page 10 is highly recommended.
- ☛ Always use fresh, cold water in your Coffeemaker.
- ☛ Finer grinds, such as drip and ADC coffee, promote fuller extraction and provide rich, full-bodied coffee. Regular grind will require slightly more coffee per cup to provide the strength of a finer grind.
- ☛ Store coffee in a cool, dry place. Once coffee has been opened, keep it tightly sealed in the refrigerator to maintain freshness.
- ☛ For optimum coffee, buy whole beans and grind them finely just before brewing.
- ☛ Do not re-use coffee grounds since this will greatly impair coffee flavor.
- ☛ Reheating coffee is not recommended. Coffee is at its peak flavor immediately after brewing.
- ☛ Small oil droplets on the surface of brewed, black coffee is due to the extraction of oil from the coffee grounds. Oiliness may occur more frequently if heavily roasted coffees are used. Overextraction may also cause oiliness, indicating a need to clean your Coffeemaker.



# Brewing Coffee Instructions

1. Be sure Power Select Button is in the "OFF" position.
2. Plug Coffeemaker into any 120 Volt, AC electrical outlet.
3. Fill Glass Carafe with cold tap water to the correct line indicating the desired number of cups. Markings on the Glass Carafe indicate level of water required to brew desired number of cups. No less than two cups is recommended.
4. Lift the Water Reservoir Cover and carefully pour into Water Chamber. Close Cover.

Note: The amount of brewed coffee will always be less than the amount of water placed into Coffeemaker, since about 10% is absorbed by coffee grounds and filter.

5. Place a #4 paper cone-shaped filter or permanent filter in the Removable Filter Basket. Measure one level tablespoon of drip or regular grind coffee for each cup of coffee desired. For stronger or milder coffee, adjust amount of coffee to suit your taste.
6. Return Filter Holder to closed position.
7. Place Glass Carafe on Warming Plate.
8. Switch Power Select Button to ON. (For model TCM12CD with electronic timer and automatic shut-off, see important instructions on page 8). The Power light will indicate unit is in operation.
9. If you wish to serve a cup of coffee before brew cycle is completed, simply remove Glass Carafe from Warming Plate. Dripping will automatically cease. Return Glass Carafe to position on Warming Plate within 20 seconds; dripping will resume.

NOTE: Make sure that the Carafe is replaced under the Filter Basket within one minute to prevent overflow.

10. Upon completion of the brew cycle, wait about one minute until the brew dripping from the Filter Holder into the Glass Carafe has stopped. Carafe Lid should be kept in place to facilitate safe serving and help keep coffee at proper serving temperature.
11. To keep coffee hot, return Glass Carafe to the Warming Plate after serving. The Warming Plate will automatically cycle to maintain ideal serving temperature as long as the Coffeemaker is on.

# Brewing Coffee Instructions (cont.)

12. Switch Coffeemaker to OFF when Glass Carafe is empty or when unit is not in use. (Models TCM12CD and TCM12CDCAN have automatic shut-off and will automatically shut off after two hours from start of brew cycle).
13. To brew another Glass Carafe of coffee, turn unit off and wait 10 minutes to allow heating element to cool. Important: If unit is not allowed to cool before immediate repeated use, water placed in Water Chamber may become overheated and a spray of steam could be released from opening, creating a risk of burns.

## Pause And Pour Feature

1. After approximately 2 cups of coffee have been brewed the Carafe may be slowly removed and the coffee will stop dripping.
2. The flow valve is located on the bottom of the Filter Holder and is activated when the Carafe is removed. The design makes it possible for you to remove the Carafe and pour a cup of coffee before the entire pot is brewed.
3. When using this feature, make sure that the Carafe is replaced under the Filter Holder within 20 seconds to prevent overflow.

## Brewing A Second Pot Of Coffee

As mentioned above, it is recommended that the Coffeemaker should be in OFF position for 10 minutes between cycles, in order to allow unit to cool. While unit is in OFF position, dispose of used coffee filter, and rinse Glass Carafe and Removable Filter Basket in water. Place a fresh filter in Filter Basket. Repeat brewing procedure.

1. To brew a second pot of coffee, turn the Coffeemaker off and allow it to cool. Empty used coffee grounds and repeat steps for brewing coffee.

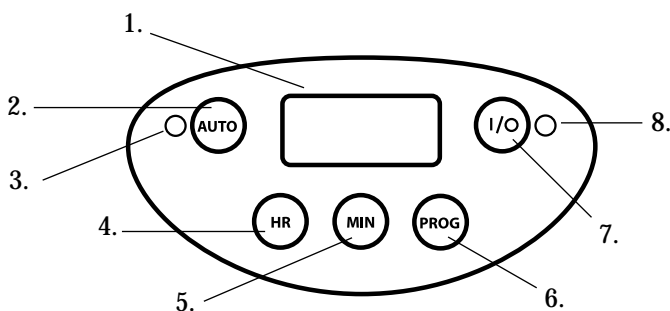
**CAUTION:** Failure to allow Coffeemaker to cool may cause water to overheat and spray hot steam. The hot steam can cause severe burns.





# Special Instructions For Model TCM12CD And TCM12CDCAN With Electronic Timer And Auto-Off

## Setting The Digital Display/Timer Control Panel



1. **Digital Display:** Clock with AM/PM Indicator Program.
2. **AUTO Button:** Allows you to program the Timer for AUTO BREW so that your brewing will begin at the selected time. Press to change AUTO BREW time.
3. **AUTO Light:** Illuminates when AUTO BREW has been set, and the Coffeemaker is ready to begin brewing at the pre-programmed time.
4. **HOUR Button:** Advances the HOUR: use to adjust time in hours for Clock Display and AUTO BREW programming.
5. **MIN. Button:** Advances the MINUTES: Use to adjust time in minutes for Clock Display and AUTO BREW programming.
6. **Program Button:** Allows you to set the delayed brewing time and time of day.
7. **Power Select Button (O/I):** Press once (the Power Light will illuminate) to begin brewing coffee immediately. Pressing the button again will turn the Coffeemaker OFF.
8. **Power Light:** Illuminates when the Coffeemaker is in operation.

## Setting The Clock With AM/PM Indicator

1. Plug the power cord into a wall outlet. The Display will flash until time of the day is set.

NOTE: A power failure will also cause the Display to flash and it will be necessary to reset the clock.

2. To set the clock, press the PROGRAM Button until "Set Time" appears in upper left corner. Press the HOUR button to set correct Hour, noting AM/PM. Press the MIN Button to set correct minutes.

## Setting The Timer

1. Press the PROGRAM Button twice and display will show "Set Timer" in upper right corner of the Digital Display. Press and hold the HOUR Button until the correct hour is displayed for the brew time you would like to set, noting that PM is indicated on the left corner of the display. Indicator Display will go off in 5 seconds.
2. Press the MIN Button until the correct minute is displayed for the the brew time you would like to set.
3. After the brew time is set, press AUTO Button once. The AUTO light will illuminate indicating that your Coffeemaker is ready to begin brewing at the pre-programmed time. Indicator Display will go off in 5 seconds.

## To Start Brewing Coffee Immediately

Press the Power Select Button. The Power Light will illuminate as the Coffeemaker begins brewing the coffee.

## To Start Brewing Coffee At The Pre-programmed Time

At the preprogrammed time, the Coffemaker will turn itself on automatically. The Power Light will turn on as the Coffeemaker begins brewing and coffee will begin flowing into the Carafe.



# User Maintenance Instructions

## Care And Cleaning

Always make sure Coffeemaker is unplugged and in the OFF position and Warming Plate is cool before attempting to clean. After daily use, the Filter Basket and Glass Carafe should be washed in hot, sudsy water. Wipe exterior with a damp cloth to remove superficial stains. For stubborn stains, use a nylon or plastic pad with a non-abrasive cleanser, such as Bon Ami® or Arm & Hammer®. Do not use metal scouring pads or abrasive cleansers.

## Descaling

Special cleaning of your Coffeemaker is recommended at least once a month, depending on frequency of use and quality of water used in the unit. If water in your area is especially hard, the following cleaning procedure should be performed every two weeks, since minerals in water can detract from the flavor of the coffee and possibly lengthen brew time.

1. Fill Glass Carafe with one part white vinegar to three parts cold water. Pour water and vinegar solution into the Water Chamber.
2. Place a paper filter or permanent filter in the Removable Filter Basket and swing to closed position. Place Glass Carafe on Warming Plate. Switch Power Select Button to ON. During cleaning, more steam will occur than during normal brewing.
3. **KEEP THE COFFEEMAKER ON UNTIL CARAFE IS HALF FULL.** Switch Power Select Button to OFF. When liquid stops dripping from Filter Holder into the Glass Carafe, remove the Basket and Glass Carafe and allow liquid to cool in the Glass Carafe for 10 minutes. When cooled, pour liquid back into the Water Chamber.
4. Replace Basket and return Glass Carafe to hot plate.
5. Switch Power Select Button to ON. Repeat procedure, allowing all the cleaning solution to empty into the Glass Carafe. After dripping has stopped, discard contents of Glass Carafe.
6. After allowing Coffeemaker to cool for 10 minutes, rinse it out by brewing a Glass Carafe full of cold water. Make sure to insert a fresh Filter into the Filter Basket before brewing.
7. At end of brew cycle, switch Power Select Button to OFF. Discard water in the Glass Carafe. Remove used filter and wash Glass Carafe and Filter Basket in hot sudsy water. Dry parts.
8. When Coffeemaker has cooled, wipe exterior with a dry cloth.

# User Maintenance Instructions (cont.)

## Carafe Safety Precautions

1. Do not use a cracked Carafe having a loose or weakened handle.
2. This Carafe is designed to be used only on the warming plate of your coffeemaker. Do not use on a conventional oven.
3. To avoid breakage, handle carafe with care. Avoid impact. Glass will break as a result of impact. Use care when filling with water to avoid hitting faucet.
4. Do not place hot carafe on cool or wet surface. Allow to cool before washing or adding liquids.
5. Do not set empty carafe on a hot heating surface. Do not clean with steel wool pads, abrasive cleanser, or any other materials that may scratch.
6. Do not bump, scratch, or boil dry.
7. Discard carafe if it is cracked, scratched, or heated while empty for an extended period of time.

## Cord Storage

Unplug appliance and allow to cool. There is convenient cord storage area at the back of the machine. Simply feed the Cord inside the Storage area and store in its box or in a clean, dry place.



## LIMITED ONE YEAR WARRANTY

**Warranty:** This Toastmaster® product is warranted to be free from defects in materials or workmanship for a period of (1) year from the original purchase date. This product warranty covers only the original consumer purchaser of the product.

**Warranty Coverage:** This warranty is void if the product has been damaged by accident in shipment, unreasonable use, misuse, neglect, improper service, commercial use, repairs by unauthorized personnel, normal wear and tear, improper assembly, installation or maintenance abuse or other causes not arising out of defects in materials or workmanship. This warranty is effective only if the product is purchased and operated in the USA, and does not extend to any units which have been used in violation of written instructions furnished with the product or to units which have been altered or modified or to damage to products or parts thereof which have had the serial number removed, altered, defaced or rendered illegible.

**Implied Warranties:** ANY IMPLIED WARRANTIES WHICH THE PURCHASER MAY HAVE ARE LIMITED IN DURATION TO ONE (1) YEAR FROM THE DATE OF PURCHASE. Some states do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you.

**Warranty Performance:** During the above one-year warranty period, a product with a defect will be either repaired or replaced with a reconditioned comparable model (at our option) when the product is returned to the Repair Center, or the purchase price refunded. The repaired or replacement product will be in warranty for the balance of the one-year warranty period and an additional one-month period. No charge will be made for such repair or replacement.

**Service and Repair:** Should the appliance malfunction, you should first call toll-free 1 (800) 947-3744 between the hours of 9:00 am and 5:00 pm Central Standard Time and ask for CONSUMER SERVICE stating that you are a consumer with a problem. Please refer to models number TCM12C, TCM12CD, TCM12CCAN, TCM12CDCAN when you call.

**In-Warranty Service (USA):** For an appliance covered under the warranty period, no charge is made for service or postage. Call for return authorization (1 800 947-3744).

**Out-of Warranty Service:** A flat rate charge by model is made for out-of-warranty service. Include \$ 8.00 (U.S.) for return shipping and handling. We will notify you by mail of the amount of the charge for service and require you to pay in advance for the repair or replacement.

**For Products Purchased in the USA, but Used in Canada:** You may return the product insured, packaged with sufficient protection, and postage and insurance prepaid to the USA address listed below. Please note that all customs duty / brokerage fees, if any, must be paid by you and we will require you to pay the cost of customs duty / brokerage fees to us in advance of our performing any service.

**Risk During Shipment:** We cannot assume responsibility for loss or damage during incoming shipment. For your protection, carefully package the product for shipment and insure it with the carrier. Be sure to enclose the following items with your appliance: any accessories related to your problem, your full return address and daytime phone number, a note describing the problem you experienced, a copy of your sales receipt or other proof of purchase to determine warranty status. C.O.D. shipments cannot be accepted.

**To return the appliance, ship to:**

Salton Inc.  
Attn: Repair Center  
708 South Missouri Street  
Macon, MO 63552

Email: [consumer\\_relations@toastmaster.com](mailto:consumer_relations@toastmaster.com)  
[www.Toastmaster.com](http://www.Toastmaster.com)

**To contact us, please write to or call:**

Salton Inc.  
P.O. Box 6916  
Columbia, MO 65205-6916

**Limitation of Remedies:** No representative or person is authorized to assume for us any other liability in connection with the sale of our products. There shall be no claims for defects or failure of performance or product failure under any theory of tort, contract or commercial law including, but not limited to negligence, gross negligence, strict liability, breach of warranty and breach of contract. Repair, replacement or refund shall be the sole remedy of the purchaser under this warranty, and in no event shall we be liable for any incidental or consequential damages, losses or expenses. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

**Legal Rights:** This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

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## Keep Dated Sales Receipt for Warranty Service.

Keep this booklet. Record the following for reference:

Date purchased \_\_\_\_\_

Model number \_\_\_\_\_

Date code (stamped on bottom) \_\_\_\_\_

EVERYBODY EATS. It's a fact of life.

But sometimes preparing  
meals can become a chore.

That's why TOASTMASTER has been invited  
into millions of kitchens just like yours  
so we can HELP YOU MASTER your  
mixing, baking, grilling, toasting,  
brewing, heating and serving  
tasks WITH EASE AND STYLE.

The TOASTMASTER name stands for a  
CELEBRATION of INNOVATION designed  
to serve your life and keep you  
COOKIN' IN STYLE.





**toastmaster®**

- **Swing-Out Filter Holder**
- **Water Level Indicator**
- **Power Light**
- **Non-Stick Warming Plate**
- **Hidden Cord Storage**



## **Questions**

Call toll free 1-800-947-3744

Monday – Friday, 8:00 a.m. - 5:30 p.m. CST

[www.toastmaster.com](http://www.toastmaster.com)

**TCM12C, TCM12CD, TCM12CCAN, TCM12CDCAN**

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