

MULTIFUNCTIONAL DIGITAL COLOR SYSTEMS

# Operator's Manual

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**e-STUDIO4540c Series**  
**with GA-1211-EX**

**e-STUDIO6550c Series**  
**with GA-1310-EX**



# Preface

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Thank you for purchasing TOSHIBA Multifunctional Digital Color Systems. This manual provides information about system restrictions and the GA-1211-EX/GA-1310-EX specific functions applied when the GA-1211-EX/GA-1310-EX controller is connected to the e-STUDIO4540C Series/e-STUDIO6550C Series. Read this manual before using your Multifunctional Digital Color Systems. Keep this manual within easy reach, and use it to configure an environment that makes the best use of the e-STUDIO's functions.


Regarding operations and functions other than those described in this manual, refer to the e-STUDIO's manuals.

## ■ How to read this manual

### □ Symbols in this manual

In this manual, some important items are marked with the symbols shown below. Be sure to read these items before using this equipment.

 **WARNING** Indicates a potentially hazardous situation which, if not avoided, could result in death, serious injury, or serious damage, or fire in the equipment or surrounding assets.

 **CAUTION** Indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injury, partial damage to the equipment or surrounding assets, or loss of data.

**Note**

Indicates information to which you should pay attention when operating the equipment.

Other than the above, this manual also marks information that may be useful for the operation of this equipment with the following signs:

**Tip**

Describes handy information that is useful to know when operating the equipment.



Pages describing items related to what you are currently doing. See these pages as required.

### □ Screens

- The details on the screens may differ depending on how the equipment is used, such as the status of the installed options, the OS version and the applications.
- The illustration screens used in this manual are for paper in the A/B format. If you use paper in the LT format, the display or the order of buttons in the illustrations may differ from that of your equipment.

### □ Trademarks

- The official name of Windows XP is Microsoft Windows XP Operating System.
- The official name of Windows Vista is Microsoft Windows Vista Operating System.
- The official name of Windows 7 is Microsoft Windows 7 Operating System.
- The official name of Windows Server 2003 is Microsoft Windows Server 2003 Operating System.
- The official name of Windows Server 2008 is Microsoft Windows Server 2008 Operating System.
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# RESTRICTIONS

This chapter describes system restrictions when the GA-1211-EX controller is connected to the e-STUDIO4540C Series or GA-1310-EX controller is connected to the e-STUDIO6550C Series.

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## Operations From the Control Panel

The e-STUDIO4540C Series machine with the GA-1211-EX controller attached or e-STUDIO6550C Series machine with the GA-1310-EX controller attached has several restrictions in the following operations:

- 📖 P.6 "COPY"
- 📖 P.7 "SCAN"
- 📖 P.7 "PRINT"
- 📖 P.8 "FAX"
- 📖 P.9 "USER FUNCTIONS"
- 📖 P.13 "JOB STATUS"

### Tips

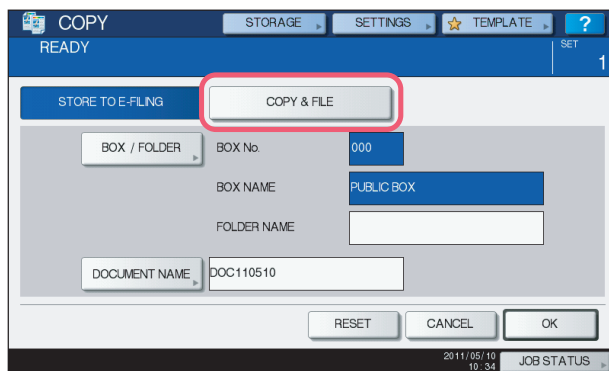
- Buttons and items marked with red lines on the following screenshots in this section disappear when the controller is connected to the equipment.
- All the touch panel figures in this guide are examples of the e-STUDIO4540C Series. Although the size of the screen differs between the e-STUDIO4540C Series and the e-STUDIO6550C Series, the displayed objects and their functions are the same.

## ■ COPY

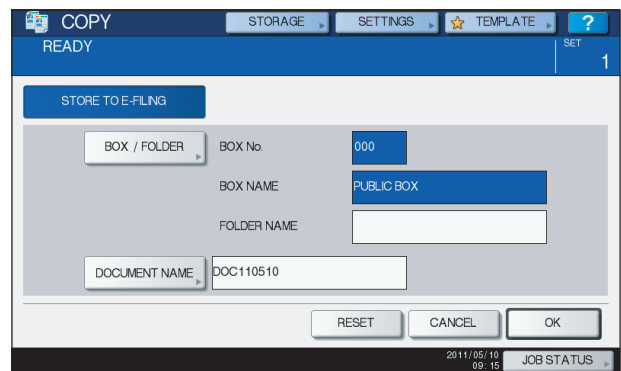
The following related to the [COPY] button cannot be used when the controller is connected to the equipment:

- The COPY&FILE function for copying originals and storing the data in the shared folder or a specified network folder at the same time

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



### Tip

To learn more about STORE TO E-FILING, refer to the *e-Filing Guide*.

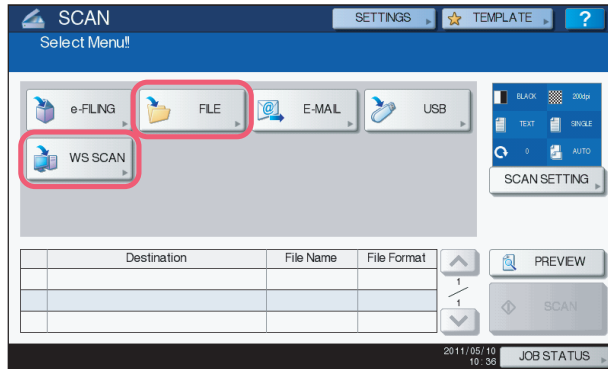


## ■ SCAN

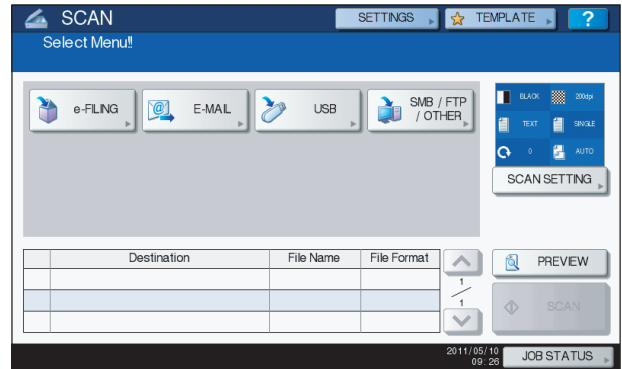
The following related to the [SCAN] button cannot be used when the controller is connected to the equipment:

- The Scan to File function for sending and storing scans to a shared folder in the equipment's hard disk or a specified network folder
- The Web Service (WS) Scan function for scanning images from a client computer through the network by using the functions of Windows Vista/Windows 7/Windows Server 2008

**e-STUDIO4540C Series/e-STUDIO6550C Series**



**e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series**



### Note

The SCAN menu displayed by pressing the [SCAN] button contains the GA-1211-EX/GA-1310-EX specific functions. For details, see the following section:

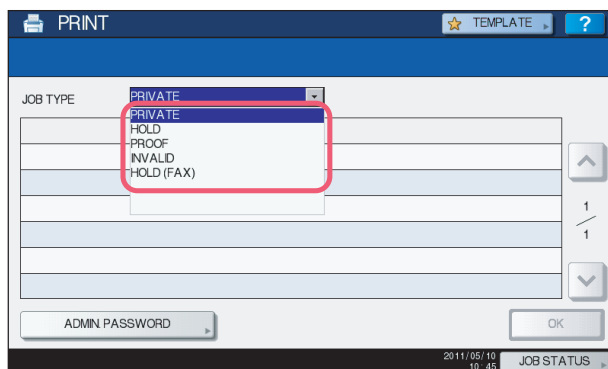
📖 P.31 "SCAN"

## ■ PRINT

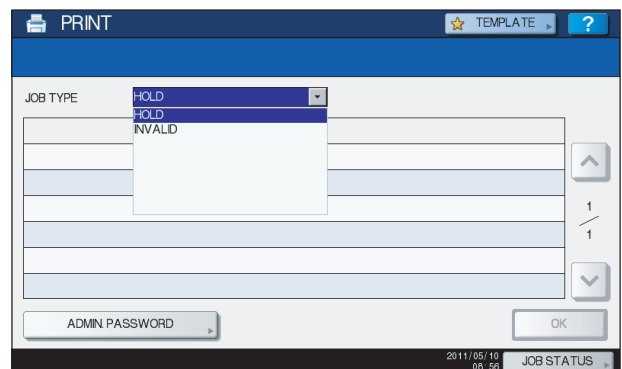
The following related to the [PRINT] button cannot be used when the controller is connected to the equipment:

- The Private Print function for printing a document from a computer on the network only when a set password is keyed in to the equipment's control panel
- The Hold Print function for retaining a document in the print queue until you continue the job from the equipment's control panel
- The Proof Print function for printing only a single copy as a sample and suspending the rest of the job when you print multiple copies from a computer on the network
- The Invalid Print function for printing a document being held due to an incorrect or no department code entered for printing it
- The USB Direct Print function for printing files saved in a USB storage device that is connected to the USB port on the equipment

**e-STUDIO4540C Series/e-STUDIO6550C Series**



**e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series**



## Tips

- For details on the PRINT screen, refer to the **Printing Guide**.
- You can use the USB Direct Print function by connecting a USB storage device to the USB port on the controller. For instructions on how to print files from a USB storage device, refer to the **Printing from Windows** and **Printing from Mac OS**.

## ■ FAX

The following related to the [FAX] button cannot be used when the controller is connected to the equipment:

- The FAX&STORAGE function for sending originals and storing the data in the shared folder or a specified network folder at the same time

**e-STUDIO4540C Series/e-STUDIO6550C Series**



**e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series**



## Tip

For details on the FAX screen, refer to the **GD-1250/GD-1260/GD-1270 Operator's Manual for FAX Unit**.

## ■ USER FUNCTIONS

The e-STUDIO4540C Series machine with the GA-1211-EX controller attached or e-STUDIO6550C series machine with the GA-1310-EX controller attached has several restrictions in the following operation menus:

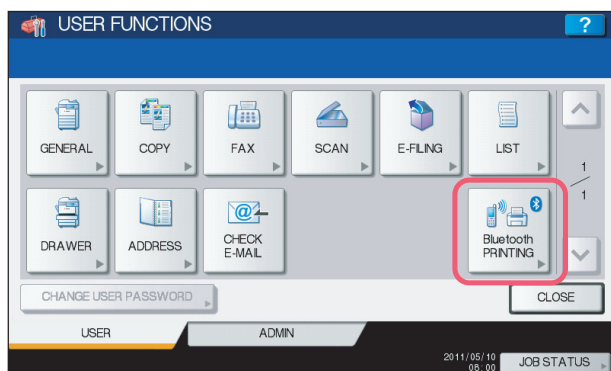
- 📖 P.9 “USER menu in USER FUNCTIONS”
- 📖 P.9 “ADMIN menu in USER FUNCTIONS”

### □ USER menu in USER FUNCTIONS

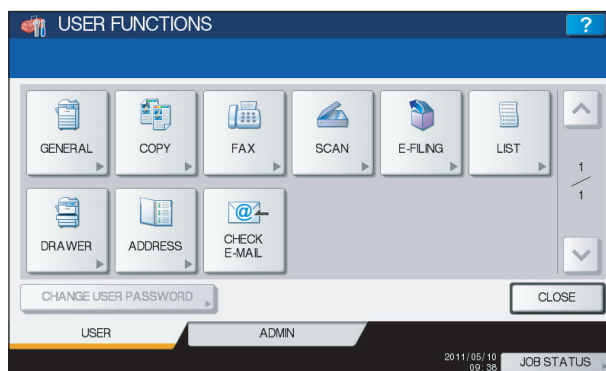
The following related to the USER menu cannot be used when the controller is connected to the equipment:

- The Bluetooth PRINTING setting that allows you to print an image from any devices, such as mobile phones or digital cameras, which the Bluetooth module is equipped and standard BIP/OPP/FTP printing is supported

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



#### Tip

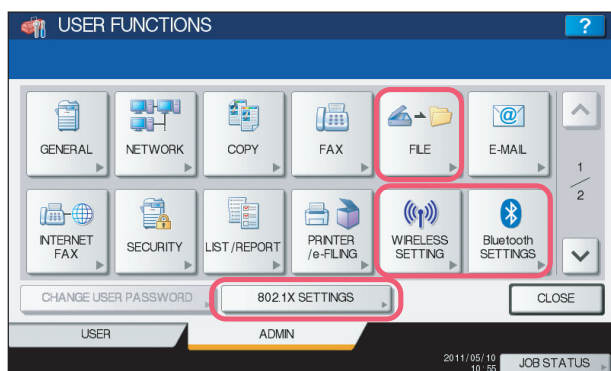
For details on the USER menu in the USER FUNCTIONS screen, refer to the *MFP Management Guide*.

### □ ADMIN menu in USER FUNCTIONS

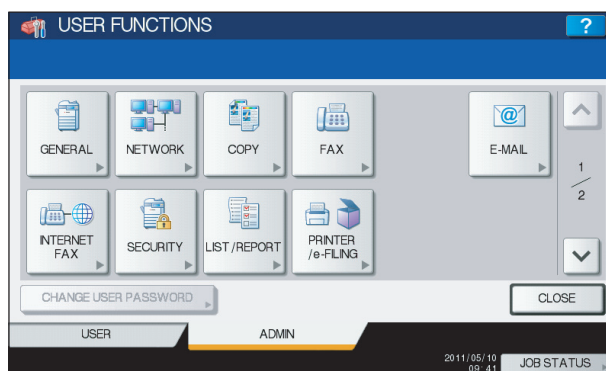
The following related to the ADMIN menu cannot be used when the controller is connected to the equipment:

- The FILE setting that allows you to automatically delete files stored by the Scan to File operation
- The WIRELESS SETTING menu that allows you to set up the equipment for wireless networks
- The Bluetooth SETTINGS menu that allows you to configure the Bluetooth setting options
- The 802.1X SETTINGS menu that allows you to make settings for IEEE 802.1X authentication that will apply to wired networks

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



#### Tip

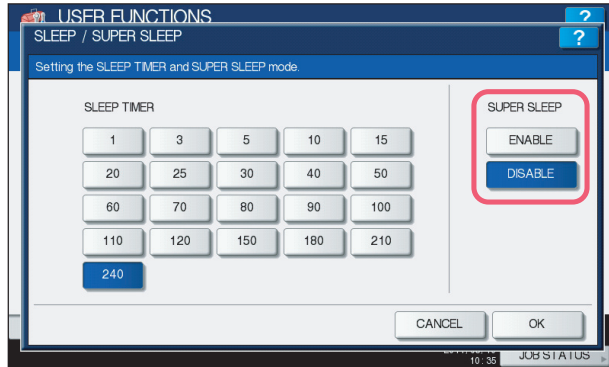
For details on the ADMIN menu in the USER FUNCTIONS screen, refer to the *MFP Management Guide*.

## GENERAL menu in ADMIN menu

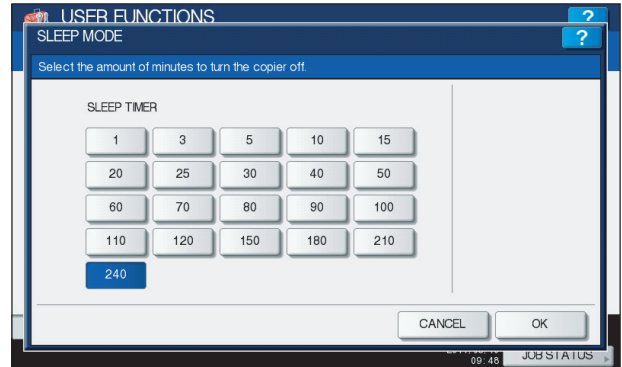
The following provided for the GENERAL menu are unavailable:

- The SUPER SLEEP setting that allows you to make settings for the Super Sleep mode, which is provided for the ENERGY SAVER menu

**e-STUDIO4540C Series/e-STUDIO6550C Series**



**e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series**



### Tip

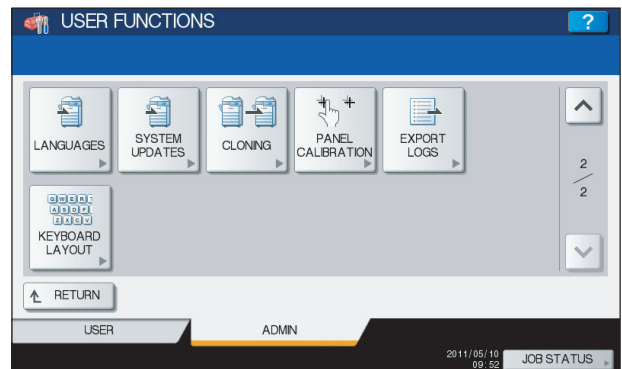
To learn more about the ENERGY SAVER menu, refer to the *MFP Management Guide*.

- The JOB SKIP menu that allows you to enable its function

**e-STUDIO4540C Series/e-STUDIO6550C Series**



**e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series**

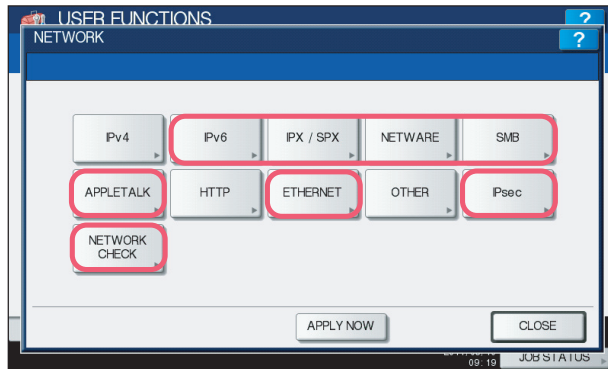


## NETWORK menu in ADMIN menu

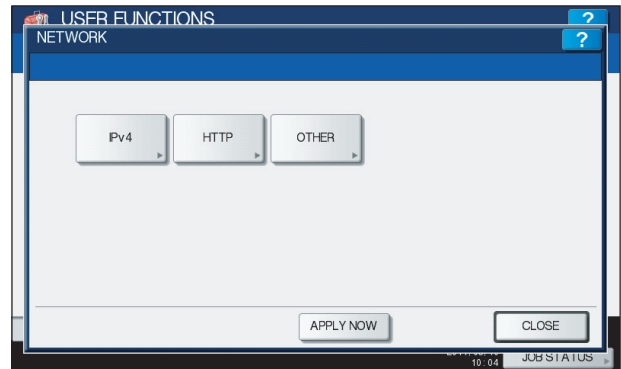
The following provided for the NETWORK menu are unavailable:

- [IPv6]
- [SMB]
- [IPsec]
- [IPX/SPX]
- [APPLETALK]
- [NETWORK CHECK]
- [NETWARE]
- [ETHERNET]

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



### Note

The setting operations for [IPv4], [HTTP], and [OTHER] differ depending on the equipment with or without the controller. For instructions on how to make settings for [IPv4], [HTTP], and [OTHER] on the equipment with the controller, see the following section:

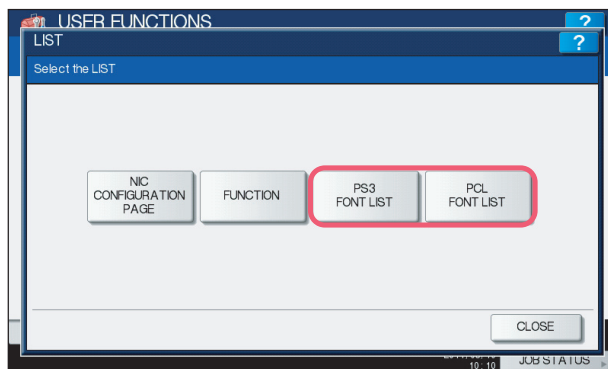
📖 P.39 “USER FUNCTIONS”

## LIST/REPORT menu in ADMIN menu

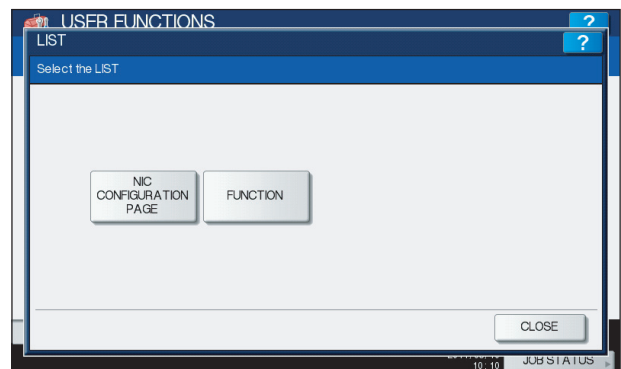
The following provided for the LIST/REPORT menu are unavailable:

- The PS3 FONT LIST function that allows you to print the PS3 Font list, which is provided for the LIST menu
- The PCL FONT LIST function that allows you to print the PCL Font list, which is provided for the LIST menu

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



### Tip

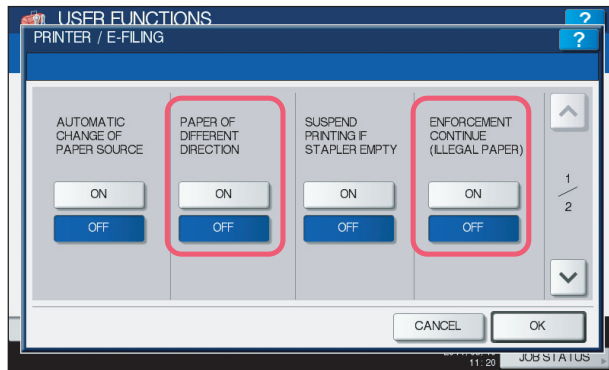
To learn more about NIC CONFIGURATION PAGE and FUNCITON, refer to the *MFP Management Guide*.

## PRINTER/E-FILING menu in ADMIN menu

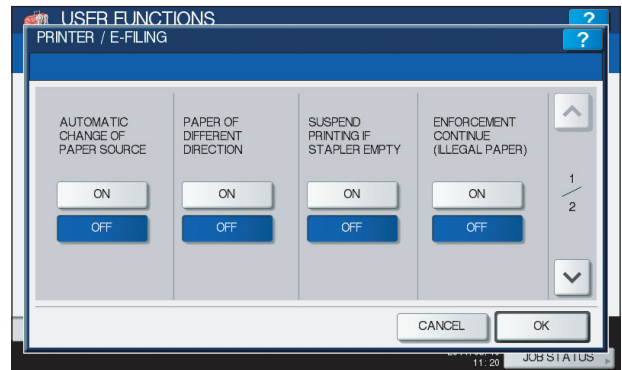
The following provided for the PRINTER/E-FILING (1/2) menu are applied only for printing the e-Filing documents:

- The PAPER OF DIFFERENT DIRECTION function that allows the equipment to feed the same size of paper that is set in a different direction if the drawer from which paper is being fed is empty
- The ENFORCEMENT CONTINUE (ILLEGAL PAPER) function that allows the equipment to feed the same size or same type of paper from a different drawer if you mistakenly specify a drawer in which your desired paper is not loaded

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



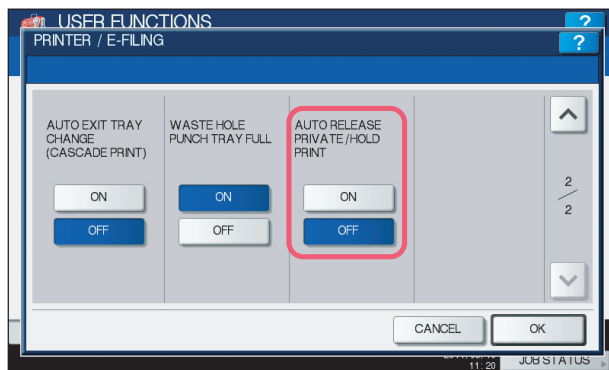
### Tip

To learn more about the AUTOMATIC CHANGE OF PAPER SOURCE and SUSPEND PRINTING IF STAPLER EMPTY functions, refer to the *MFP Management Guide*.

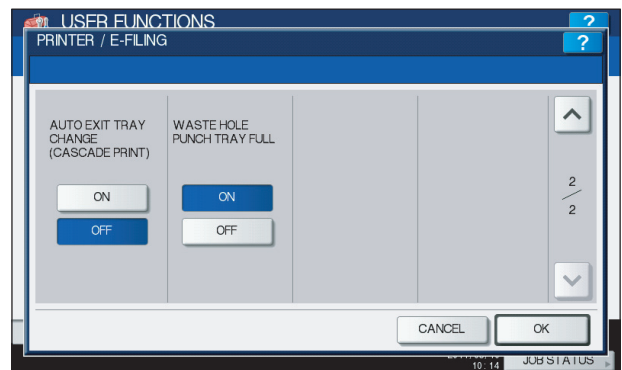
The following provided for the PRINTER/E-FILING (2/2) menu is unavailable:

- The AUTO RELEASE PRIVATE/HOLD PRINT function that allows the equipment automatically to print Private Print jobs and Hold Print jobs when a user who sent those jobs logs into the equipment

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



### Tip

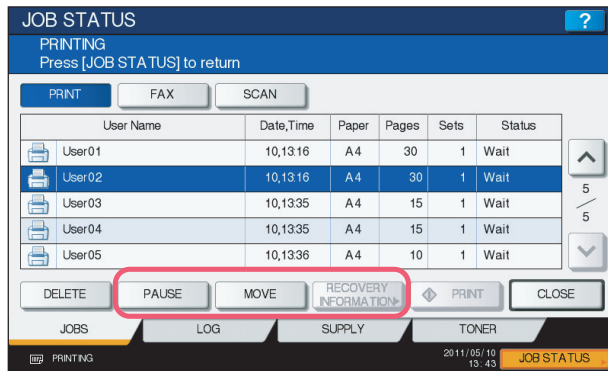
To learn more about the AUTO EXIT TRAY CHANGE (CASCADE PRINT) and WASTE HOLE PUNCH TRAY FULL functions, refer to the *MFP Management Guide*.

## ■ JOB STATUS

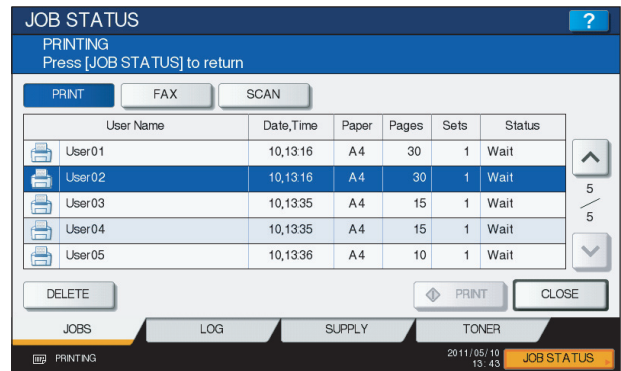
The following related to the PRINT JOB STATUS screen cannot be used when the controller is connected to the equipment:

- [PAUSE] / [RESUME] for pausing / resuming jobs in the list
- [MOVE] for changing the order of the jobs by moving them within the list
- [RECOVERY INFORMATION] for confirming causes of a suspended job

**e-STUDIO4540C Series/e-STUDIO6550C Series**



**e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series**



### Tip

For details on the PRINT JOB STATUS screen, refer to the *Printing Guide*.

## ■ INTERRUPT

The [INTERRUPT] button on the control panel cannot be used while printing is in progress when the controller is connected to the equipment.

### Tip

For details on the [INTERRUPT] button, refer to the *Copying Guide*.

## TopAccess USER Mode

The e-STUDIO4540C Series machine with the GA-1211-EX controller attached or e-STUDIO6550C Series machine with the GA-1310-EX controller attached has several restrictions in the following TopAccess USER mode operations:

- 📖 P.14 “Launching TopAccess”
- 📖 P.14 “TopAccess [Device] tab page”
- 📖 P.15 “TopAccess [Job Status] tab page”
- 📖 P.16 “Registering from TopAccess [Registration] tab page”

### ■ Launching TopAccess

The following methods for launching TopAccess cannot be used when the controller is connected to the equipment:

- Launching TopAccess from Network Map (Windows Vista/Windows 7/Windows Server 2008)

#### Note

The operation for launching TopAccess differs depending on the equipment with or without the controller. For instructions on how to launch TopAccess on the equipment with the controller, see the following section:

- 📖 P.44 “Launching TopAccess from the WebTools home page”

### ■ TopAccess [Device] tab page

The following related to the TopAccess [Device] tab page cannot be used when the controller is connected to the equipment:

- The [Install Software] link for downloading the client software
- “MAC Address” for displaying the MAC address of this equipment

“Save as File & e-Filing Space Available” is changed to “Store to e-Filing Space Available” because the Save as file function cannot be used when the controller is connected to the equipment.

#### e-STUDIO4540C Series/e-STUDIO6550C Series

The screenshot shows the TopAccess web interface for a device. The 'Device' tab is selected. The page includes a navigation bar with 'Device', 'Job Status', 'Logs', 'Registration', and 'Counter'. Below the navigation bar, there is a 'Device' section with a 'REFRESH' button. The main content area is divided into several sections:

- Device Information Table:**

Status	Ready
Name	MFP07072547
Location	
Copier Model	TOSHIBA e-STUDIO4540C
Serial Number	CA
MAC Address	00 80 91 8B EB 23
Main Memory Size	2048 MB
Page Memory Size	512 MB
Save as File & e-Filing Space Available	26071 MB
Fax Space Available	976 MB
Contact Information	
Phone Number	
Message	
Alerts	*
- Options Table:**

Finisher	None
Hole Punch Unit	None
Fax	Installed
- Toner Table:**

Yellow(Y)	100%
Magenta(M)	100%
Cyan(C)	100%
Black(K)	100%
- Paper Table:**

Drawer	Size	Type	Capacity	Status
Drawer 1	LT	Plain	550	Near Empty
Drawer 2	A3	Plain	550	Paper Available
Drawer 3	B4	Plain	550	Near Empty
Drawer 4	B5	Plain	550	Paper Available

At the bottom of the page, there is a footer with 'Install Software' link circled in red, 'Top | Help |', and '©2011 TOSHIBA TEC CORPORATION All Rights Reserved'.

#### Tip

All the screenshots in this manual are examples from Windows 7.



## e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

The screenshot shows the TopAccess [Device] tab page. The page is divided into several sections:

- Device Information:** A table with the following data:
 

Status	Ready
Name	MFP07072547
Location	
Copier Model	TOSHIBA e-STUDIO4540C
Serial Number	CA
Main Memory Size	2048 MB
Page Memory Size	512 MB
Store to e-Filing Space Available	25071 MB
Fax Space Available	978 MB
Contact Information	
Phone Number	
Message	
Alerts	•
- Options:** A table with the following data:
 

Finisher	None
Hole Punch Unit	None
Fax	Installed
- Toner:** A table with the following data:
 

Yellow(Y)	100%
Magenta(M)	100%
Cyan(C)	100%
Black(K)	100%
- Paper:** A table with the following data:
 

Drawer	Size	Type	Capacity	Status
Drawer 1	LT	Plain	550	Near Empty
Drawer 2	A3	Plain	550	Paper Available
Drawer 3	B4	Plain	550	Near Empty
Drawer 4	B5	Plain	550	Paper Available

### Tip

For details on the TopAccess [Device] tab page, refer to the **TopAccess Guide**.

## TopAccess [Job Status] tab page

The following related to the TopAccess [Job Status] tab page cannot be used when the controller is connected to the equipment:

- The [Recovery Information] button for confirming causes of a suspended job

### e-STUDIO4540C Series/e-STUDIO6550C Series

The screenshot shows the TopAccess [Job Status] tab page. The page is divided into several sections:

- Print Job:** A section with buttons for 'Delete', 'Release', and 'Recovery Information'. The 'Recovery Information' button is highlighted with a red circle.
- Table:** A table with the following columns: Document Name, Date Time, Type, Status, Paper, Pages, Sets, User Name, Domain Name. The 'Document Name' column has a checkmark in the first row.

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

The screenshot shows the TopAccess [Job Status] tab page. The page is divided into several sections:

- Print Job:** A section with buttons for 'Delete' and 'Release'. The 'Recovery Information' button is highlighted with a red circle.
- Table:** A table with the following columns: Document Name, Date Time, Type, Status, Paper, Pages, Sets, User Name, Domain Name. The 'Document Name' column has a checkmark in the first row.

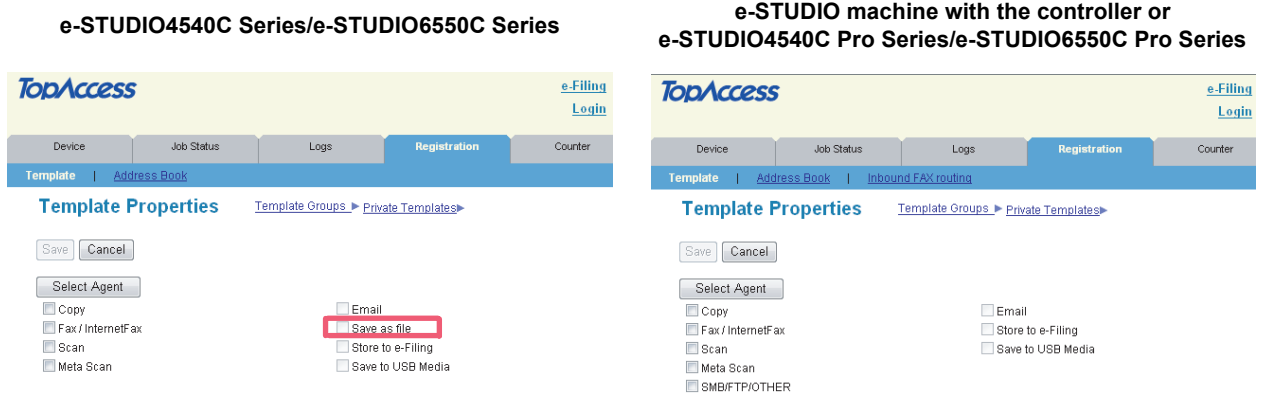
### Tip

For details on the TopAccess [Job Status] tab page, refer to the **TopAccess Guide**.

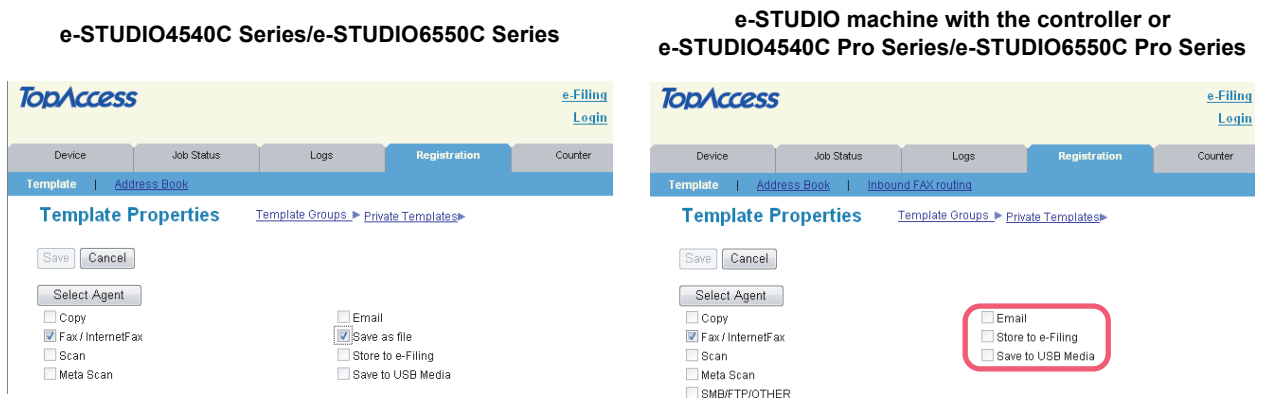
## ■ Registering from TopAccess [Registration] tab page

### □ Registering private templates

The Save as file agent is unavailable when the controller is connected to the equipment.



The Fax / InternetFax agent cannot be combined with any other agents when the controller is connected to the equipment.



#### Note

When the controller is connected to the equipment, the GA-1211-EX/GA-1310-EX specific agents ([SMB/FTP/OTHER] check box) appear in the above page. From this page, you can create the GA-1211-EX/GA-1310-EX specific private templates. For instructions on how to create them, see the following section:

📖 P.44 "Registering or editing GA-1211-EX/GA-1310-EX specific private templates"

### □ Setting up mailboxes

Creating a Forward mailbox combined with the Save as file agent is unavailable when the controller is connected to the equipment.

## e-STUDIO4540C Series/e-STUDIO6550C Series

TopAccess e-Fil  
Lo

Device | Job Status | Logs | **Registration** | Counter

Template | Address Book | Inbound FAX routing

### MailBoxes Properties [MailBoxes >](#)

Save Cancel

Select Agent

Confidential  
 Bulletin Board  
 Forward

InternetFax(Relay)  
 Save as file  
 Email  
 Store to e-Filing

## Tip

For details on the mailbox setting, refer to the *TopAccess Guide*.

e-STUDIO machine with the controller or  
e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

TopAccess e-Filing  
Login

Device | Job Status | Logs | **Registration** | Counter

Template | Address Book | Inbound FAX routing

### MailBoxes Properties [MailBoxes >](#)

Save Cancel

Select Agent

Confidential  
 Bulletin Board  
 Forward

InternetFax(Relay)  
 Email  
 Store to e-Filing

## TopAccess ADMIN Mode

The e-STUDIO4540C Series machine with the GA-1211-EX controller attached or e-STUDIO6550C Series machine with the GA-1310-EX controller attached has several restrictions in the following TopAccess ADMIN mode operations:

- 📖 P.18 “Setting up from TopAccess [Administration] tab page”
- 📖 P.26 “Maintaining from TopAccess [Administration] tab page”
- 📖 P.26 “Registering from TopAccess [Administration] tab page”
- 📖 P.27 “Operation on TopAccess [Job Status] tab page with the administrator privilege”

### ■ Setting up from TopAccess [Administration] tab page

#### □ Setup page

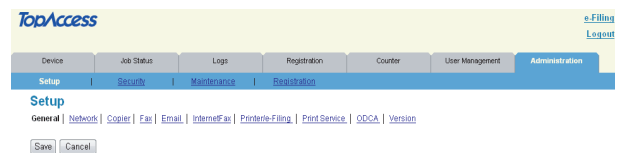
The following menus are unavailable when the controller is connected to the equipment:

- Save as file
- Printer
- ICC Profile
- Print Data Converter

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



#### Tip

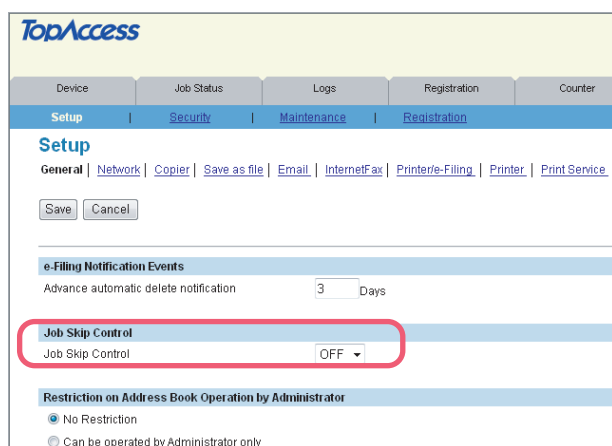
For details on the Setup page, refer to the *TopAccess Guide*.

### Setting up General Setting

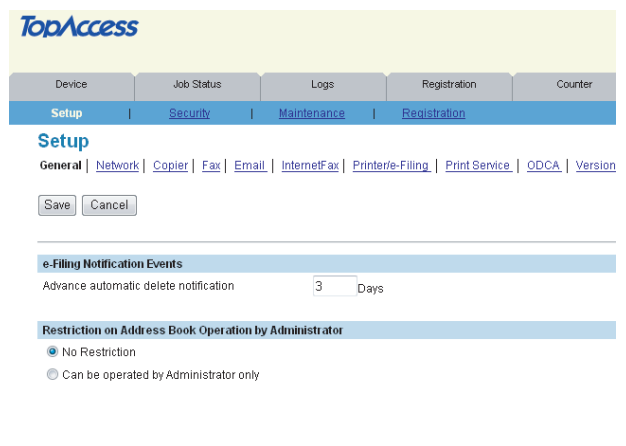
The following provided for General Setting is unavailable when the controller is connected to the equipment:

- Job Skip Control

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



## Setting up Device Information

- “MAC Address” is unavailable when the controller is connected to the equipment.
- “Save as File & e-Filing Space Available” is changed to “Store to e-Filing Space Available” because the Save as file function cannot be used when the controller is connected to the equipment.

### e-STUDIO4540C Series/e-STUDIO6550C Series

**TopAccess**

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

**Setup**

General | Network | Copier | Save as file | Email | InternetFax | Printer/e-Filing | Printer | Print Service

Save Cancel

**General Setting**

**Device Information**

Name	MFP07088510
Copier Model	TOSHIBA e-STUDIO6550C
Serial Number	CLE000047
MAC Address	00:80:91:6C:29:7E
Save as File & e-Filing Space Available	26063 MB
Fax Space Available	978 MB
Data Cloning Function	Enable
USB Direct Print	Enable
Location	
Contact Information	
Service Phone Number	0
Administrative Message	

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

**TopAccess**

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

**Setup**

General | Network | Copier | Fax | Email | InternetFax | Printer/e-Filing | Print Service | ODDA | Version

Save Cancel

**General Setting**

**Device Information**

Name	MFP07072547
Copier Model	TOSHIBA e-STUDIO4540C
Serial Number	CA
Store to e-Filing Space Available	26071 MB
Fax Space Available	978 MB
Data Cloning Function	Enable
USB Direct Print	Enable
Location	
Contact Information	
Service Phone Number	
Administrative Message	

## Setting up Functions

The following provided for Functions are unavailable when the controller is connected to the equipment:

- Save as Local HDD
- Save as FTP
- Save as FTPS
- Save as SMB
- Save as Netware
- Network iFax
- Network Fax

### e-STUDIO4540C Series/e-STUDIO6550C Series

**TopAccess**

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

**Setup**

General | Network | Copier | Save as file | Email | InternetFax | Printer/e-Filing | Printer | Print Service

Save Cancel

**Functions**

Save as Local HDD	Enable
e-Filing	Enable
Email Send	Enable
Save as FTP	Enable
Save as FTPS	Enable
Save to USB Media	Enable
Save as SMB	Enable
Save as Netware	Enable
iFax Send	Enable
Fax Send	Enable
Network iFax	Enable
Network Fax	Enable
Web Services Scan	Enable
Twain Scanning	Enable
Scan to External Controller	Enable

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

**TopAccess**

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

**Setup**

General | Network | Copier | Fax | Email | InternetFax | Printer/e-Filing | Print Service | ODDA | Version

Save Cancel

**Functions**

e-Filing	Enable
Email Send	Enable
Save to USB Media	Enable
iFax Send	Enable
Fax Send	Enable
Web Services Scan	Enable
Twain Scanning	Enable
Scan to External Controller	Enable

\* Even when you enable the Web Services Scan option, the operation using WIA driver will be unavailable.

## Setting up Energy Save

The following provided for Energy Save is unavailable when the controller is connected to the equipment:

- Super Sleep

### e-STUDIO4540C Series/e-STUDIO6550C Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Setup

General | Network | Copier | Save as file | Email | InternetFax | Printer/e-Filing | Printer | Print Service

Save Cancel

Energy Save

Auto Clear No Limit

Auto Power Save 60 Minutes

Sleep/Auto Shut Off 240 Minutes

Super Sleep Disable

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Setup

General | Network | Copier | Fax | Email | InternetFax | Printer/e-Filing | Print Service | ODCa | Version

Save Cancel

Energy Save

Auto Clear No Limit

Auto Power Save 60 Minutes

Sleep/Auto Shut Off 240 Minutes

### Tip

For details on the General Setting screen, refer to the *TopAccess Guide*.

## Setting up Network

The following provided for Network are unavailable when the controller is connected to the equipment:

- TCP/IP
- IPX/SPX
- DDNS Session
- FTP Client
- SNMP Network Service
- Filtering
- AppleTalk
- SMB Session
- FTP Server
- LLTD Session
- IPv6
- Bonjour
- NetWare Session
- SLP Session
- Wake Up Setting

### e-STUDIO4540C Series/e-STUDIO6550C Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Setup

General | Network | Copier | Save as file | Email | InternetFax | Printer/e-Filing | Printer | Print Service

Save

TCP/IP

Filtering

IPv6

IPX/SPX

Apple Talk

Bonjour

LDAP Session

DNS Session

DDNS Session

SMB Session

NetWare Session

HTTP Network Service

SMTP Client

SMTP Server

POP3 Network Service

FTP Client

FTP Server

SLP Session

SNMP Network Service

Web Services Setting

LLTD Session

Wake Up Setting

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Setup

General | Network | Copier | Fax | Email | InternetFax | Printer/e-Filing | Print Service | ODCa | Version

Save

LDAP Session

DNS Session

HTTP Network Service

SMTP Client

SMTP Server

POP3 Network Service

Web Services Setting

## Setting up DNS Session

The following provided for DNS Session are unavailable when the controller is connected to the equipment:

- Primary DNS Server Address(IPv6)
- Secondary DNS Server Address(IPv6)

### e-STUDIO4540C Series/e-STUDIO6550C Series

DNS Session	
Enable DNS	Enable
Primary DNS Server Address	
Secondary DNS Server Address	
Primary DNS Server Address(IPv6)	
Secondary DNS Server Address(IPv6)	

[Go to top of this page](#)

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

DNS Session	
Enable DNS	Enable
Primary DNS Server Address	
Secondary DNS Server Address	

[Go to top of this page](#)

## Setting up HTTP Network Service

The following provided for HTTP Network Service cannot be changed when the controller is connected to the equipment:

- Primary Port Number — The default primary port number “80” is always used. This port number cannot be changed.
- Secondary Port Number — The default secondary port number “8080” is always used. This port number cannot be changed.
- SSL Port Number — The default SSL port number “10443” is always used. This port number cannot be changed.

### e-STUDIO4540C Series/e-STUDIO6550C Series

#### HTTP Network Service

OK Cancel Selecting 'Save' in the Main Window is required to Save the new settings.

Enable HTTP Server	Enable
Enable SSL	Disable
Primary Port Number	80
Secondary Port Number	8080
SSL Port Number	10443

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

#### HTTP Network Service

OK Cancel Selecting 'Save' in the Main Window is required to Save the new settings.

Enable HTTP Server	Enable
Enable SSL	Disable
Primary Port Number	80
Secondary Port Number	8080
SSL Port Number	10443

## Setting up SMTP Server

The following provided for SMTP Server cannot be changed when the controller is connected to the equipment:

- Port Number — The default port number “25” is always used. This port number cannot be changed.

### e-STUDIO4540C Series/e-STUDIO6550C Series

#### SMTP Server

OK Cancel Selecting 'Save' in the Main Window is required to Save the new settings.

Enable SMTP Server	Enable
Port Number	25
Email Address	
Enable OffRamp Gateway	Disable
OffRamp Security	Enable
OffRamp Print	Enable

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

#### SMTP Server

OK Cancel Selecting 'Save' in the Main Window is required to Save the new settings.

Enable SMTP Server	Enable
Port Number	25
Email Address	
Enable OffRamp Gateway	Disable
OffRamp Security	Enable
OffRamp Print	Enable

## Setting up Web Services Setting

The following provided for Web Services Setting cannot be used when the controller is connected to the equipment:

- Enable SSL
- Friendly Name
- Web Services Print
- Printer Name
- Printer Information
- Authentication for PC Initiated Scan

### e-STUDIO4540C Series/e-STUDIO6550C Series

Web Services Setting	
Enable SSL	Disable
Friendly Name	TOSHIBA e-STUDIO6550C-07088510
Web Services Print	Enable
Printer Name	TOSHIBA e-STUDIO6550C-07088510
Printer Information	
Web Services Scan	Enable
Scanner Name	TOSHIBA e-STUDIO6550C-07088510
Scanner Information	
Authentication for PC Initiated Scan	Accept any job

[Go to top of this page](#)

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

Web Services Setting	
Web Services Scan	Enable
Scanner Name	TOSHIBA e-STUDIO4540C-07072547
Scanner Information	

[Go to top of this page](#)

#### Tip

For details on the Network screen, refer to the **TopAccess Guide**.



## Setting up Print Service settings

The following provided for Print Service cannot be used when the controller is connected to the equipment:

- Raw TCP Print
- LPD Print
- IPP Print
- FTP Print
- NetWare Print

### e-STUDIO4540C Series/e-STUDIO6550C Series

**TopAccess**

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

**Setup**

General | Network | Copier | Save as file | Email | InternetFax | Printer/e-Filing | Printer | **Print Service**

Save Cancel

**Print Service Setting**

**Raw TCP Print**

Enable Raw TCP  Enable

Port Number

Enable Raw bi-directional  Disable

**LPD Print**

Enable LPD  Enable

Port Number

Banners  OFF

**IPP Print**

Enable IPP  Enable

Port80 Enable  Disable

Port Number

URL

Enable SSL  Disable

SSL Port Number

SSL URL

Printer Name

Authentication  Disable

User Name

Password

**FTP Print**

Enable FTP Printing  Enable

Print User Name

Print Password

**NetWare Print**

Print Server Name

Password

Print Queue Scan Rate

**Email Print**

Enable Print Header  Disable

Enable Print Message Body  Enable

Maximum Email Body Print

Enable Print Email Error  Enable

Enable Email Error Forward  Disable

Email Error Transfer Address

Enable Partial Email  Enable

Partial Wait time

MDN Reply  Disable

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

**TopAccess**

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

**Setup**

General | Network | Copier | Fax | Email | InternetFax | Printer/e-Filing | **Print Service** | ODCa | Versio

Save Cancel

**Print Service Setting**

**Email Print**

Enable Print Header  Disable

Enable Print Message Body  Enable

Maximum Email Body Print

Enable Print Email Error  Enable

Enable Email Error Forward  Disable

Email Error Transfer Address

Enable Partial Email  Enable

Partial Wait time

MDN Reply  Disable

#### Tip

To learn more about Email Print, refer to the *TopAccess Guide*.

## Setting up ODCA (Off Device Customization Architecture)

### Setting up Network

The following provided for Network cannot be changed when the controller is connected to the equipment:

- Port Number — The default port number “49629” is always used. This port number cannot be changed.
- SSL Port Number — The default SSL port number “49630” is always used. This port number cannot be changed.

#### e-STUDIO4540C Series/e-STUDIO6550C Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Setup

General | Network | Copier | Save as file | Email | InternetFax | Printer/e-Filing | Printer | Print Service

Save Cancel

Off Device Customization Architecture Setting

Network

Enable Port Enable

Port Number 49629

Enable SSL Port Disable

SSL Port Number 49630

#### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Setup

General | Network | Copier | Fax | Email | InternetFax | Printer/e-Filing | Print Service | ODCA | Version

Save Cancel

Off Device Customization Architecture Setting

Network

Enable Port Enable

Port Number 49629

Enable SSL Port Disable

SSL Port Number 49630

#### Tip

For details on the ODCA screen, refer to the *TopAccess Guide*.

## Security page

### Authentication menu

#### Setting up Department Setting

The following provided for Department Setting differs depending on the equipment with or without the controller:

- Invalid Department Code Print Job — The option “Store to invalid job list” cannot be selected when the controller is connected to the equipment. You can select either “Print” or “Delete”.

#### e-STUDIO4540C Series/e-STUDIO6550C Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Security

Authentication | Certificate Management | Password Policy

Save Cancel

Department Setting

Department Code Enable

Invalid Department Code Print Job Store to invalid job list

Department Management (Copy) Store to invalid job list

Department Management (FAX) Print

Department Management (Print) Delete

Department Management (Scan) Enable

Department Management (List) Enable

#### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Security

Authentication | Certificate Management | Password Policy

Save Cancel

Department Setting

Department Code Enable

Invalid Department Code Print Job Print

Department Management (Copy) Delete

Department Management (FAX) Enable

Department Management (Print) Enable

Department Management (Scan) Enable

Department Management (List) Enable

## Setting up User Authentication Setting

The following provided for User Authentication Setting differs depending on the equipment with or without the controller:

- Authentication failed print job/Raw Print Job — The option “Hold” cannot be selected when the controller is connected to the equipment. You can select either “Print” or “Delete”.

The following provided for User Authentication Setting cannot be used when the controller is connected to the equipment:

- Auto Release on Login

### e-STUDIO4540C Series/e-STUDIO6550C Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Security

Authentication | Certificate Management | Password Policy

Save Cancel

User Authentication Setting

User Authentication: Enable

Authentication failed print job/Raw Print Job: Hold

Auto Release on Login:

Enable Guest User:

Authentication Type: MFP Local Authentication

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

TopAccess

Device | Job Status | Logs | Registration | Counter

Setup | Security | Maintenance | Registration

Security

Authentication | Certificate Management | Password Policy

Save Cancel

User Authentication Setting

User Authentication: Enable

Authentication failed print job/Raw Print Job: Delete

Enable Guest User:

Authentication Type: Local Authentication

#### Tip

For details on the Authentication menu screen, refer to the *TopAccess Guide*.

## Certificate Management menu

### Setting up Device Certificate

The following provided for Device Certificate cannot be used when the controller is connected to the equipment:

- SCEP(Automatic)

### e-STUDIO4540C Series/e-STUDIO6550C Series

TopAccess

Device | Job Status | Logs | Registration | Counter | User

Setup | Security | Maintenance | Registration

Security

Authentication | Certificate Management | Password Policy

Save Cancel

Device Certificate

self-signed certificate:  Installed: Create Export

Import:  Not installed: Browse...

SCEP(Automatic):  Upload Delete

Not installed: CA Server Address (Primary): CA Server Address (Secondary): MFP's Address in Common Name in the Certificate: IP Address

Timeout: 10 Second(s) (1-120) CA Challenge: (note: If successful adds CA certificate automatically)

Signature Algorithm: SHA1 MD5

Poll Interval: 1 Minute Maximum Poll Duration: 8 Hours Request Delete

### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series

TopAccess

Device | Job Status | Logs | Registration | Counter | User

Setup | Security | Maintenance | Registration

Security

Authentication | Certificate Management | Password Policy

Save Cancel

Device Certificate

self-signed certificate:  Installed: Create Export

Import:  Not installed: Browse...

Upload Delete

#### Tip

For details on the Certificate Management menu screen, refer to the *TopAccess Guide*.

## ■ Maintaining from TopAccess [Administration] tab page

### □ Maintenance page

The following menus are unavailable when the controller is connected to the equipment:

- Upload Software
- Remove Software

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



#### Tip

For details on the Maintenance screen, refer to the *TopAccess Guide*.

## ■ Registering from TopAccess [Administration] tab page

### □ Registering public templates from the Registration page

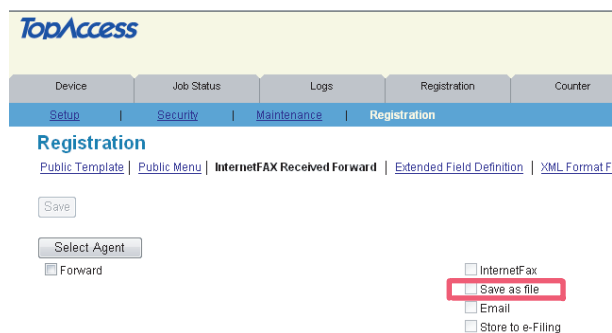
The restrictions applied for making public templates are the same as those for private templates. For details, see the following section:

📖 P.16 “Registering private templates”

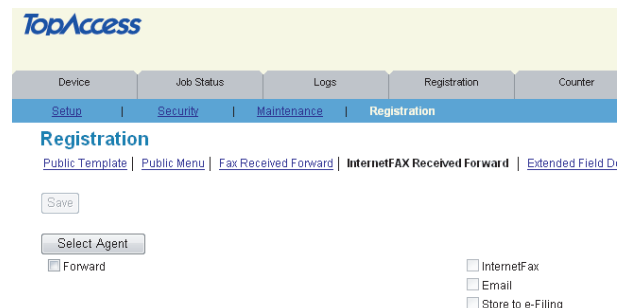
### □ Registering Fax and Internet Fax received forward from the Registration page

Creating a Forward mailbox combined with the Save as file agent is unavailable when the controller is connected to the equipment.

e-STUDIO4540C Series/e-STUDIO6550C Series



e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



#### Tip

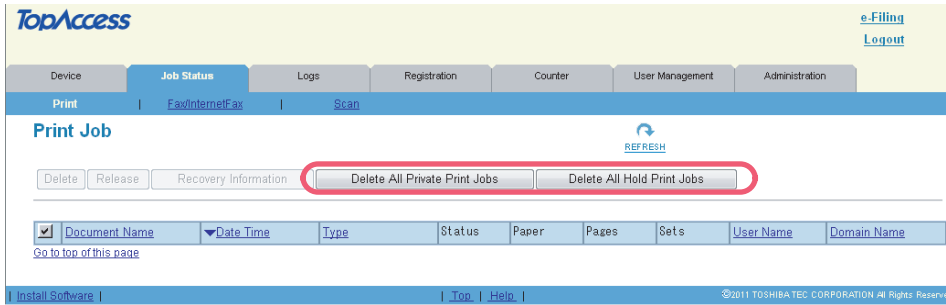
For details on the mailbox setting, refer to the *TopAccess Guide*.

## ■ Operation on TopAccess [Job Status] tab page with the administrator privilege

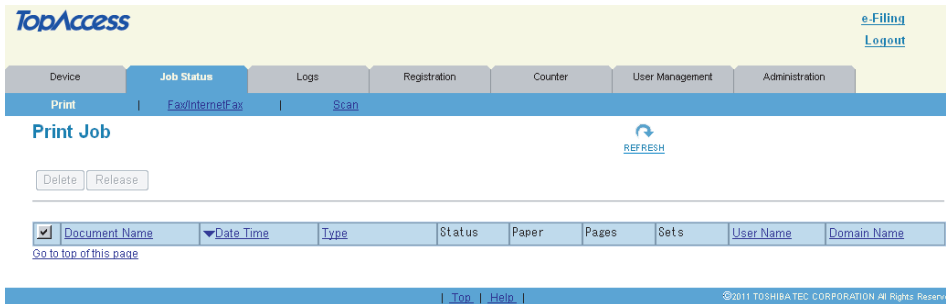
The following related to the TopAccess [Job Status] tab page cannot be used when the controller is connected to the equipment:

- The [Delete All Private Print Jobs] button for deleting all private print jobs displayed in the list This item is displayed if you are logged in with a user account which is granted administrator privileges in access policy mode.
- The [Delete All Hold Print Jobs] button for deleting all hold print jobs displayed in the list This item is displayed if you are logged in with a user account which is granted administrator privileges in access policy mode.

### e-STUDIO4540C Series/e-STUDIO6550C Series



### e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/e-STUDIO6550C Pro Series



#### Tip

For details on the TopAccess [Job Status] tab page, refer to the **TopAccess Guide**.

## Software Included in the e-STUDIO Client Utilities CD-ROM

The e-STUDIO Client Utilities CD-ROM contains the drivers and utilities listed below. However, some of them are unavailable when the controller is connected to the equipment.

	e-STUDIO4540C Series/ e-STUDIO6550C Series	e-STUDIO machine with the controller or e-STUDIO4540C Pro Series/ e-STUDIO6550C Pro Series
<b>Client software for the print functions</b>		
Universal printer driver	Yes	No
PS3 printer driver	Yes	No
XPS printer driver	Yes	No
PPD file for Macintosh	Yes	No
AIX filter	Yes	No
HP-UX filter	Yes	No
Linux filter	Yes	No
Open UNIX filter	Yes	No
Solaris filter	Yes	No
CUPS	Yes	No
<b>Client software for scanning functions</b>		
Remote Scan driver	Yes	Yes
WIA driver 1.0	Yes	Yes
WIA driver 2.0	Yes	No
<b>Client software for the e-Filing functions</b>		
TWAIN driver	Yes	Yes
File Downloader	Yes	Yes
e-Filing Backup/Restore Utility	Yes	Yes
<b>Client software for the network fax functions</b>		
N/W-Fax driver	Yes	No
AddressBook Viewer	Yes	No

Yes: Available, No: Unavailable

### Tips

- For instructions on how to install the software shown above, refer to the **Software Installation Guide**.
- For details on the WIA driver, refer to the **Scanning Guide**.
- For details on the following drivers and utilities, refer to the respective help files.
  - TWAIN driver and File Downloader
  - e-Filing Backup/Restore Utility

# GA-1211-EX/GA-1310-EX SPECIFIC FUNCTIONS

This chapter describes the GA-1211-EX/GA-1310-EX specific functions which are available when the GA-1211-EX controller is connected to the e-STUDIO4540C Series or GA-1310-EX controller is connected to the e-STUDIO6550C Series.

<b>Operations From the Control Panel.....</b>	<b>30</b>
Turning power off (Shutdown) .....	30
MENU .....	30
SCAN .....	31
USER FUNCTIONS .....	39
<b>TopAccess USER Mode .....</b>	<b>44</b>
Launching TopAccess from the WebTools home page.....	44
Registering or editing GA-1211-EX/GA-1310-EX specific private templates.....	44
<b>TopAccess ADMIN Mode .....</b>	<b>53</b>
Registering or editing GA-1211-EX/GA-1310-EX specific public templates .....	53
Notice on the department management/user authentication.....	53

## Operations From the Control Panel

The e-STUDIO4540C Series machine with the GA-1211-EX controller or e-STUDIO6550C Series machine with the GA-1310-EX controller has several specific functions in the following operation menus:

- 📖 P.30 “Turning power off (Shutdown)”
- 📖 P.30 “MENU”
- 📖 P.31 “SCAN”
- 📖 P.39 “USER FUNCTIONS”

### ■ Turning power off (Shutdown)

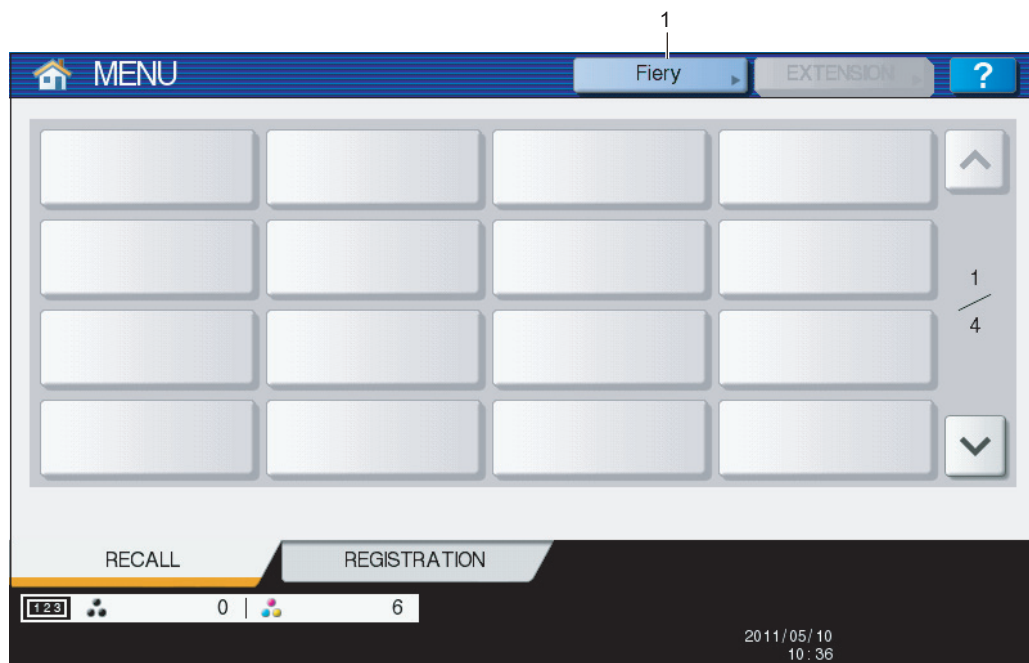
The controller automatically shuts down in 1 - 2 minutes after the equipment has been shut down.

Tip

For instructions on how to shut down the equipment, refer to the **Quick Start Guide**.

### ■ MENU

When you press the [MENU] button on the control panel, the MENU screen is displayed on the touch panel. The following button is added in this screen:



#### 1. [Fiery]

When you press [Fiery], the FIERY SETTING screen is displayed on the touch panel. In this screen, you can view the job list and job logs. You can also make settings for the controller in this screen. For details, refer to the **Configuration and Setup**.

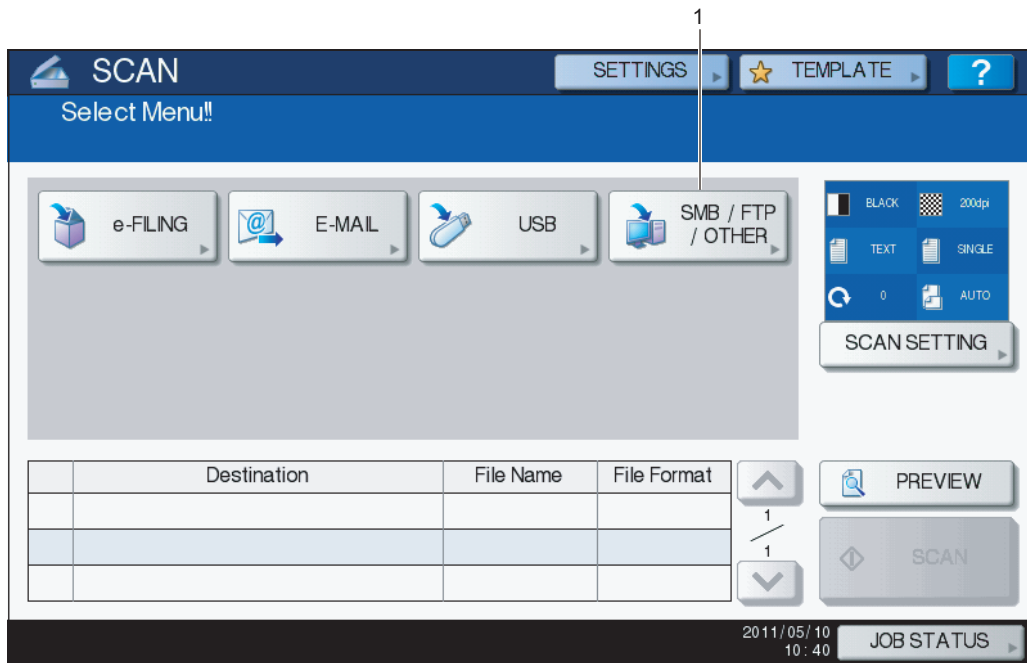
Tip

All the touch panel figures in this guide are examples of the e-STUDIO4540C Series. Although the size of the screen differs between the e-STUDIO4540C Series and the e-STUDIO6550C Series, the displayed objects and their functions are the same.



## ■ SCAN

When you press the [SCAN] button on the control panel, the SCAN screen is displayed on the touch panel. The following button is provided for the equipment with the controller attached:



### [SMB/FTP/OTHER]

This button allows you to use the GA-1211-EX/GA-1310-EX specific scan functions.

To learn more about them, see the following section:

📖 P.32 "Scan to SMB/FTP/OTHER"

#### Tip

For instructions on how to perform Scan to e-Filing, Scan to E-mail and Scan to USB, refer to the **Scanning Guide**.

## □ Scan to SMB/FTP/OTHER

This GA-1211-EX/GA-1310-EX specific scan menu allows you to send and store scans to the following destinations:

- SCAN TO SMB — to a specified network folder
- SCAN TO FTP — to a specified FTP server
- SCAN TO HOLD QUEUE — to the hold queue of the controller

### Tip

Scan jobs are held until users operate copying or moving them to the print queue with the job management tools. For details on the job management tools, refer to the **Utilities**.

- SCAN TO MAILBOX — to a mailbox in the controller

### Tip

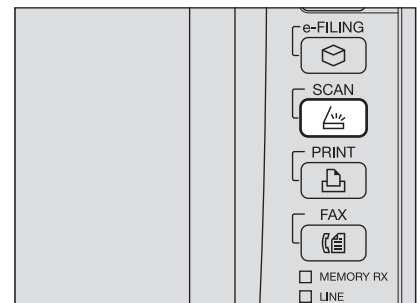
For instructions on how to create mailboxes in the controller or to handle scanned data in mailboxes, refer to the **Utilities**.

### Note

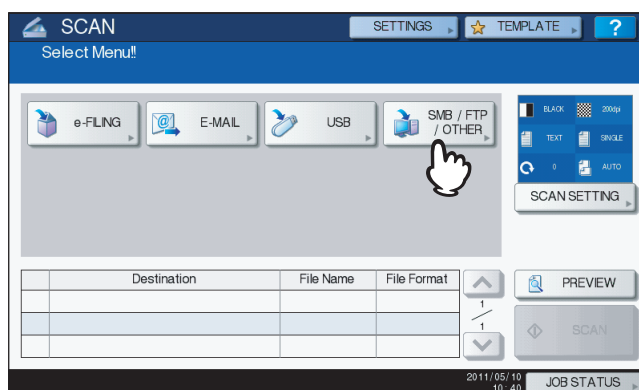
To use the GA-1211-EX/GA-1310-EX specific scan functions ([SMB/FTP/OTHER] and the Fiery Remote Scan utility), the Scan to External Controller function provided in the TopAccess administrator mode must be enabled. For details on its function, refer to the **TopAccess Guide**.

## Scanning to SMB, FTP, Hold queue, or Mailbox

- 1 Place the original(s).**  
For help, refer to the **Copying Guide**.
- 2 On the control panel, press the [SCAN] button to enter the SCAN menu.**

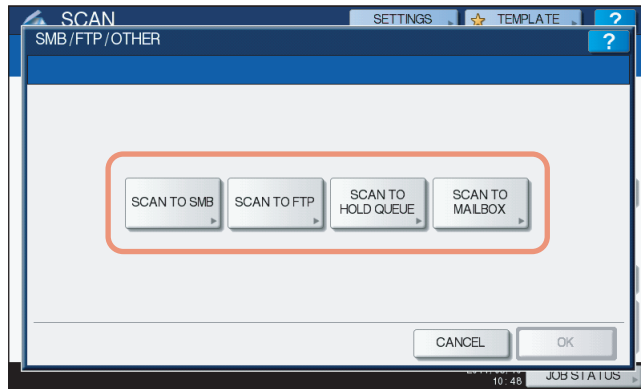


- 3 Press [SMB/FTP/OTHER].**



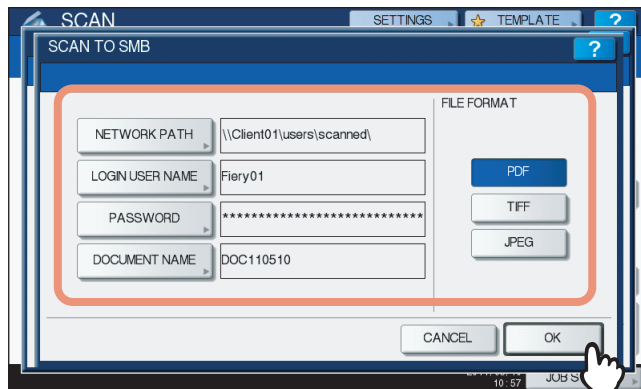
The SMB/FTP/OTHER menu is displayed.

#### 4 Continue the operation as required.



- To store the scan in a network folder, proceed to step 5.
- To store the scan in an FTP server, proceed to step 6.
- To store the scan in the hold queue in the controller, proceed to step 7.
- To store the scan in a mailbox in the controller, proceed to step 8.

#### 5 Specify the following items as required and press [OK].



When you specify the setting items, proceed to step 9.

**[NETWORK PATH]** — Press this button to enter the network path to the folder where you want to store the scanned data. For example, to specify the “users\scanned” folder in the computer named “Client01”, enter “\\Client01\users\scanned”.

Up to 128 characters can be entered for the network path.

**[LOGIN USER NAME]** — Press this button to enter the user name to access the network folder if required.

Up to 32 characters can be entered for the login user name.

**[PASSWORD]** — Press this button to enter the password for accessing the network folder if required.

Up to 32 characters can be entered for the password.

**[DOCUMENT NAME]** — Press this button to change the document name. The document name can consist of a maximum of 31 characters.

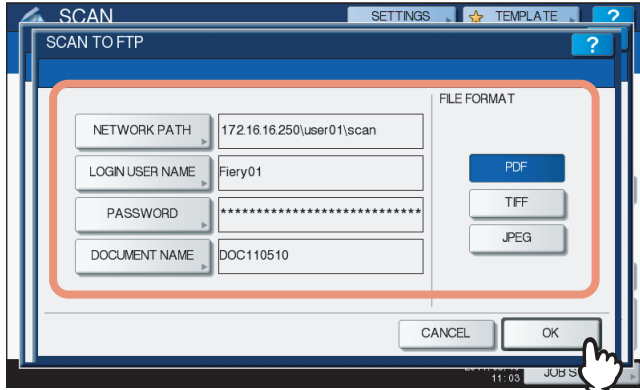
#### Tip

When you press each button, the on-screen keyboard is displayed. Enter a value using the keyboard and digital keys, and press [OK] to set the entry.

#### FILE FORMAT

- **[PDF]** — Press this button to store your scan as a PDF file.
- **[TIFF]** — Press this button to store your scan as a TIFF file.
- **[JPEG]** — Press this button to store your scan as a JPEG file. This option is available when [FULL COLOR], [AUTO COLOR] or [GRAY SCALE] is selected for the color mode setting.

## 6 Specify the following items as required and press [OK].



When you specify the setting items, proceed to step 9.

**[NETWORK PATH]** — Press this button to enter the path to a folder in the FTP server where you want to store the scanned data. For example, to transfer the scanned data to “ftp://172.16.16.250/user01/scan/”, enter “172.16.16.250\user01\scan” in this box.

Up to 128 characters can be entered for the network path.

**[LOGIN USER NAME]** — Press this button to enter the login user name for the FTP server if required.

Up to 64 characters can be entered for the login user name.

**[PASSWORD]** — Press this button to enter the login password for the FTP server if required.

Up to 32 characters can be entered for the password.

**[DOCUMENT NAME]** — Press this button to change the document name. The document name can consist of a maximum of 31 characters.

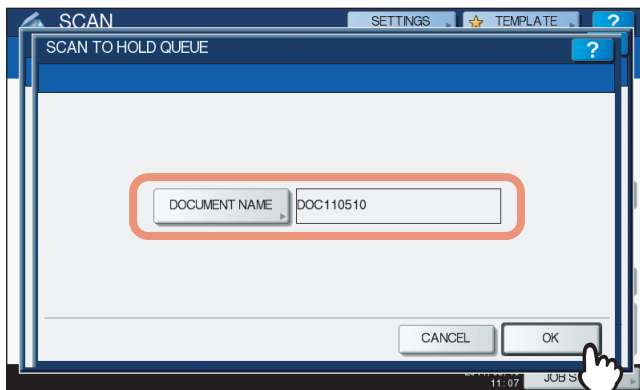
### Tip

When you press each button, the on-screen keyboard is displayed. Enter a value using the keyboard and digital keys, and press [OK] to set the entry.

### FILE FORMAT

- **[PDF]** — Press this button to store your scan as a PDF file.
- **[TIFF]** — Press this button to store your scan as a TIFF file.
- **[JPEG]** — Press this button to store your scan as a JPEG file. This option is available when [FULL COLOR], [AUTO COLOR] or [GRAY SCALE] is selected for the color mode setting.

## 7 Specify the following item as required and press [OK].



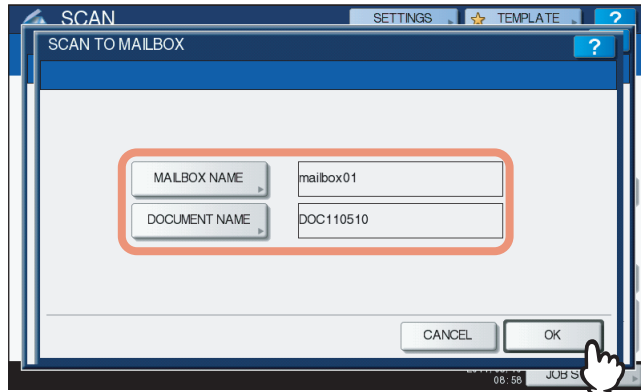
When you specify the setting item, proceed to step 9.

**[DOCUMENT NAME]** — Press this button to change the document name. The document name can consist of a maximum of 31 characters.

### Tip

When you press [DOCUMENT NAME], the on-screen keyboard is displayed. Enter a value using the keyboard and digital keys, and press [OK] to set the entry.

## 8 Specify the following items as required and press [OK].



When you specify the setting items, proceed to step 9.

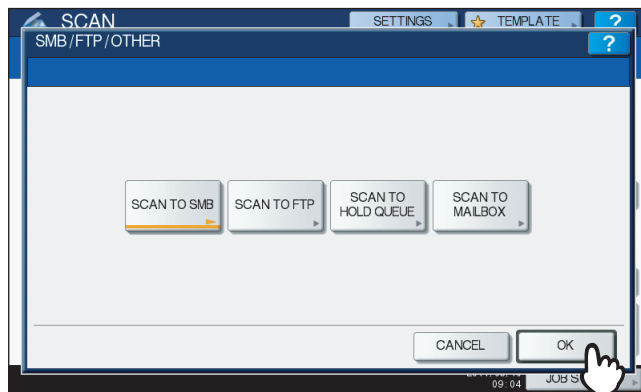
**[MAILBOX NAME]** — Press this button to enter the mailbox name where you want to store the scanned data. Up to 64 characters can be entered for the mailbox name.

**[DOCUMENT NAME]** — Press this button to change the document name. The document name can consist of a maximum of 31 characters.

### Tip

When you press each button, the on-screen keyboard is displayed. Enter a value using the keyboard and digital keys, and press [OK] to set the entry.

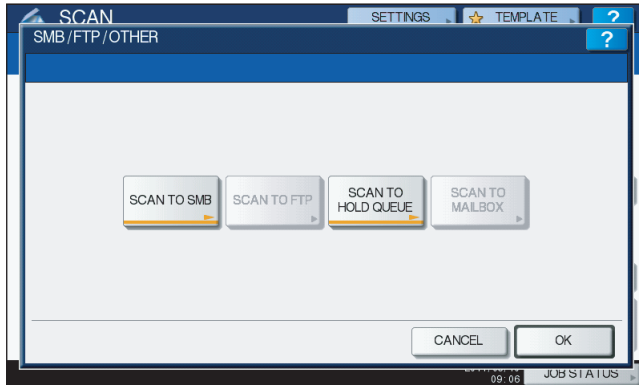
## 9 When the SMB/FTP/OTHER menu reappears, press [OK].



## Tip

When performing a scan operation, you can select 2 scan functions at one time. If you want to perform a scan operation with 2 scan functions selected, select the second scan function that you want to use on the above screen, and make the settings required for the selected scan function.

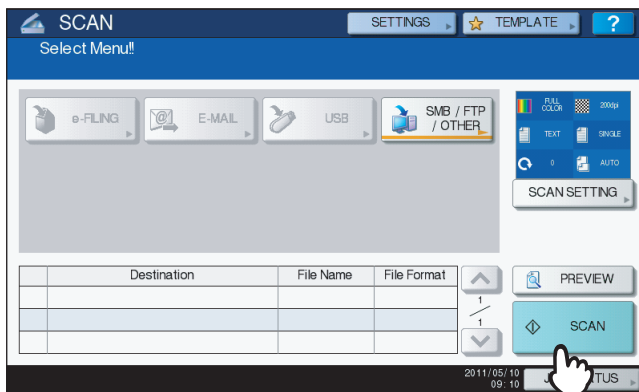
For example, if SCAN TO SMB and SCAN TO HOLD QUEUE have been selected, the following screen appears.



## Note

The GA-1211-EX/GA-1310-EX specific scan functions cannot be selected with any other scan functions of [e-FILING], [USB] and [E-MAIL].

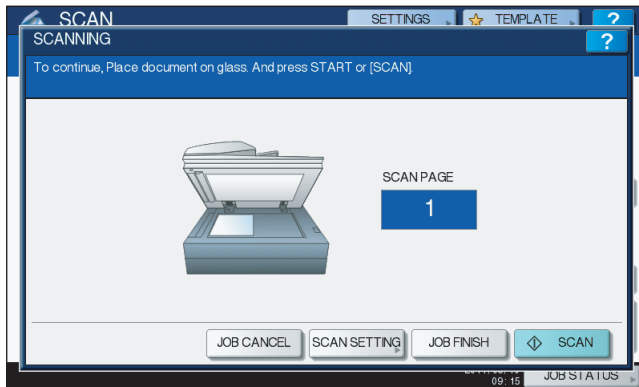
## 10 Press [SCAN].



## Tips

- To scan 2-sided documents or change settings such as COLOR MODE and RESOLUTION, press [SCAN SETTING]. For details, refer to the **Scanning Guide**.
- The [AUTO COLOR] option can be selected for the color mode setting in the following condition.
  - [HIGH QUALITY] has been selected for [IMAGE QUALITY FOR BLACK IN ACS] in the scan setting. If [STANDARD] is selected for [IMAGE QUALITY FOR BLACK IN ACS], a scan operation will be performed with the [FULL COLOR] option selected, even if the [AUTO COLOR] option is selected for the color mode setting.
 For details on [IMAGE QUALITY FOR BLACK IN ACS], refer to the **MFP Management Guide**.
- You can preview your scans by pressing [PREVIEW], followed by [SCAN]. For details, refer to the **Scanning Guide**.

## 11 If the screen below appears, place another original on the original glass and press [SCAN] or the [START] button to continue scanning. To finish the job, press [JOB FINISH], followed by the [FUNCTION CLEAR] button.



- The above screen is not displayed under the following conditions:
  - You scan the original from the Reversing Automatic Document Feeder\* without pressing [CONTINUE] to scan additional originals.
  - A scan preview is displayed.
- To cancel the operation, press [JOB CANCEL].
- To change the scan settings, press [SCAN SETTING]. For details, refer to the **Scanning Guide**.

\* The Reversing Automatic Document Feeder is optional for the e-STUDIO4540C Series.

### Notes

- When the equipment has scanned more than 1000 pages in a job, the “The number of originals exceeds the limit. Do you want to save stored originals?” message appears. If you want to save the scans, press [YES].
- When the temporary workspace is full on the equipment’s hard disk, the “Not enough Work Space to store originals. Will you save stored originals?” message appears. If you want to save the scans, press [YES]. The available workspace can be viewed on the TopAccess [Device] tab.
- If the number of jobs waiting to store scans in the equipment’s hard disk exceeds 20, a message appears to indicate that the equipment’s memory is full. In this case, wait a while until memory becomes available again or delete unnecessary jobs from [JOB STATUS]. For instructions on how to view the scan job status, refer to the **Scanning Guide**.

## 12 Check whether the scanned data is stored in the specified location.

### Note

When you perform scanning by using [SMB/FTP/OTHER], the message “OK” may be displayed in the “Status” column of the SCAN LOG screen, even if the job process has failed due to a problem, such as specifying a wrong storage location.

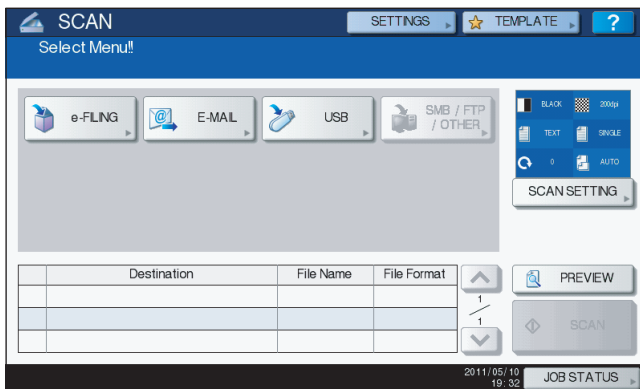
To find information about problems causing job process failure, see the following section:

📖 P.56 “Scanning Problems”

For instructions on how to display the SCAN LOG screen, refer to the **Scanning Guide**.

## Regarding restrictions on Scan to SMB/FTP/OTHER

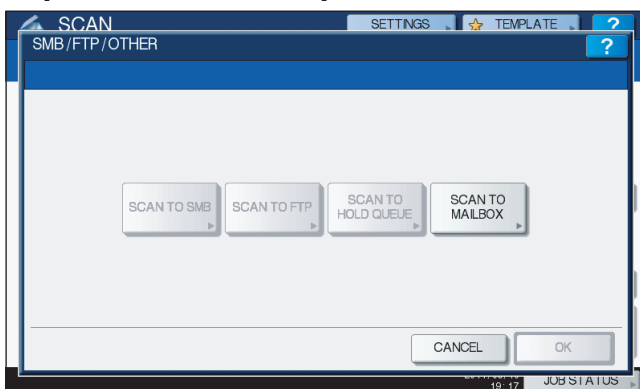
- If the Scan to External Controller function is disabled, [SMB/FTP/OTHER] will be unavailable.



### Tip

To learn more about the Scan to External Controller function, refer to the **TopAccess Guide**.

- When the MFP Local Authentication feature is enabled, the following buttons will be unavailable if a user who has no Store to Remote Server privilege logs into the MFP.
  - [SCAN TO SMB]
  - [SCAN TO FTP]
  - [SCAN TO HOLD QUEUE]



### Tips

- To learn more about the MFP Local Authentication feature, refer to the **TopAccess Guide**.
- Setting role information allows administrators to give privileges to users. For details on role information, refer to the **TopAccess Guide**.



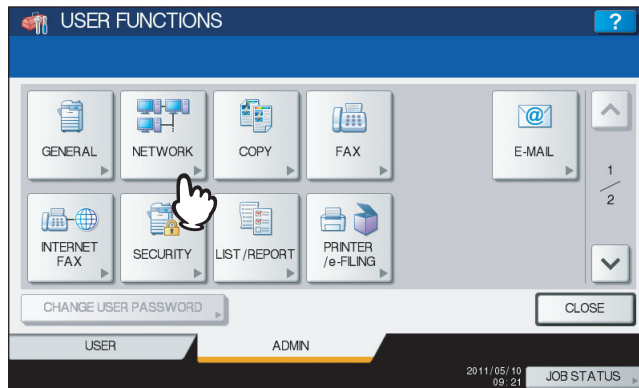
## ■ USER FUNCTIONS

Follow the steps below for the setting operations of [IPv4] and [HTTP] provided in the NETWORK menu.

### □ Setting the TCP/IP protocol (IPv4)

The TCP/IP settings are automatically set when the controller is installed. If the TCP/IP settings are changed, the equipment cannot communicate with the controller. Therefore, you can confirm the TCP/IP settings but you must not change the TCP/IP settings.

#### 1 Press [NETWORK] in the ADMIN menu.

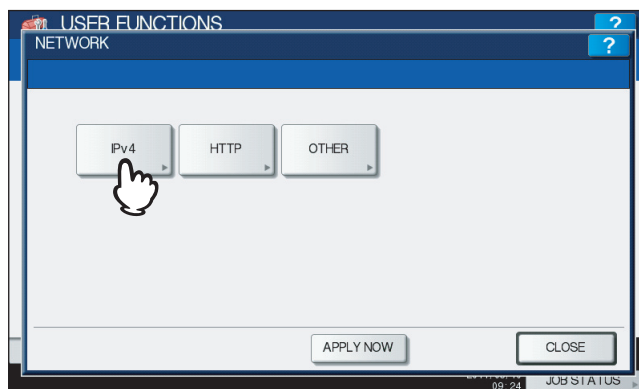


The NETWORK menu is displayed.

#### Tip

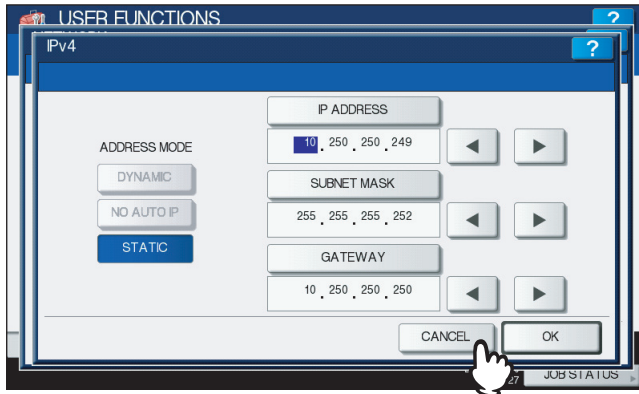
To display the ADMIN menu, refer to the *MFP Management Guide*.

#### 2 Press [IPv4].



The IPv4 screen is displayed.

### 3 Confirm the settings and press [CANCEL] to return to the NETWORK menu.



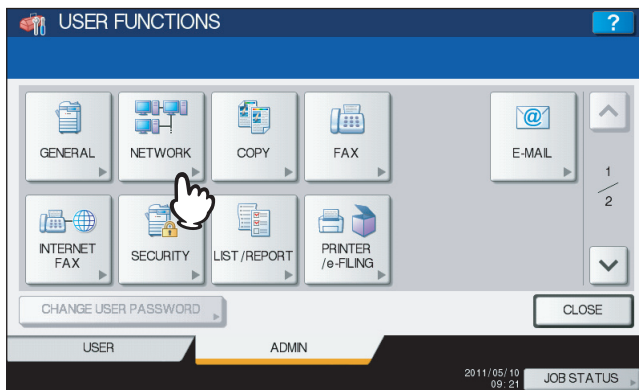
#### Note

Do not change the TCP/IP settings. If the settings are changed, the equipment will be disabled to communicate with the controller.

## □ Setting the HTTP network service

This function allows you to enable or disable the HTTP network server service that provides the web-based utility on the equipment, such as TopAccess and the e-Filing web utility.

### 1 Press [NETWORK] in the ADMIN menu.

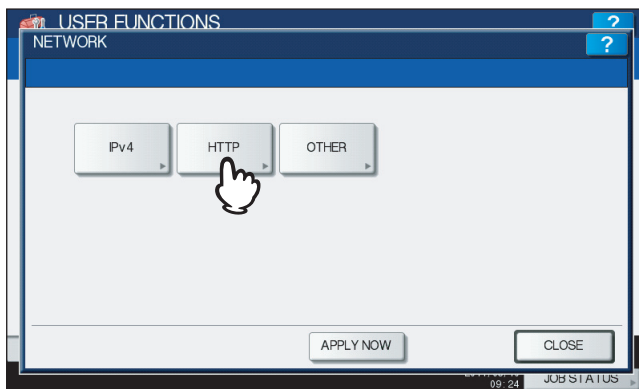


The NETWORK menu is displayed.

#### Tip

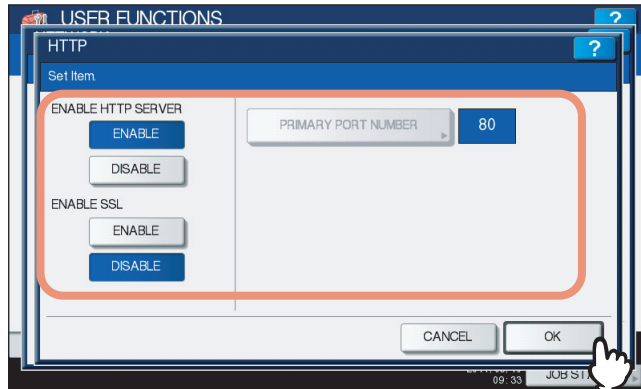
To display the ADMIN menu, refer to the *MFP Management Guide*.

### 2 Press [HTTP].



The HTTP screen is displayed.

### 3 Specify the following items as required and press [OK].



**ENABLE HTTP SERVER** — Press [ENABLE] to enable the HTTP network server service, or [DISABLE] to disable the HTTP network server service. This option must be enabled for using the following functions:

- TopAccess
- The e-Filing web utility
- GA-1211-EX/GA-1310-EX specific print functions
- GA-1211-EX/GA-1310-EX specific scan functions

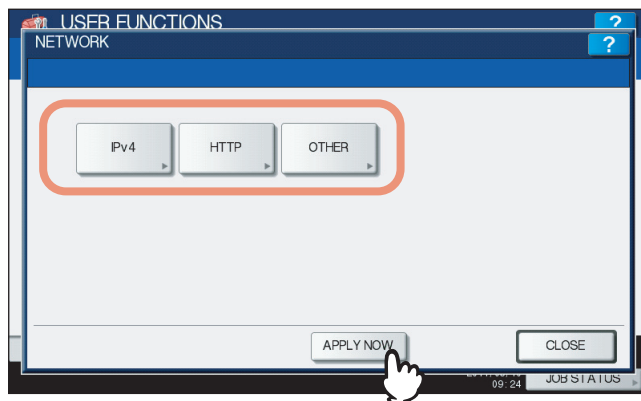
**[PRIMARY PORT NUMBER]** — The default primary port number “80” is always used. This port number cannot be changed.

**ENABLE SSL** — Press [ENABLE] to enable SSL for accessing TopAccess and the e-Filing web utility, or [DISABLE] to disable SSL for accessing TopAccess and the e-Filing web utility. When this option is enabled, the data transferred between the equipment and client computers will be encrypted using a private key when operating TopAccess and the e-Filing web utility.

#### Note

To use the GA-1211-EX/GA-1310-EX specific scan functions (the Fiery Remote Scan utility and [SMB/FTP/OTHER]), SSL must be disabled.

### 4 Continue to another network setting if required, then press [APPLY NOW].



“NETWORK INITIALIZING” is displayed at the lower left of the screen and this equipment starts initializing the network interface card to apply the changes. This message disappears after it is finished.

## □ Setting the LDAP service

This function allows this equipment to access the LDAP directory service. The equipment can search the LDAP server for contacts to specify recipients for Internet Faxes, fax transmissions, and Scan to E-mail jobs.

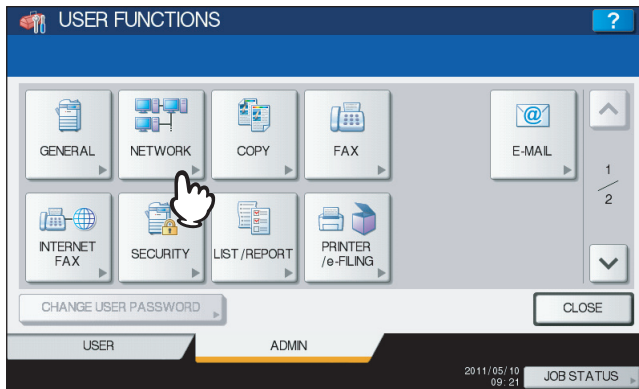
### Tip

If the LDAP network service is enabled, you can register the LDAP directory service, and then this equipment can search for contacts in the LDAP server. To add the LDAP directory service, you must operate using TopAccess. For more information about registering the directory service, refer to the **TopAccess Guide**.

### Note

When the LDAP network service is disabled, it is not possible to use the user's e-mail address as "From Address" from the LDAP server during the User Authentication for Scan to Email.

## 1 Press [NETWORK] in the ADMIN menu.

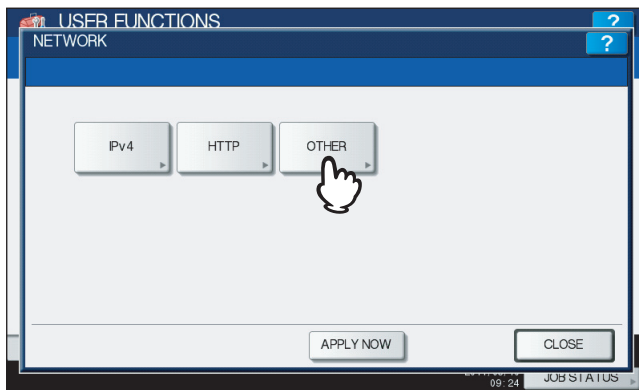


The NETWORK menu is displayed.

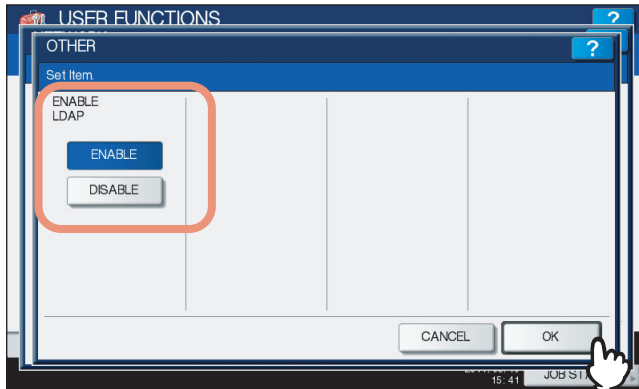
### Tip

To display the ADMIN menu, refer to the **MFP Management Guide**.

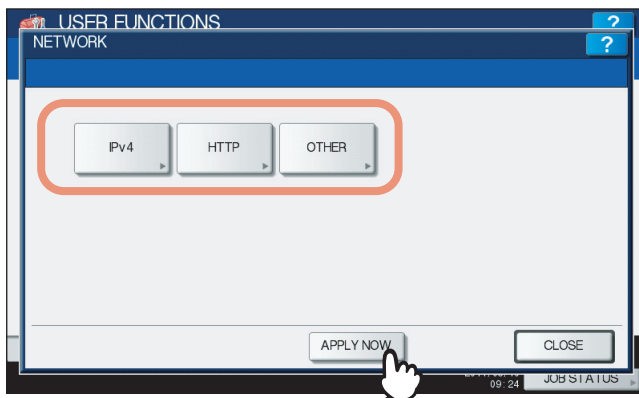
## 2 Press [OTHER].



The OTHER screen is displayed.

**3** Specify the following item as required and press [OK].

**ENABLE LDAP** — Press [ENABLE] to enable the LDAP network service, or [DISABLE] to disable it.

**4** Continue to another network setting if required, then press [APPLY NOW].

“NETWORK INITIALIZING” is displayed at the lower left of the screen and this equipment starts initializing the network interface card to apply the changes. This message disappears after it is finished.

## TopAccess USER Mode

The e-STUDIO4540C Series machine with the GA-1211-EX controller or e-STUDIO6550C Series machine with the GA-1310-EX controller has several specific functions in the following operation menus:

- 📖 P.44 “Launching TopAccess from the WebTools home page”
- 📖 P.44 “Registering or editing GA-1211-EX/GA-1310-EX specific private templates”

### ■ Launching TopAccess from the WebTools home page

To launch TopAccess, click the TopAccess link on the WebTools home page.

#### Tip

For instructions on how to access the WebTools home page, refer to the *Utilities*.

### ■ Registering or editing GA-1211-EX/GA-1310-EX specific private templates

From the TopAccess user mode, you can create the GA-1211-EX/GA-1310-EX specific private templates. Follow the steps below to create or edit them.

#### Tip

For information for making private template groups or making private templates with other agents (Copy, Fax/Internet Fax, Scan or Meta Scan) selected, refer to the *TopAccess Guide*.

### Registering or editing a private template

#### 1 Click the [Registration] tab and the [Template] menu.

The Template Groups page is displayed.

#### 2 Click the group name link where you want to register or edit the private template.

The screenshot shows the TopAccess web interface. At the top, there are tabs for Device, Job Status, Logs, Registration (selected), and Counter. Below the tabs, there are links for Template, Address Book, and Inbound FAX routing. The main content area is titled 'Template Groups' and includes the instruction 'Please select a group to edit below.' There are two sections: 'Public Template Groups' and 'All Groups | Defined Groups'. The 'Defined Groups' section has a 'Jump to' list with numbers 001 through 191. Below this is a table with columns 'No.', 'Name', and 'User Name'. The table contains rows for groups 001 through 006. The '001' group is highlighted with a red box, and a mouse cursor is pointing at it. The footer of the page includes '©2011 TOSHIBA TEC CORPORATION All Rights Reserved'.

- If you select the private template group that is protected by a password, the Input Group Password page is displayed. Proceed to step 3.
- If you select the private template group that is not protected by a password, the Private Templates page is displayed. Proceed to step 4.

#### Tips

- You can display only defined private template groups by clicking on the [Defined Groups] link. The page displays all 200 private template groups in default page view.
- If you know which private template group you want to define or edit, click the number of the private template group in the [Jump to] links.

- 3** When the Input Group Password page is displayed, enter the password for the selected private template group and click [OK].

TopAccess

Device | Job Status | Logs | **Registration** | Counter

Template | Address Book | Inbound FAX routing

### Input Group Password

Group Information

No.	Name	User Name
002	001	

OK Cancel

Password  1

| Top | Help | ©2011 TOSHIBA TEC CORPORATION

The Private Templates page is displayed.

- 4** From the templates list, click the [Undefined] icon to register a new template, or click defined icon to edit the template.

TopAccess

Device | Job Status | Logs | **Registration** | Counter

Template | Address Book | Inbound FAX routing

### Private Templates

Group Information

Edit Change Password Reset

No.	Name	User Name
002	001	

Panel View | List view

Please click a template picture to edit.

Jump to

[1-6](#) [7-12](#) [13-18](#) [19-24](#) [25-30](#) [31-36](#) [37-42](#) [43-48](#) [49-54](#) [55-60](#)

Templates 1-6

No.	Name	User Name
1	STORE TO E-FILING	2 Undefined
3	Undefined	4 Undefined
5	Undefined	6 Undefined

[Go to top of this page](#)

| Top | Help | ©2011 TOSHIBA TEC CORPORATION

- If the templates list is displayed in the List view, click the [Undefined] template name to register new template, or click the defined template name to edit the template.
- If you select the defined private template that is protected by a password, the Input Template Password page is displayed. Proceed to step 5.
- If you select the defined private template that is not protected by a password, the Template Properties page is displayed. Proceed to step 6.
- If you select the private template that has not been defined, the Template Properties page to select agents is displayed. Proceed to step 7.

#### Tips

- You can change the template list view by clicking on either [Panel View] or [List View].
- If you know which private template you want to define or edit, click the number of the private template in the [Jump to] links.

- 5** When the Input Template Password page is displayed, enter the password for the selected private template and click [OK].

TopAccess

Device Job Status Logs **Registration** Counter

Template | Address Book | Inbound FAX routing

### Input Template Password

**Group Information**

No.	Name	User Name
002	001	

**Template Information**

No.	Name	User Name
001	STORE	

OK Cancel

Passw 2 ..... 1

| Top | Help | ©2011 TOSHIBA TEC CORPORATION

The Template Properties page is displayed.

- 6** Click [Edit] to define or edit the template properties.

TopAccess

Device Job Status Logs **Registration** Counter

Template | Address Book | Inbound FAX routing

### Template Properties

Template Groups ▶ Private Templates▶

**Group Information**

No.	Name	User Name
002	001	

**Template Information**

No.	Name	User Name
001	STORE_TO E-FILING	

Edit Change Password Reset Template

Panel	STORE TO E-FILING
Notification	
Automatic Start	Disable
Agent	Copy & Store to e-Filing
Scanner	

| Top | Help | ©2011 TOSHIBA TEC CORPORATION

The Template Properties page to select agents is displayed.



## 7 Select the [SMB/FTP/OTHER] check box and click [Select Agent].

TopAccess

Device | Job Status | Logs | **Registration** | Counter

Template | Address Book | Inbound FAX routing

Template Properties [Template Groups](#) ▶ [Private Templates](#)▶

Save Cancel

Select Agent

Copy  Fax / InternetFax  Scan  Meta Scan  SMB/FTP/OTHER

Email  Store to e-Filing  Save to USB Media

Panel Setting

Picture	
Caption1	STORE
Caption2	TO E-FILING
User Name	
Automatic Start	Disable
Notification	

| Top | Help | ©2011 TOSHIBA TEC CORPORATION

2

### Note

When you select the [SMB/FTP/OTHER] check box, agents of [Email], [Store to e-Filing], and [Save to USB Media] are unavailable.

## 8 Click each button displayed in the page to specify or edit the associated template properties.

**[Panel Setting]** — Click this button to specify the icon settings for the template.

P.48 “Panel Setting (Private template)”

Panel Setting

Picture	
Caption1	SMB FTP
Caption2	OTHER
User Name	
Automatic Start	Disable
Notification	

**[SMB/FTP/OTHER Setting]** — Click this button to specify where the scanned document will be sent.

P.49 “SMB/FTP/OTHER Setting (Private template)”

SMB/FTP/OTHER Setting

Destination	
File Format (SMB/FTP)	
Document Name	

**[Scan Setting]** — Click this button to specify how the document will be scanned for the SMB/FTP/OTHER agent.

P.50 “Scan Setting (Private template)”

Scan Setting

Preview	OFF
Single/2-Sided Scan	Single
Rotation	
Color Mode	Black
Resolution	200dpi
Compression	
Original Mode	Text
Exposure	Auto
Original Size	Auto
Background	0
Contrast	0
Sharpness	0
Saturation	0
RGB Adjustment	Red: 0 Green: 0 Blue: 0
Omit Blank Page	OFF
Outside Erase	OFF


## 9 After configuring the desired template properties, click [Save].

The template properties are registered.

## 10 The template has been registered or edited. You can click the Template Groups link at the upper side of the page to return to the Template Groups page.

## □ Panel Setting (Private template)

In the Panel Setting page, specify how the icon for the template is displayed in the touch panel.

Panel Setting	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	
1	Picture 
2	Caption1 <input type="text" value="SCAN TO"/>
3	Caption2 <input type="text" value="SMB"/>
4	User Name <input type="text" value="user001"/>
5	Automatic Start <input type="text" value="Disable"/>
6	<input type="checkbox"/> Send Email when an error occurs
7	<input checked="" type="checkbox"/> Send Email when job is completed
8	Notification Email to <input type="radio"/> Email address for notification is not specified. Email is not sent until Email address is specified. <input checked="" type="radio"/> <input type="text" value="user001@example.com"/>

### 1) Picture

This indicates the icon that will be displayed in the touch panel. The icon is automatically designated according to the agent that you select.

### 2) Caption1

Enter the text that will be displayed next to the icon in the touch panel. You can enter up to 11 alphanumeric characters.

### 3) Caption2

Enter the text that will be displayed next to the icon in the touch panel. You can enter up to 11 alphanumeric characters.

### 4) User Name

Enter the owner name of the template. You can enter up to 30 alphanumeric characters.

### 5) Automatic Start

Select whether the automatic start function is enabled or disabled. When this is enabled, the operation will be automatically started when you press the template button from the TEMPLATE menu on the touch panel without pressing the [START] button or [SCAN].

### 6) Notification — Send Email when an error occurs

Select this to send a notification message to the specified E-mail address when an error occurs.

### 7) Notification — Send Email when job is completed

Select this to send a notification message to the specified E-mail address when a job is completed.

### 8) Notification — Email to

Enter a recipient E-mail address for the notification message. You can either select an option to send it to the E-mail address set in a private group or specify an E-mail address.

## □ SMB/FTP/OTHER Setting (Private template)

In the SMB/FTP/OTHER Setting page, you can specify where the scanned document will be sent.

### Tip

When creating the GA-1211-EX/GA-1310-EX specific scan template, you can select 2 data destinations at one time.

**SMB/FTP/OTHER Setting**

Save Cancel

1  SMB

2 Network Path \\Client01\users\scanned

3 Login User Name smb\_user001

4 Password ●●●●●●

5  FTP

6 Destination

6 Network Path

7 Login User Name

8 Password

9  Hold Queue

10  MailBox

11 MailBox Name user001

12 File Format TIFF (Multi)

13 Document Name doc001

### 1) SMB

Select this check box to store the scan in a network folder.

### 2) Network Path

Enter the network path to the folder where you want to store the scanned data. For example, to specify the "users\scanned" folder in the computer named "Client01", enter "\\Client01\users\scanned\" in this box.

### 3) Login User Name

Enter the user name to access the network folder if required.

### 4) Password

Enter the password for accessing the network folder if required.

### 5) FTP

Select this check box to store the scan in an FTP server.

### 6) Network Path

Enter the path to a folder in the FTP server where you want to store the scanned data. For example, to transfer the scanned data to "ftp://10.10.70.101/user01/scan/", enter "10.10.70.101\user01\scan" in this box.

### 7) Login User Name

Enter the login user name for the FTP server if required.

### 8) Password

Enter the login password for the FTP server if required.

### 9) Hold Queue

Select this check box to store the scan in the hold queue in the controller.

### 10) MailBox

Select this check box to store the scan in a mailbox in the controller.

### 11) MailBox Name

Enter the mailbox name where you want to store the scanned data.

### 12) File Format (SMB/FTP)

Select the file format for scanned file to be stored.

- **TIFF(Multi)**: Select this option to store your scan as a TIFF file.
- **PDF(Multi)**: Select this option to store your scan as a PDF file.
- **JPEG**: Select this option to store your scan as a JPEG file.

**Tip**

This option is available when the [SMB] or [FTP] check box is selected.

**13) Document Name**

Enter the document name. The document name can consist of a maximum of 31 characters.

**□ Scan Setting (Private template)**

In the Scan Setting page, you can specify how originals are scanned for the SMB/FTP/OTHER agent.

**Scan Setting**

Save Cancel

1	Preview	OFF ▾
2	Single/2-Sided Scan	Single ▾
3	Rotation	<input checked="" type="radio"/> A → A <input type="radio"/> ← A <input type="radio"/> V → A <input type="radio"/> ↷ → A
4	Color Mode	Full Color ▾
5	Resolution	200dpi ▾
6	Compression	Middle ▾
7	Original Mode	Photo ▾
8	Exposure	<input type="radio"/> Auto <input type="radio"/> <input type="radio"/> <input type="radio"/> [ ] <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>
9	Original Size	Auto ▾
10	Background	<input type="radio"/> <input type="radio"/> <input type="radio"/> [ ] <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>
11	Contrast	<input type="radio"/> <input type="radio"/> [ ] <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>
12	Sharpness	<input type="radio"/> <input type="radio"/> [ ] <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>
13	Saturation	<input type="radio"/> [ ] <input checked="" type="radio"/> <input type="radio"/>
14	RGB Adjustment	Red: <input type="radio"/> <input type="radio"/> [ ] <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
		Green: <input type="radio"/> <input type="radio"/> [ ] <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
		Blue: <input type="radio"/> <input type="radio"/> [ ] <input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
15	Omit Blank Page	OFF ▾
16	Outside Erase	<input checked="" type="radio"/> OFF <input type="radio"/> <input type="radio"/> [ ] <input type="radio"/> <input type="radio"/>

**1) Preview**

Select whether to display the scanned image on the touch panel after scanning an original.

- **OFF** — Select this option not to display the scanned image.
- **ON** — Select this option to display the scanned image.

**2) Single/2-Sided Scan**

Select whether to scan one side or both sides of an original.

- **Single** — Select this option to scan one side of an original.
- **Duplex Book** — Select this option to scan both sides of originals when the pages are printed vertically in the same direction and bound along the vertical side of the paper.
- **Duplex Tablet** — Select this option to scan both sides of originals with a vertical reversal to be bound along the horizontal side of the paper.

**3) Rotation**

Select how the scanned images will be rotated.

**4) Color Mode**

Select the color mode for scanning.

- **Black** — Select this option to scan in black mode.
- **Gray** — Select this option to scan in gray scale mode.
- **Full Color** — Select this option to scan in full color mode.
- **Auto Color** — Select this option to scan in auto color mode.

**Note**

When [Black] is selected, JPEG is not allowed for the file format.

**5) Resolution**

Select the resolution for scanning.

**6) Compression**

Select the compression for scanning.

**Note**

This cannot be set when [Black] is selected at the [Color Mode] box.

**7) Original Mode**

Select the document type of the originals.

- **Text** — Select this option to set the Text mode as the default original mode.
- **Text/Photo** — Select this option to set the Text/Photo mode as the default original mode. This can be selected only when [Black] is selected in the [Color Mode] box.
- **Photo** — Select this option to set the Photo mode as the default original mode.
- **Printed Image** — Select this option to set the Printed Image mode as the default original mode. This can be selected when [Full Color] or [Auto Color] is selected in the [Color Mode] box.

**Note**

This cannot be set when [Gray] is selected in the [Color Mode] box.

**8) Exposure**

Select the exposure for scanning.

Select [Auto] to automatically apply the ideal contrast according to the original, or adjust the contrast manually in 11 stages. The farther to the right that you set the value, the darker the density of the scanned image will become.

**Note**

[Auto] is not available when [Gray], [Full Color], or [Auto Color] is selected in the [Color Mode] box. In that case, set the exposure manually.

**9) Original Size**

Select the original size.

Select [Auto] to automatically detect the original paper size, [Mixed Original Sizes] to allow scanning mixed original sizes, or a desired paper size.

**10) Background**

Select the density level of the background of the scanned image. Density can be adjusted in 9 levels. The farther to the right that you set the value, the darker the density of the background will become.

**11) Contrast**

Select the contrast level of the scanned image. Contrast can be adjusted in 9 levels. The farther to the right that you set the value, the higher the contrast level will become.

**Note**

This is not available when [Black] or [Gray] is selected at the [Color Mode] box.

**12) Sharpness**

Select the sharpness level of the scanned image. Sharpness can be adjusted in 9 levels. The farther to the right that you set the value, the sharper the scanned image will become.

**13) Saturation**

Select the saturation level of the scanned image. Saturation can be adjusted in 7 levels. The farther to the right you set the value, the more vivid the scanned image will become.

**Note**

This is not available when [Black] or [Gray] is selected at the [Color Mode] box.

**14) RGB Adjustment**

Select the RGB density level of the scanned image. RGB density can be adjusted in 9 levels for each color. The farther to the right you set the value, the darker the density of the selected color will become.

**Note**

This is not available when [Black] or [Gray] is selected at the [Color Mode] box.

**15) Omit Blank Page**

Select whether to automatically omit a blank page in the scanned image if it is included in originals.

- **ON** — The blank page is omitted.
- **OFF** — The blank page is not omitted.

**16) Outside Erase**

Select whether to erase a shade that appears outside of the scanned image when an original is placed on the original glass while the Original Cover (optional) is left open. The erased shade will be whitened.

If you want to erase it, you can select the criteria in 7 levels for judging if it is an area to be erased. The farther to the right you select, the larger the area that will be erased. [OFF] is selected by default.

## TopAccess ADMIN Mode

---

### ■ Registering or editing GA-1211-EX/GA-1310-EX specific public templates

The GA-1211-EX/GA-1310-EX specific functions applied for making public templates are the same as those for private templates. For details, see the following section:

📖 P.44 “Registering or editing GA-1211-EX/GA-1310-EX specific private templates”

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### ■ Notice on the department management/user authentication

If you change the following options from [Enable] to [Disable] or vice versa, it is necessary to reboot the equipment by using the [Reboot] menu of TopAccess (or by using the [POWER] button on the control panel):

- The department management option
- The user authentication option

#### Tips

- For instructions on how to reboot the equipment from TopAccess, refer to the **TopAccess Guide**.
- For details on the department management option and user authentication option, refer to the **TopAccess Guide**.





# TROUBLESHOOTING

This chapter describes how to troubleshoot the problems that could occur while you are using the equipment with the GA-1211-EX or GA-1310-EX controller attached.

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## Scanning Problems

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This section describes troubleshooting for using scan data.

### ■ The scanned data cannot be saved in the specified location

#### Problem Description

I have scanned a document from the [SCAN] button on the control panel by using the SMB/FTP/OTHER menu, but the data is not saved in the specified location.

#### Corrective Action

Check the following points:

##### [SCAN TO SMB]

- The network path to the folder where you want to store the scanned data is correctly specified.
- The user name and password entered into the [LOGIN USER NAME] and [PASSWORD] boxes are correct.
- The option to enable sending scan jobs over SMB is enabled. For instructions on how to enable this option, refer to the **Configuration and Setup**.

##### [SCAN TO FTP]

- The path to the folder in the FTP server where you want to store the scanned data is correctly specified.
- The user name and password entered into the [LOGIN USER NAME] and [PASSWORD] boxes are correct.
- The FTP server is operating properly.
- The option to enable sending scan jobs to an FTP server is enabled. For instructions on how to enable this option, refer to the **Configuration and Setup**.

##### [SCAN TO MAILBOX]

- The mailbox name specified in the [MAILBOX NAME] box is correct.

#### Tip

To find information about troubleshooting other than the above, refer to the **Troubleshooting Guide**.

## Error Codes

TopAccess has the pages for the job lists; print, transmission, reception, and scan jobs. The following error codes are shown on these pages in the [Logs] tab (successful jobs have no codes). These codes help you specify the cause of an error you might encounter.

**Tip**

The error codes are also shown on the [LOG] window of the touch panel. See the following lists when you find an error code on the touch panel. For instructions on how to display the [LOG] window, refer to the **Printing Guide**.

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### ■ Error codes on print jobs

Error Code	Problem Description	Corrective Action
4501	Job was canceled because the unacceptable paper size was specified.	Select the appropriate paper size and perform printing again.
4502	Job was canceled because the unacceptable paper type was specified.	Select the appropriate paper type and perform printing again.

**Tip**

To find information about error codes other than the above, refer to the **Troubleshooting Guide**.



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MULTIFUNCTIONAL DIGITAL COLOR SYSTEMS

Operator's Manual

**e-STUDIO4540c Series**  
**with GA-1211-EX**

**e-STUDIO6550c Series**  
**with GA-1310-EX**





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