## brother.

## USER'S GUIDE



## DECT ${ }^{\text {™ }}$ Handset BCL-D20

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THIS EQUIPMENT IS DESIGNED TO WORK WITH A TWO WIRE ANALOGUE PSTN LINE FITTED WITH THE APPROPRIATE CONNECTOR.

## APPROVAL INFORMATION

Brother advises that this product may not function correctly in a country other than where it was originally purchased, and does not offer any warranty in the event that this product is used on public telecommunication lines in another country.

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# EC Declaration of Conformity under the R \& TTE Directive 

## brother

## EC Declaration of Conformity

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Herewith declare that:

Products description : Digital Cordless Handset
Model Name : BCL-D20
is in conformity with provisions of the $\mathrm{R} \&$ TTE Directive ( $1999 / 5 / \mathrm{EC}$ ) and we declare compliance with the following standards:

Harmonized: Safety EN60950-1:2001+A11: 2004
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## 1 General Information

## Using the documentation

Thank you for buying a Brother machine! Reading the documentation will help you make the most of your cordless DECT ${ }^{\text {TM }}$ (Digital Enhanced Cordless
Telecommunication) handset.

## Symbols and conventions used in the documentation

The following symbols and conventions are used throughout the documentation.

| Bold | Bold typeface identifies specific <br> keys on the control panel of the <br> cordless handset or the <br> machine (base unit). |
| :--- | :--- |
| Italics | Italicized typeface emphasizes <br> an important point or refers you <br> to a related topic. |
| Courier | Text in the Courier New font <br> identifies messages on the <br> New <br> LCD of the cordless handset. |

A
Warnings tell you what to do to prevent possible personal injury.
Cautions specify procedures you must follow or avoid to prevent possible damage to the cordless handset or other objects.
Notes tell you how you should respond to a situation that may arise or give tips about how the operation works with other features.

## Introduction

The cordless handset offers several functions that can be used to enhance the calling features of your Brother machine.

## - Redial:

Allows you to choose one of the last 10 numbers dialled for redialling. You can also store this number in the Phonebook.

## - Store numbers:

You can store up to 100 names with each having a number available in the Phonebook.

## - Transfer:

Transfer calls between the cordless handset and the machine (base unit). If you have additional optional cordless handsets, you can also transfer a call to another cordless handset.

## ■ Intercom:

Use the intercom feature to make internal calls between the cordless handset and the machine (base unit). If you have additional optional cordless handsets, you can also make an intercom call to another cordless handset.

- Three-way conference call:

Three-way conference call allows two users to speak with a third party from the machine (base unit) and the cordless handset at the same time.

## - Caller ID:

If you have a Caller ID subscriber service from your telephone company the incoming caller will be identified on the LCD display of the cordless handset. You can also store this number as a Phonebook. This feature may not be available in some countries.

## Initial Setup

Your Brother machine can support up to 3 optional cordless handsets for a total of 4 cordless handsets. If you have purchased an optional cordless handset please follow the setup steps instructions below. For the cordless handset that was included with your machine please follow the setup steps instructions in the Quick Setup Guide.

## Connecting the battery charger cradle power cord

(1) Plug the connector into the socket (1) and then hook the cable around its retaining clip (2) as shown in the diagram.

(2) Plug the AC adapter into the electrical socket.

(Example for U.K.)

## Installing the battery

(1) Insert the connector (1) of the battery (2) in the direction shown below.


2 Place the battery in the position shown.


3 Install the battery cover by sliding it onto the back of the handset.


## Note

Be careful that you do not catch the battery connector cord.

4 Charge the battery by leaving the cordless handset in the cradle for at least 12 hours before you use it.
(See Charging the battery on page 27.) You can continue to set up the handset during this time.


## Setting your country

The first time you install the battery, you must set your country so that the cordless handset works correctly on local telecommunication lines.
(1) Press Menu/OK.

2 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose your country. Press Menu/OK.
(3) Press 1 to confirm.

## Note

(For Asia)
If you do not find your country, choose Others in step (2.

## Registering cordless handsets

You can register up to 3 additional cordless handsets for a total of 4 cordless handsets to the machine (base unit).

## For non-Colour LCD model

(1) Press Menu, 0, $\mathbf{7}$ on the control panel of the machine (base unit).

2 Press OK on the control panel of the machine (base unit). The machine (base unit) searches for the cordless handset.
(3) Press Menu/OK on the cordless handset.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Register HS. Press Menu/OK.
(5) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Base1, Base2, Base3 or Base4. Press Menu/OK.

## Note

- If you have already registered the handset to a base unit, make sure you choose a base unit number that is not being used. For example, if you register the handset to an additional base unit and you choose Base1, the base unit previously stored in Base1 will be overwritten and the handset will no longer be connected to it.
- Your machine (base unit) is already stored as Base1 on the included handset.
(6) Enter the registered 4-digit PIN number of the machine (base unit) (The factory setting is " 0000 ".) by pressing the dial pad on the control panel of the cordless handset.
Press Menu/OK.


## Note

- If you hear three short beeps, the cordless handset did not register. Try to register the cordless handset again.
- If you want to install another cordless handset, repeat steps (2) through (6.
- You can change the PIN number. (See Modify PIN on page 24.)
- You may register GAP (Generic Access Profile) compatible DECT ${ }^{\text {TM }}$ handsets to your machine (base unit). Follow steps (1) and (2), then refer to your handset documentation to complete the registration. Functions are limited to making and receiving external calls. Some handsets may not work with your machine.

Press Stop/Exit on the control panel of the machine (base unit).

## For Colour LCD model

(1) Press Menu on the control panel of the machine (base unit).
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Initial Setup. Press OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Register Handset. Press OK.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Register. Press OK.
The machine (base unit) searches for the cordless handset.
(5) Press Menu/OK on the cordless handset.
(6) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Register HS. Press Menu/OK.
(7) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Base1, Base2, Base3 or Base 4 . Press Menu/OK.

## Note

- If you have already registered the handset to a base unit, make sure you choose a base unit number that is not being used. For example, if you register the handset to an additional base unit and you choose Base1, the base unit previously stored in Base1 will be overwritten and the handset will no longer be connected to it.
- Your machine (base unit) is already stored as Base1 on the included handset.

8 Enter the registered 4-digit PIN number of the machine (base unit) (The factory setting is " 0000 ".) by pressing the dial pad on the control panel of the cordless handset.
Press Menu/OK.

## Note

- If you hear three short beeps, the cordless handset did not register. Try to register the cordless handset again.
- If you want to install another cordless handset, repeat steps (4) through 8.
- You can change the PIN number. (See Modify PIN on page 24.)
- You may register GAP compatible DECT ${ }^{\text {TM }}$ handsets to your machine (base unit). Follow steps (1) through 4, then refer to your handset documentation to complete the registration. Functions are limited to making and receiving external calls. Some handsets may not work with your machine.
(9) Press Stop/Exit on the control panel of the machine (base unit).


## Deregistering cordless handsets

You can deregister your cordless handset. If you are using more than one cordless handset, deregistration will remove all handsets registered with the machine (base unit).

## For non-Colour LCD model

(1) Press Menu, 0, $\mathbf{7}$ on the control panel of the machine (base unit).
(2) Press Erase. Press 1 to confirm.

## (3) Press Stop/Exit.

## For Colour LCD model

(1) Press Menu on the control panel of the machine (base unit).
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Initial Setup. Press OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Register Handset. Press OK.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Terminate. Press OK.
Press 1 to confirm.
(5) Press Stop/Exit.

## Choosing a location

- Choose a location where the temperature remains between $10^{\circ} \mathrm{C}$ and $35^{\circ} \mathrm{C}\left(50^{\circ} \mathrm{F}\right.$ and $95^{\circ} \mathrm{F}$ ).
■ DO NOT put the cordless handset and cradle near heaters, air conditioners, water or chemicals.
- DO NOT expose the cordless handset and cradle to direct sunlight, excessive heat, moisture, or dust.
- DO NOT use the cordless handset near electro-medical equipment.
■ We recommend at least $3 \mathrm{~m}(9.8 \mathrm{ft})$ between the machine (base unit) or cordless handset and possible sources of radio interference.



## Important safety instructions

## WARNING

Use only the AC adapter and the cradle supplied with this cordless handset.

This product must be installed near an electrical socket that is easily accessible.

Use only a genuine Brother rechargeable battery.

DO NOT dispose of a used battery in a fire. It may explode.

Corrosive fluid rarely leaks out. If it gets in your eyes wash them with water at once. Call a doctor if you are concerned.

DO NOT allow the battery to touch any conductive materials. It can cause a short circuit of the battery.

Small metallic objects such as pins and staples may be attracted to the phone's earpiece.

## (!) caution

DO NOT take off the white plastic that covers the battery.

## Control panel overview



## 1 LCD (liquid crystal display)

Displays messages on the screen to help you set up and use your cordless handset.

## 2 (Redial/Pause)

Redials any of the last 10 numbers you called. It also lets you put a pause in Phonebook numbers.

## 3 Headset socket

You can connect an external headset with microphone (not included) to the cordless handset. To access the headset socket fold open the headset socket cover located on the left side of the cordless handset. You can connect any standard headsets that use a 2.5 mm mini style plug.

4 C (Clear)
Press to back up a cursor and delete a letter.

5
 (Talk)

Press to make or receive a phone call.
6 Dial Pad
Use these keys to dial a telephone number and as a keyboard for entering information into the cordless handset.
The \# key lets you temporarily switch the dialling mode during a telephone call from Pulse to Tone ${ }^{1}$.

1 Not available in New Zealand

## 7 (Speaker Phone)

Lets you speak to another party without lifting the cordless handset.

## 8 Charging LED

Turns green when the cordless handset is being charged.

9 R
Use this key to gain access to an outside line, or transfer a call to another extension when it is connected to a PBX.
(For Asia and Oceania regions)
Gaining access to an outside line is only available to users in Australia and New Zealand.

## 10 Menu keys:

- Volume keys
- 4 ( (1))

You can press these keys to adjust the ring, speaker or handset volume of the cordless handset.

- 1 D

Lets you look up numbers that are stored in the dialling memory.

## - $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$

Press to scroll through the menus and options.

11 Menu/OK
Lets you access the Menu to program or store your settings in the cordless handset.

12


Press to hang up or cancel the current operation.
13 Int (Mute/Intercom, Hold/Intercom)
Puts the current phone call on hold. Also, press this key to speak on the intercom, to transfer an incoming call to the cordless handset or to make a three-way conference call.

## LCD display indications

The LCD shows the current cordless handset status.


1 Cordless status
A four level indicator shows the current cordless handset signal strength.

## $\boldsymbol{F} \quad \boldsymbol{Y}_{1} \quad \boldsymbol{Y}_{1} \quad \boldsymbol{F}_{1}$ <br> 0 <br> Max

2 Speaker Phone
Lets you see when you are speaking with the Speaker Phone.

## 3 Ring volume status

Lets you see when the ring volume is set to off.

## 4 Battery status

A four level indicator shows the available battery.
$\square$ E Till
0
Max

## 2 Telephone

## Basic operation

## Making a telephone call

(1) Pick up the cordless handset.
(2) Enter a number using the dial pad or choose a number stored in the dialling memory.

(3) Press

(4) Speak clearly toward the microphone.
(5) Press - to hang up.

6 Replace the cordless handset.

## Note

If you want to make a telephone call without lifting the cordless handset, press㫙 and enter a number using the dial pad.

## Answering calls

(1) Pick up the cordless handset from the cradle to answer the call. If your cordless handset is not in the cradle you must press $\longrightarrow$ to answer the call.
(2) To end the call, press

(3) Replace the cordless handset.

When the machine (base unit) or the cordless handset rings, instead of lifting the cordless handset, and pressing you can also press 秄 on the cordless handset. Speak clearly toward the cordless handset. To end the call, press -
If you have a bad connection, your caller might hear your voice echoed during the call. If you experience this problem, pick up the cordless handset and press to use the handset.

## Note

Even if it is a fax call when you answer, the machine (base unit) will receive the fax automatically. See Fax Detect in the User's Guide.

## Mute (Hold)

If you want to put a call on hold, press the Int key. To release the call from hold press Int again. You can also transfer to the machine (base unit) or to another cordless handset if you have an additional optional cordless handset. (See Transferring a call at the end of a conversation on page 14.)

## Tone or pulse <br> (Not available in New Zealand)

If you have a pulse dialling service, but need to send tone signals (for example, for telephone banking), follow the instructions below. If you have a Touch Tone service, you will not need this feature to send tone signals.
(1) Pick up the cordless handset.
(2) Press


3 Press \# on the control panel of your cordless handset. Any digits dialled after this will send tone signals. When you hang up, the cordless handset will return to the pulse dialling service.
(4) Press


## Search

You can search for names you have stored in the Phonebook memory.
(1) Pick up the cordless handset.
(2) Press $\boldsymbol{\Delta}$ (ゅ) and do one of the following:
$■$ Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the name you want to call.

- Use the dial pad to enter the first letter of the name, and then press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the name you want to call.


## Call History/Redial

The last 10 numbers you called will be stored in the call history. You can choose one of these numbers to make a call, add it to the Phonebook, or delete it from the history.

## (1) Press C).

You can also choose call History by pressing Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the number and do one of the following:
■ To make a call, press


- To store or delete the number, press Menu/OK and go to step (3).
(3) Do one of the following:
- If you want to store the number, press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose
Add Phonebook.
Press Menu/OK.
(See Storing numbers from Call History on page 13.)
$■$ Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Delete. Press Menu/OK. Press 1 to confirm.
- If you want to delete all the stored numbers, press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose All Delete.
Press Menu/OK.
Press 1 to confirm.


## Caller ID history

This feature requires the Caller ID subscriber service offered by many local telephone companies. (See Caller ID in the User's Guide.)
The last 30 numbers you received will be stored in the Caller ID history. You can choose one of these numbers to make a call, add it to the Phonebook, or delete it from the history.

[^0]2 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Caller ID hist.. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the number and do one of the following:

- To make a call, press

- To store or delete the number, press Menu/OK and go to step 4.
(4) Do one of the following:
- If you want to store the number, press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose
Add Phonebook.
Press Menu/OK.
(See Storing numbers from the Caller ID history on page 13.)
$\square$ Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Delete. Press Menu/OK. Press 1 to confirm.
- If you want to delete all the stored numbers, press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose All Delete.
Press Menu/OK.
Press 1 to confirm.


## Note

This feature may not be available in some countries.

## Pause

When dialling manually, you can press to insert a 3.5 second pause between numbers. If you are dialling overseas, you can press C as many times as needed to increase the length of the pause.

## Storing numbers for easy dialling

You can set up your cordless handset for easy dialling. When you choose a number stored in the dialling memory, the LCD shows the name, if you stored it, or the number.

## Storing numbers

You can store up to 100 locations with a name and a number. When you dial you will only have to press a few keys (For example:

(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Phonebook. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Add. Press Menu/OK.
(4) Do one of the following: - Enter the name (up to 16 characters) using the dial pad.
Press Menu/OK.
(To help you enter letters, see
Entering Text on page 20.)

- To store the number without a name, press Menu/OK.
(5) Enter the telephone number (up to 20 digits).
Press Menu/OK.
6 Do one of the following:
$\square$ To store another number, go to step 3.
■ To finish the setting, press



## Storing numbers from Call History

You can also store numbers from the call history.
(1) Press Co.

You can also choose Call History by pressing Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the number you want to store.
Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose

Add Phonebook.
Press Menu/OK.
(4) Do one of the following:

- Enter the name (up to 16 characters) using the dial pad. Press Menu/OK. (To help you enter letters, see Entering Text on page 20.)
- To store the number without a name, press Menu/OK.
(5) Press Menu/OK to confirm the number.


## Storing numbers from the Caller ID history

If you have the Caller ID subscriber service from your telephone company you can also store Phonebook numbers from incoming calls in the Caller ID history. (See Caller ID in the machine's User's Guide.)
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose

Caller ID hist..
Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose a number you want to store.
Press Menu/OK.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Add Phonebook.

## Press Menu/OK.

(5) Do one of the following:

- Enter the name (up to 16 characters) using the dial pad.
Press Menu/OK.
(To help you enter letters, see
Entering Text on page 20.)
- To store the number without a name, press Menu/OK.

6 Press Menu/OK to confirm the number.

## Changing stored numbers

You can change a name or number that has already been stored.
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Phonebook. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Change. Press Menu/OK.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the name or number you want to change.
Press Menu/OK.
(5) Do one of the following:

- Enter the name (up to 16 characters) using the dial pad.
Press Menu/OK.
(See Entering Text on page 20.)
- If you do not want to change the name, press Menu/OK.


## Note

How to change the stored name or number:
If you want to change a character, press
4 or to position the cursor under the incorrect character, then press $\mathbf{C}$.
Re-enter the correct letter.
(6) Do one of the following:

■ Enter the new number. Press Menu/OK.

- If you do not want to change the number, press Menu/OK.
(7) Press



## Deleting stored numbers

You can delete a name or number that has already been stored.
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Phonebook. Press Menu/OK.
(3) Do one of the following:
$\square$ Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Delete. Press Menu/OK.
■ If you want to delete all the stored numbers, press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose All Delete.
Press Menu/OK.
Press 1 to confirm and press

(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the name or number you want to delete.
Press Menu/OK.
Press 1 to confirm.
(5) Press


## Advanced operation

You can transfer a call, make an intercom call or make a three-way conference call. If you have optional cordless handsets you must register each handset to the machine (base unit). See Registering cordless
handsets on page 4. The cordless handset that was included with your machine (base unit) is already registered as Handset 1.

| Base Unit | Machine |
| :--- | :--- |
| Handset\#1 | Handset included with <br> the machine |
| Handset\#2 | Optional cordless <br> handset <br> Optional cordless <br> handset <br> Handset\#3 |
| Handset\#4 | Optional cordless <br> handset |
| Transferring a call at the end |  |
| of a conversation |  |

## From the machine (base unit)

(1) When you finish speaking, press Mute/Intercom (Hold/Intercom).
(2) Press 1, 2, 3 or 4 on the dial pad for the handset you want to transfer to.
(3) After you confirm the other person is on the line, hang up.

## Note

If no one is on the line, press
Mute/Intercom (Hold/Intercom) to release the call from hold.

## From the cordless handset

(1) Press Int when you finish speaking.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Base Unit. Press Menu/OK.
(3) After you confirm the other person is on the line, press $\rightarrow$.

## Note

- If no one is on the line, press Int to release the call from hold.
- If you have one or more optional cordless handsets, you can choose one of these handsets in step (2).


## Using an intercom

The intercom feature allows you to make internal calls between the cordless handset and the machine (base unit). If you have additional optional cordless handsets (4 max.) you can also make an intercom call to another cordless handset.

## Making a call from the machine (base unit)

(1) Press Mute/Intercom (Hold/Intercom).
(2) Press 1, 2, 3 or 4 on the dial pad for the handset you want to connect to.
(3) After you finish speaking, hang up.

## Making a call from the cordless handset

(1) Pick up the cordless handset.
(2) Press Int.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Base Unit. Press Menu/OK.
(4) After you finish speaking, hang up.

## Note

If you have one or more optional cordless handsets, you can choose one of these handsets in step (3).

## Making a three-way conference call

During a call to or from an outside line you can add another person to the call to make a three way conference call.

## Calling the cordless handset from the machine (base unit)

(1) During a call, press Mute/Intercom (Hold/Intercom).
(2) Press 1, 2, 3 or 4 on the dial pad to add the handset you want to the call.
(3) After you confirm the other person is on the line, press Mute/Intercom (Hold/Intercom).

Calling the machine (base unit) from the cordless handset
(1) During a call, press Int.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Base Unit. Press Menu/OK.
(3) After you confirm the other person is on the line, press Int.

If you have one or more optional cordless handsets, you can choose one of these handsets in step (2.

## Choosing Base unit

If you registered multiple base units into your cordless handset, you can choose which base unit you want to use. (See Registering cordless handsets on page 4.)
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Settings. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose select BASE. Press Menu/OK.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Base1, Base2, Base3 or Base4.
Press Menu/OK.
(5) Press

## Key Lock

Key Lock lets you prevent unauthorized access to the cordless handset. While Key Lock is on, the handset will only be able to answer calls.

## Turning Key Lock on

(1) Press Menu/OK, \#.

The LCD shows Keypad Locked.

## Turning Key Lock off

(1) Press Menu/OK, \#.

## 3 Menu and Features

## On-screen programming

Your cordless handset is designed to be easy to use with LCD on-screen programming using the menu keys. User-friendly programming helps you take full advantage of all the menu selections your cordless handset has to offer.
Since your programming is done on the LCD, we have created step-by-step on-screen instructions to help you program your cordless handset. All you need to do is follow the instructions as they guide you through the menu selections and programming options.

## Menu keys

| Menu/OK | Access the menu. <br> Go to the next menu level. <br> Accept an option. |
| :--- | :--- |
| $C$ | Delete an incorrect letter when <br> you need to enter text into the <br> cordless handset. <br> Go back to the previous menu <br> level. |
|  | Scroll through the current menu <br> level. |
|  | Exit the menu. |

To access the menu mode:

## (1) Press Menu/OK.

(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose an option.
(3) Press Menu/OK when that option appears on the LCD.
The LCD will then show the next option.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose the option.

## (5) Press Menu/OK.

When you finish setting an option, the
LCD shows Accepted.

## Memory storage

Even if your battery is discharged, you will not lose your menu settings because they are stored permanently. You may have to reset the date and time.

## Chapter 3

## Menu Table

The menu table will help you understand the menu selections and options that are found in the cordless handset＇s programs．The factory settings are shown in Bold with an asterisk．

| Level1 | Level2 | Level3 | Options | Descriptions | Page |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Phonebook | Add <br> Change <br> Delete <br> All Delete | － | － | You can add，change or delete a number． | 12 |
| Call History | － | Delete <br> All Delete <br> Add Phonebook | － | You can choose a number from the call history and then make a phone call to it，add it to the Phonebook，or delete it． | 11 |
| Caller Id <br> hist． | － | Delete <br> All Delete <br> Add Phonebook | － | You can choose a number from the Caller ID history and then make a phone call to it， add it to the Phonebook，or delete it． | 11 |
| Modify Pin | － | － | － | You can change the PIN number of the machine（base unit）． | 24 |
| HS Settings | Setup Ringer | Beeper | On＊ <br> Off | Adjusts the volume level of the beeper． | 21 |
|  |  | Ringer <br> Pattern | Signal $1^{*}$ <br> Signal 2 <br> Signal 3 <br> Signal 4 <br> Signal 5 <br> Melody 1 <br> Melody 2 | You can choose a ring pattern． | 21 |
|  | Auto Daylight <br> （For Europe） | － | $\begin{aligned} & \text { on }{ }^{*} \\ & \text { off } \end{aligned}$ | Changes for daylight savings time automatically． | 22 |
|  | Daylight Save <br> （For Asia and Oceania） | － | On <br> off | Changes for daylight saving time manually． | 22 |
|  | LCD Contrast | － |  <br> － <br>  <br> 배푬＊ <br> －표ロロロ <br>  <br>  | Adjusts the contrast of the LCD． | 22 |


| Level1 | Level2 | Level3 | Options | Descriptions | Page |
| :---: | :---: | :---: | :---: | :---: | :---: |
| HS Settings (Continued) | Date\&Time | - | - | Puts the date and time on the LCD. | 22 |
|  | Select <br> Language | - | English* <br> French <br> German <br> Dutch <br> Italian <br> Spanish <br> Portuguese <br> Norwegian <br> Swedish <br> Finnish <br> Danish | Allows you to change the LCD language for your country. | 23 |
|  | Select BASE | - | Base1* <br> Base2 <br> Base3 <br> Base4 | You can choose a base unit. | 16 |
|  | HS Default | - | - | Restores all settings to the factory default. | 24 |
| Register HS | - | - | Base1 <br> Base2 <br> Base3 <br> Base4 | Registers the cordless handset into the machine (base unit). | 4 |

## Chapter 3

## Entering Text

When you are storing a name or a number in the Phonebook memory, you may need to enter text into the cordless handset. Most number keys have three or four letters printed on them. The keys for $\mathbf{0}, \#$ and $*$ do not have printed letters because they are used for special characters.

By pressing the relevant number key repeatedly, you can access the character you want.

| Press <br> Key | one <br> time | two <br> times | three <br> times | four <br> times |
| :---: | :---: | :---: | :---: | :---: |
| $\mathbf{2}$ | A | B | C | 2 |
| $\mathbf{3}$ | D | E | F | 3 |
| $\mathbf{4}$ | G | H | I | 4 |
| $\mathbf{5}$ | J | K | L | 5 |
| $\mathbf{6}$ | M | N | O | 6 |
| $\mathbf{7}$ | P | Q | R | S |
| $\mathbf{8}$ | T | U | V | 8 |
| $\mathbf{9}$ | W | X | Y | Z |

## Putting spaces

To enter a space in a name, press twice between characters.

## Making corrections

If you entered an incorrect letter and want to change it, press 4 to move the cursor under the incorrect character, press C to delete, and then re-enter the correct character. You can also back up and insert letters.

## Repeating letters

If you need to enter a letter that is on the same key as the letter before, press to move the cursor to the right before you press the key again.

## Special characters and symbols

Press *, \# or $\mathbf{0}$, repeatedly until you see the special character or symbol you want.

Press * for (space)!"\#\$\% \& ( ) * $+,-. l €$
Press \# for :;<=>? @ []^_
Press 0 for ÄËÖÜÀ ÇÈÉ 0

## General setup

## Ring Volume

You can choose a range of ring volume levels, from High to Off.
 level.
This setting will stay until you change it again.

## Note

- If you choose Off, (\$) will appear on the LCD.
- Even if you choose Off, the cordless handset will ring in the lowest volume level when you receive a transferred call.


## Beeper Volume

When the beeper is on, the cordless handset will beep when you press a key.

## (1) Press Menu/OK.

(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Settings. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose

Setup Ringer.
Press Menu/OK.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Beeper.

Press Menu/OK.
(5) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose on or Off. Press Menu/OK.
(6) Press $=$.

## Speaker Volume

You can choose a range of speaker volume levels, from High to Low.
(1) Press af.

This setting will stay until you change it again.
(3) Press

## Handset Volume

You can adjust the cordless handset volume any time you are talking on the telephone.
(1) Press $\llbracket \backslash$ or $\square(1))$.
This setting will stay until you change it again.

## Ringer Pattern

You can choose a ring pattern from five signal (regular ring patterns) or two types of melodies.
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Settings. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose

Setup Ringer.
Press Menu/OK.
(4) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose

Ringer Pattern.
Press Menu/OK.
(5) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Signal 1,

Signal 2, Signal 3, Signal 4,
Signal 5, Melody 1 or Melody 2.
Press Menu/OK.
(6) Press


## Melody name

Melody 1 My Grandfather's Clock<br>Melody 2 The Four Seasons Concerto No. 1 "Spring"

## Automatic Daylight Savings Time (For Europe)

You can set the cordless handset to change automatically for daylight savings time. It will reset itself forward one hour in the Spring and backward one hour in the Autumn. Make sure you have set the correct date and time in the Date\&Time setting.
(1) Press Menu/OK.

2 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Settings. Press Menu/OK.

3 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose
Auto Daylight.
Press Menu/OK.
4 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose on or Off. Press Menu/OK.
(5) Press


## Daylight Savings Time (For Asia and Oceania)

You can set the cordless handset to change for daylight savings time. It will reset itself forward one hour in the Spring and backward one hour in the Autumn. Make sure you have set the correct date and time in the Date\&Time setting.

## (1) Press Menu/OK.

(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Setting. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose

Daylight Save.
Press Menu/OK.

Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose on or $O f f$. Press Menu/OK.

## (5) Press



## LCD Contrast

You can adjust the LCD contrast for a sharper and more vivid display. If you are having difficulty reading the LCD, try changing the contrast setting.
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Settings. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose

LCD Contrast.
Press Menu/OK.
(4) Press $\boldsymbol{4}$ or to adjust the contrast. Press Menu/OK.
(5) Press

## Date and Time

The cordless handset displays the date and time.

## (1) Press Menu/OK.

(2) Press $\boldsymbol{\Lambda}$ or $\boldsymbol{\nabla}$ to choose hs settings. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Date\&Time. Press Menu/OK.
(4) Enter the two digits for the day on the dial pad. (e.g. Enter $0 \mathbf{1}$ for the first of the month.)
(5) Enter the two digits for the month on the dial pad.
(e.g. Enter 03 for March.)

6 Enter the last two digits of the year on the dial pad.
Press Menu/OK.
(e.g. Enter 08 for 2008.)

7 Enter the time in 24-hour format on the dial pad.
Press Menu/OK.
(e.g. Enter 15, 25 for 3:25 P.M.)

8 Press


## Choosing your language

You can change the LCD language.
(1) Press Menu/OK.

2 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose hS Settings. Press Menu/OK.

3 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose
Select Language.
Press Menu/OK.
4 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose your language. Press Menu/OK.

5 Press


## Echo Control

Under some conditions you may experience an echo when using the cordless handset. You can reduce or remove the echo by choosing a level in the echo control setting from the control panel of the machine (base unit). It will take a moment for the level setting to change. During this time you cannot answer a call.

## For non-Colour LCD model

(1) Press Menu, 1, $\mathbf{7}$ on the control panel of the machine (base unit).
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose levell, level2, level3 or level4. Press OK.
(3) Press Stop/Exit.

## For Colour LCD model

(1) Press Menu on the control panel of the machine (base unit).

2 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose
General Setup.
Press OK.
3 Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Echo Control. Press OK.

4 Do one of the following:

- (MFC-845CW)

Press $\boldsymbol{A}$ or $\boldsymbol{\nabla}$ to choose levell, level2, level3 or level4.
Press OK.

- (MFC-885CW)

Press $\boldsymbol{\text { or }}$ to choose levelı, level2, level3 or level4. Press OK.
(5) Press Stop/Exit.

## Modify PIN

You can change the PIN number of the machine (base unit). The factory setting is 0000.
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose Modify Pin. Press Menu/OK.
(3) Enter a 4-digit number for the current PIN number. Press Menu/OK.
4. Enter a 4-digit number for a new PIN number.
Press Menu/OK.
Press 1 to confirm.
(5) Press


## Note

Make sure that you make a note of your new PIN number and keep it in a safe place. If you forget or lose your PIN number please call your Brother dealer for service.

## Restoring all the settings to factory settings

You can reset all the settings you have changed to the factory settings, such as the phonebook memory, call history, Caller ID history and other settings.
(1) Press Menu/OK.
(2) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Settings. Press Menu/OK.
(3) Press $\boldsymbol{\Delta}$ or $\boldsymbol{\nabla}$ to choose HS Default. Press Menu/OK. Press 1 to confirm.

## Troubleshooting and Routine Maintenance

## Troubleshooting

If you think there is a problem with your cordless handset, check the chart below and follow the troubleshooting tips.

Most problems can be easily resolved by yourself. If you need additional help, the Brother Solutions Center offers latest FAQs and troubleshooting tips. Visit us at http://solutions.brother.com.

## If you are having difficulty with your cordless handset

| Difficulties | Suggestions |
| :---: | :---: |
| The cordless handset does not operate. | Check that the battery is charged properly. (See Charging the battery on page 27.) |
| Dialling or receiving does not work. | Check phone line connection of the machine (base unit). |
|  | Check that the machine (base unit) is plugged in. For dialling feature, check that the machine (base unit) is not in Power Save Mode. |
|  | Check that the battery is charged properly. (See Charging the battery on page 27.) |
|  | Move closer to the machine (base unit). The cordless handset may be too far away from the machine (base unit). |
|  | If you have registered the handset to more than one machine (base unit), check that you have chosen the correct machine (base unit) from the handset menu. (See Choosing Base unit on page 16.) |
| Bad phone line connection | Make sure that there are no possible sources of radio interference between the machine (base unit) and the cordless handset. |
|  | Move closer to the machine (base unit). The cordless handset may be too far away from the machine (base unit). |
|  | During the conversation, try adjusting the angle of the antenna on the right of the machine (base unit) to improve reception. |
|  | Move away from walls. |
| The battery does not charge. | Check that the battery is installed properly in the cordless handset. (See Replacing the battery on page 28.) |
|  | Check that the cordless handset is placed properly in the cradle and LED turns green. (See Charging the battery on page 27.) |
|  | Clean the charge contacts for both cordless handset and the cradle. (See Cleaning on page 28.) |
| The battery performance is still poor after recharging. | It is time to replace the battery. (See Replacing the battery on page 28.) |
| The cordless handset beeps during a call. | Move closer to the machine (base unit). The cordless handset may be too far away from the machine (base unit). |
|  | Your battery may be discharged. If you want to continue the call, transfer the call to the machine (base unit) and use the Speaker Phone key to answer. (See Transferring a call at the end of a conversation on page 14.) Charge the battery. (See Charging the battery on page 27.) |

## Chapter 4

| Difficulties | Suggestions |
| :--- | :--- |
| You cannot make an internal call. | The cordless handset or the machine (base unit) you want to call to may be <br> making an internal call or an outside call. Wait until the line is free. |
|  | If you have more than one machine (base unit), check that your handset is <br> registered to the correct machine (base unit). |
| You cannot register an optional <br> cordless handset. | Check that both the cordless handset and the machine (base unit) are in standby <br> mode. |

## Error messages

As with any sophisticated office product, errors may occur. If this happens, your cordless handset identifies the error and shows an error message. The most common error messages are shown below.

You can correct most errors by yourself. If you need more help, the Brother Solutions Center offers latest FAQs and troubleshooting tips.
Visit us at http://solutions.brother.com.

| Error Message | Cause | Action |
| :--- | :--- | :--- |
| Base Unit in <br> use | The machine (base unit) is being <br> used for intercom calling. | Wait until the line is free. |
|  | The machine (base unit) is being <br> set up for cordless handset <br> registration. | Wait until the registration is finished. |
|  | The machine (base unit) is being <br> used for TAD functions such as <br> OGM recording or ICM playing. | Wait until machine (base unit) is back in standby <br> mode. |
| Cannot <br> register <br> handset | Handset registering was <br> unsuccessful. | Try to register the cordless handset again. (See <br> Registering cordless handsets on page 4.) |
| Line in use | Another person is on the phone <br> with machine's (base unit) speaker <br> phone or other cordless handset. | Wait until the line is free. |
|  | The machine (base unit) is <br> receiving faxes. | Wait until the line is free. |
| Low Battery <br> Put handset <br> on cradle | The battery of the cordless handset <br> is discharged. | Charge the battery. (See Charging the <br> battery on page 27.) |
| No Caller ID | There is no incoming call history. <br> You have not received any calls, <br> you have not activated the Caller ID <br> feature on your machine (base <br> unit), or you have not subscribed to <br> the Caller ID service from your <br> telephone company. | If you want to use the Caller ID feature call your <br> telephone company. (See Caller ID in the User's <br> Guide.) |


| Error Message | Cause | Action |
| :--- | :--- | :--- |
| Searching for <br> Base Unit <br> (Base Unit <br> not detected) | The cordless handset is too far <br> away from the machine (base unit). | Move the cordless handset closer to the <br> machine (base unit). |
|  | Your machine (base unit) is not <br> plugged in. | Make sure that the machine (base unit) is <br> plugged in. |
|  | You have not registered the <br> cordless handset. | Register the cordless handset. (See Registering <br> cordless handsets on page 4.) |
|  | The antenna on the right of the <br> machine (base unit) is in the down <br> position. | Make sure the antenna is in the up position. |

## Routine maintenance

## Charging the battery

If the battery charge level is getting low, you should charge the battery. You can see the battery charge level indicator at the bottom right of the LCD.

1 Plug the connector into the socket (1) and then hook the cable around its retaining clip (2) as shown in the diagram.
(2) Plug the AC adapter into the electrical socket.
(Example for U.K.)


3 Place the cordless handset in the cradle with the dial pad facing forward.


## Cleaning

Clean the outside of the cordless handset with a soft cloth. You should also clean the charge contacts once a month. If the charge contacts are not clean, the battery may not charge properly.

## CAUTION

Use neutral detergents. Cleaning with volatile liquids such as thinner or benzine will damage the outside surface of the cordless handset.

DO NOT use cleaning materials that contain ammonia.

DO NOT use isopropyl alcohol to remove dirt from the control panel. It may crack the panel.

## Clean the charge contacts as follows:

(1) Unplug the cradle from the electrical socket.

2 Clean the charge contacts (1) for both the cordless handset and the cradle with a cotton swab.


## Replacing the battery

If the battery charge level indicator empties very quickly after recharging make sure that you have charged the battery correctly. If the battery performance is still poor, it is time to replace it.

## WARNING

Use a genuine Brother rechargeable battery (BCL-BT20). If not, it may cause damage or personal injury.

## (1) CAUTION

DO NOT take off the white plastic that covers the battery.

1 Press the area indicated (1) on the battery cover (2) and slide it off the cordless handset.


2 Remove the old battery and pull out the connector.
(3) Insert the connector (1) of the new battery (2) in the direction shown below.

(4) Place the battery in the position shown.

(5) Install the battery cover by sliding it onto the back of the handset.


## Note

- After replacement, you should set the date and time.
(See Date and Time on page 22.)
- Be sure to dispose of the expired battery as directed by local regulations for the disposal of nickel metal hydride battery.


## 5 Specifications

## General

## Cordless handset

Frequency
Standard
Multi Handset Capability

## Dimensions

1.9 GHz

DECT ${ }^{\text {tm }}$
Up to 4 handsets



Weight (including battery) 149 g ( 5.26 oz )
LCD (liquid crystal display)
Charge Indicator
16-Digit, 3-Line (+1-Line for Pict), Backlit (Orange)

Full Charge Time
While in Use (TALK)
Yes (LED)

10 hours
While Not in Use (Standby) 200 hours

## Battery

| Type | BCL-BT20 |
| :--- | :--- |
| Rating | Ni-MH 3.6 V 730 mAh |

## Battery charger cradle

## Dimensions



Weight
Power Consumption
(during charge)
$71.6 \mathrm{~g}(2.53 \mathrm{oz})$

Charging: Average 2 W

## AC adapter

| Type | BCL-ADB (For U.K., Singapore, Hong Kong and Malaysia) |
| :--- | :--- |
|  | BCL-ADOCE (For Australia and New Zealand) |
|  | BCL-ADC (For others) |
| Input | AC 220 to $240 \mathrm{~V} 50 / 60 \mathrm{~Hz}$ |
| Output | DC 11.0 V |

## Basic Features

## Tel-Index

## Redial

Melody ringer patterns
2 Way Intercom
Talk Time display

Up to 100 numbers with names
Yes
Yes (2 melodies, 5 signals)
Handset-to-Handset and Handset-to-Base Unit
Yes

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## EU Directive 2002/96/EC and EN50419



## European Union only

This equipment is marked with the above recycling symbol. It means that at the end of the life of the equipment you must dispose of it separately at an appropriate collection point and not place it in the normal domestic unsorted waste stream. This will benefit the environment for all. (European Union only)

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http://tv.somanuals.com


[^0]:    (1) Press Menu/OK.

