

Starter Guide

Please read this guide before operating this product.

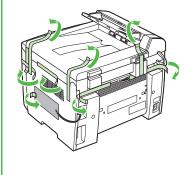
After you finish reading this guide, store it in a safe place for future reference.



Set Up the Machine

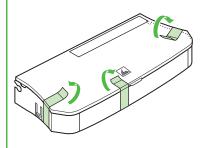
Unpacking the Machine

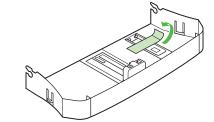
• Remove all shipping tape and packing material from the machine.





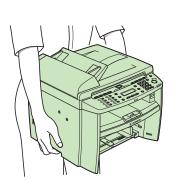






Before Setting Up the Machine

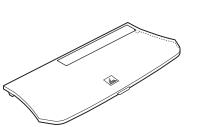
- When moving the machine, grip the handles on both left and right sides of the machine and lift it carefully, as shown in the illustration right.
- The shapes of your machine and supplies may differ slightly from those illustrations listed in this manual.



Do You Have Everything?



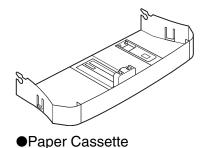
●Machine

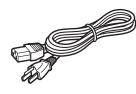


●Dust Cover



Document Feeder Tray





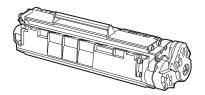
●Power Cord



●Telephone Cable



Destination Labels



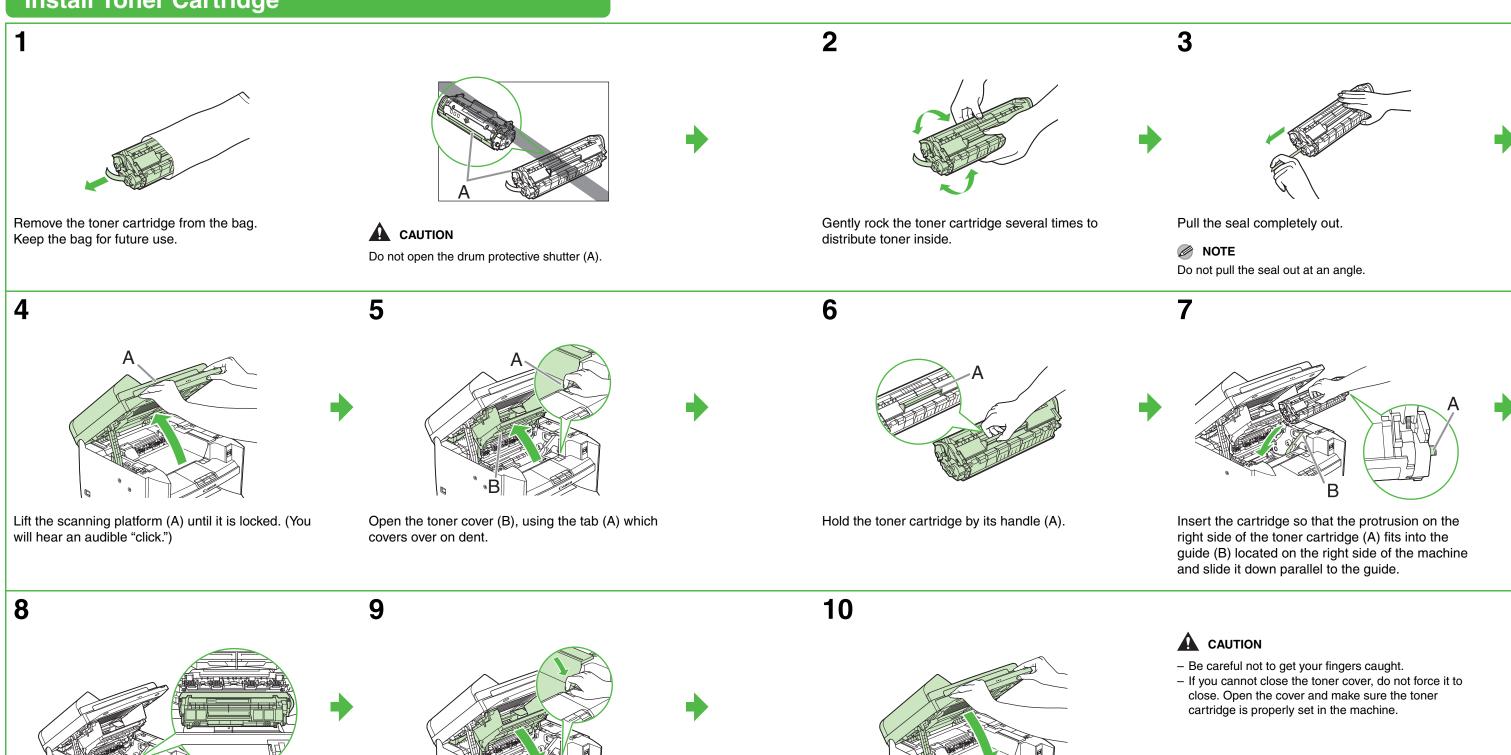
●Toner Cartridge

- •Starter Guide (This Document)
- ●Basic Operation Guide
- ●User Software CD
- ●Reference Guide (located on User Software CD)
- Scanner Driver Guide (located on User Software CD)
- ●Limited Warranty Notice
- ●Registration Card

Manuals for the Machine

- Starter Guide (This Document): Machine set-up and software installation
- Basic Operation Guide: Basic features, maintenance, machine settings, and specifications
- Reference Guide (located on the User Software CD): Advanced features, system monitor, and reports and lists
- Scanner Driver Guide (located on the User Software CD): Scanner settings from a computer

Install Toner Cartridge



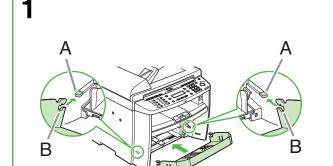
set in the machine.

Push the toner cartridge to make sure it is properly

Close the scanning platform.

Close the toner cover using the tab.

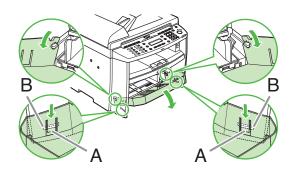
Set Up the Paper Cassette and Load Paper



Align the guides (B) on the both edges of the paper cassette to the protrusions (A) inside the machine.

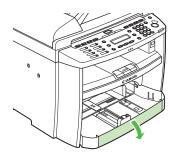
Install the paper cassette with the front end tilted upwards.

2



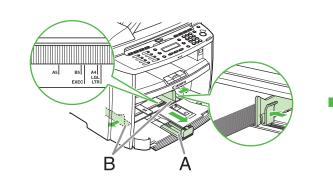
Push the paper cassette down until the hooks (A) on both sides of the paper cassette engage the protrusions (B) inside the machine.

3



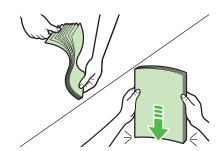
Open the front panel of the paper cassette.

4



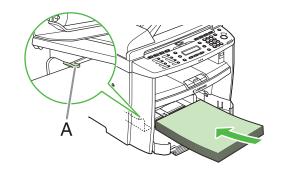
Slide the paper guide rail (A), and then pinch and slide the side paper guides (B) to match the size of paper.

5

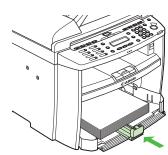


Fan the paper stack and even the edges.

6

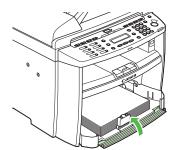


Load the paper into the paper cassette with the print side up. Make sure the paper stack sits below the small fin (A) on the side paper guide.



Adjust the paper guide rail to match the size of paper.

8

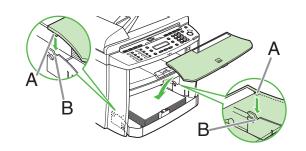


Close the front panel of the paper cassette.



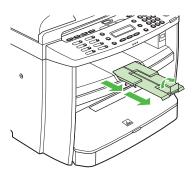
To load Legal-size paper, leave the front panel of paper cassette open and adjust the paper guide rail (A) for Legal-size paper.

9



Connect the edge of dust cover (A) and the edge of paper cassette (B).

10



Slide the output tray extension on the front of the machine, and lift the paper stopper.

11



Attach the document feeder tray on the document feeder.



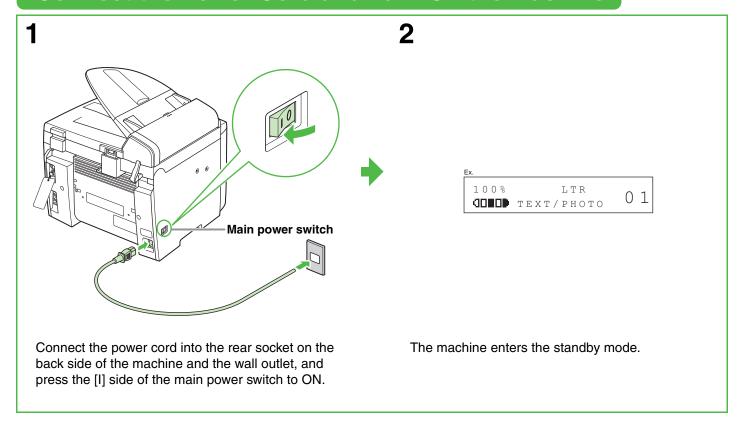
∅ NOTE

- The default paper size/type setting is <LTR> and <PLAIN PAPER>. When you load other size and/or type of paper, change the paper size/type setting. For details, see Chapter 2, "Document and Paper," in the Basic Operation Guide.

 For loading paper in the multi-purpose tray, see Chapter 2, "Document and Paper," in the Basic
- Operation Guide.



Connect the Power Cord and Turn On the Machine



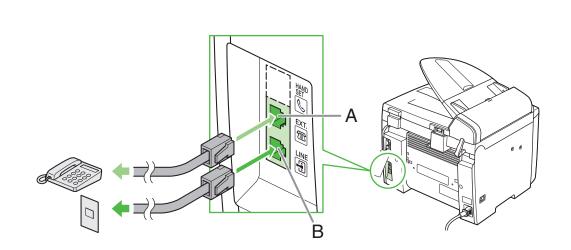
What if...

- <TONER COVER OPEN/CLOSE COVER> is displayed:

 Make sure that the toner cover and scanning platform are closed properly. (See "Install Toner Cartridge," on p. 5.)
- <TONER IS NOT SET/INSERT TONER> is displayed:

 Make sure that the toner cartridge is installed properly. (See "Install Toner Cartridge," on p. 5.)
- <LOAD PAPER/CASSETTE :LTR> is displayed:
 Make sure that paper is loaded in the machine. (See "Set Up the Paper Cassette and Load Paper," on p. 7.)

Connect Telephone Cables



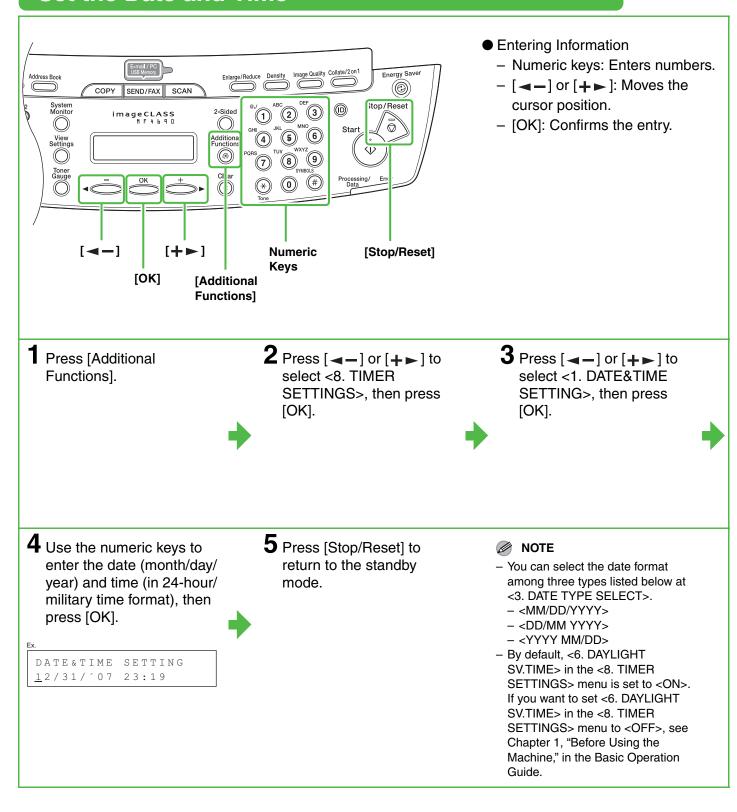
Connect your external telephone to the external device jack (A) on back side of the machine if required.

Connect the supplied telephone cable to the telephone line jack (B) on back side of the machine and the wall jack.

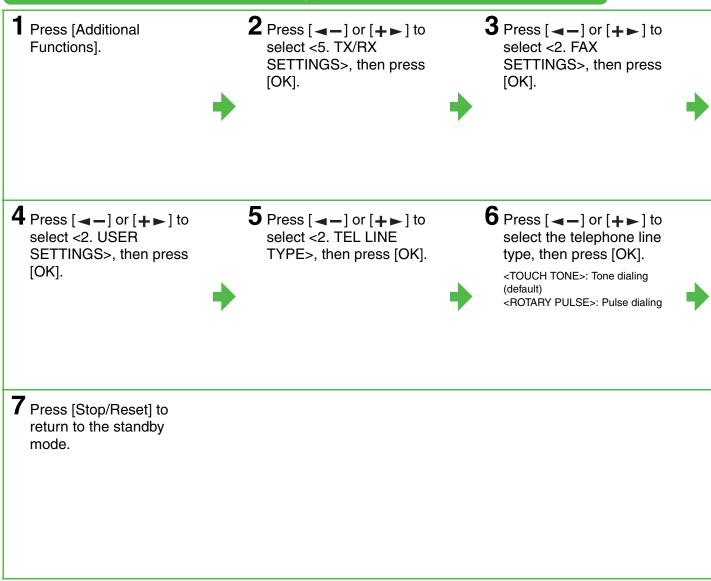


If you want to use an external telephone and receive faxes, you will need to set up the receiving mode. (See "Set the Machine for Receiving Faxes," on p. 19.)

Set the Date and Time



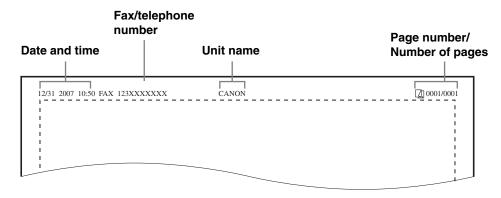
Set the Telephone Line Type



Set the Machine for Sending Faxes

Guidelines for Entering Information

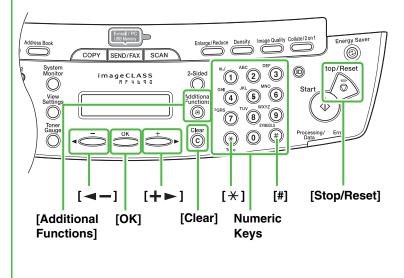
The sender information you register in the machine appears in the header of each page received by your recipient.



Before sending a fax, you MUST register your fax number, unit name, and the current date and time in the machine.

Entering Information

Use the following keys to enter information in the machine.



- Use the numeric keys to enter characters.
 Press the numeric key repeatedly until the required character appears.
- Press [#] to enter symbols.
- Press [*] to switch among input modes:
- [:a]: Letter mode
- [:1]: Number mode
- ◆ Press [+►] to move the cursor position right.
- Press [Clear] or [◄-] to delete the character before the cursor position. Hold [Clear] to delete the entire entry.
 Pressing [◄-] and [Clear] for entering the unit name moves the cursor left and deletes the character at the position.
- Press [OK] to confirm the entry.

You can enter the following characters in each input mode:

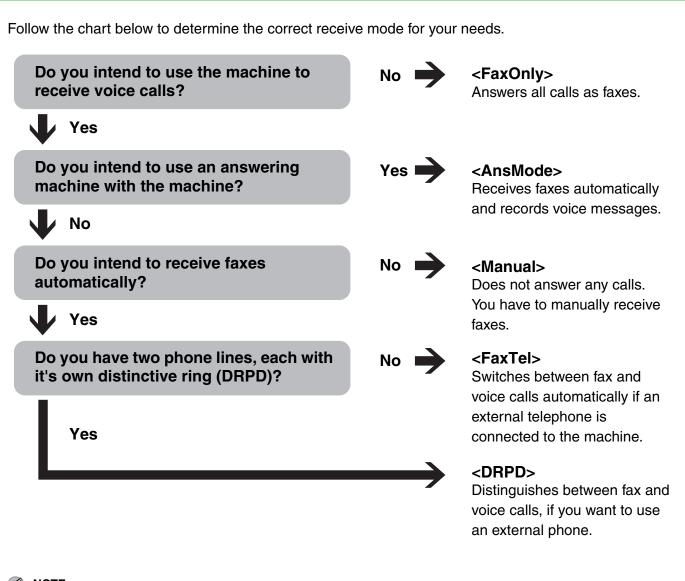
	:a	:1
[1]	@/	1
[2]	abcABC	2
[3]	defDEF	3
[4]	ghiGHI	4
[5]	jklJKL	5
[6]	mnoMNO	6
[7]	pqrsPQRS	7
[8]	tuvTUV	8
[9]	wxyzWXYZ	9
[0]		0
[X]	> :a	→:1
[#]	*#!",;:^`_=/ '?\$ @%&+\~()[]{}<>	

Register Sender Information

1 Press [Additional $\mathbf{3}$ Press [$\mathbf{-}$] or [$\mathbf{+}$ $\mathbf{-}$] to **2** Press [**◄−**] or [**+►**] to **4** Press [**◄-**] or [**+▶**] to **5** Press [**◄−**] or [**+►**] to **6** Use the numeric keys to select <5. TX/RX select <2. FAX select <2. USER enter your fax/telephone Functions]. select <1. UNIT SETTINGS>, then press SETTINGS>, then press SETTINGS>, then press TELEPHONE #>, then number (max. 20 digits, [OK]. including spaces), then [OK]. [OK]. press [OK]. press [OK]. UNIT TELEPHONE # **7** Press [Additional **8** Press [**◄–**] or [**+►**] to select <1. TX/RX **9** Press [**◄–**] or [**+►**] to select <1. TX **10** Press [**◄−**] or [**+►**] 12 Press [Stop/Reset] to **11** Use the numeric keys to Functions] twice. enter the unit name (up return to the standby to select <1. UNIT COMMON SET.>, then SETTINGS>, then press to 24 characters) (your NAME>, then press mode. press [OK]. [OK]. [OK]. name, company name, etc.), then press [OK]. UNIT NAME : a

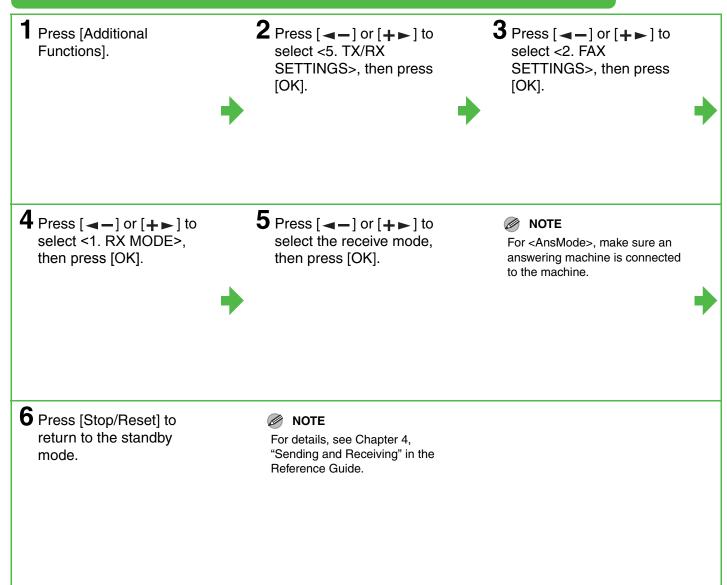
Set the Machine for Receiving Faxes

Select the Receive Mode that Suits Your Needs



- The answering machine must be connected directly to the machine for <AnsMode> to work. (See "Connect Telephone Cables," on p. 12.)
- The external telephone must be connected to the machine for <FaxTel> or <Manual> to work. (See "Connect Telephone Cables," on p. 12.) By default, if <FaxOnly> is selected in <RX MODE> and external telephone is connected to the machine, the external telephone rings. If you want to turn off the ring, press [Additional Functions] → <TX/RX SETTINGS> → <FAX SETTINGS> → <RX SETTINGS> → <INCOMING RING> then select <OFF>.
- Voice mail is not supported with <AnsMode>.
- The <DRPD> mode requires subscription to a DRPD (Distinctive Ring Pattern Detection) service. Contact your telephone company for availability.

Set the Receive Mode



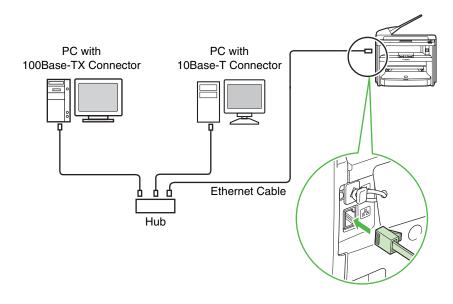
Set the Machine for Network Usage

Connect the Machine to a Network

This machine has a USB connector and LAN connector. If the machine is connected to a network using a LAN cable, you can print the documents sent from a computer, send documents to a file server and send document attached to an e-mail through a network.

The machine does not come with a LAN cable.

1 Connect a Category 5 or greater twisted pair LAN cable to the 10Base-T/100Base-TX port on the back of the machine. Connect the other end of the cable to a network router or a hub.



⊘ NOTE

If you use the machine as a local printer, connect the machine directly to a computer using a USB cable. (See "Installing/Uninstalling Software," on p. 25.)

Specify the IP Address Settings

An IP address must be specified in order to enable communication between the machine and a computer.

- It is recommended that the network administrator perform the following procedures.
- Before performing the following procedure, make sure that the machine is turned on and connected to a network.
- This machine is set by default to automatically draw an IP address using DHCP. If your network server or router is configured to provide a DHCP address, all you need to do is connect a network cable and turn on the machine. The machine will draw an IP address automatically.
- This machine also supports automatic IP addresses using BOOTP and RARP protocols. If you use these protocols, select
 ARP settings.

Specify the IP Address Manually

1 Press [Additional Functions].

Press [◄—] or [+▶] to select <11. SYSTEM SETTINGS>, then press [OK]. **3** Press [**◄–**] or [**+►**] to select <5. NETWORK SETTINGS>, then press [OK].

5 Press [◄–] or [+▶] to select <1. IP ADDRESS $4 \operatorname{Press} [\blacktriangleleft -] \operatorname{or} [+ \blacktriangleright] \operatorname{to}$ **8** Use the numeric keys to **6** Press [**◄−**] or [**+►**] to **7** Press [**◄–**] or [**+►**] to select <2. IP ADDRESS>, **9** Press [**◄−**] or [**+►**] to select <OFF>, then press select <1. TCP/IP enter the IP address, then select <3. SUBNET SETTINGS>, then press AUTO.>, then press [OK]. then press [OK]. press [OK]. MASK>, then press [OK]. [OK]. [OK]. IP ADDRESS 00<u>0</u>.000.000.000 **10** Use the numeric keys to **11** Press [**◄−**] or [**+►**] **12** Use the numeric keys to **13** Turn off the main power enter the gateway enter the subnet mask, to select <4. GATEWAY on the left side of the If you send documents via e-mail, then press [OK]. ADDRESS>, then press address number, then machine, then turn on specify the E-MAIL settings. (See Chapter 6, "Network," in the [OK]. press [OK]. the power to restart the Reference Guide.) machine. SUBNET MASK 00<u>0</u>.000.000.000 GATEWAY ADDRESS 00<u>0</u>.000.000.000

Installing/Uninstalling Software

Installation Procedure

Perform the following procedure to install the printer, fax, and scanner drivers. If you install these drivers, you can print and send faxes from your computer, and scan documents into your computer. Printer drivers are divided into two types: PCL and UFRII LT.

- PCL: This is the Hewlett-Packard's PCL printer driver, which includes the PCL5c, PCL5e, and PCL6 drivers. The PCL5c printer driver is for color printers, while the PCL5e and PCL6 printer drivers are for black-and-white printers. PCL6 is an advanced version of PCL5e and offers superior printing quality and speed. This machine supports the PCL5e and PCL6 printer drivers.
- UFRII LT: This is the Canon UFRII LT printer driver. Using this driver, the various data processing tasks conventionally executed within the printer are appropriately divided between the host PC and the printer to greatly reduce the overall printing time. The workload can be delegated to match the output data, thus realizing a significant increase in speed through optimization.

NOTE

The scanner driver is available only through a USB connection.

Before Installation:

- Do not connect the USB cable before installing the software. If you connect the USB cable before installing the software and the Found New Hardware Wizard screen appears, click [Cancel].
- For Windows 2000/XP/Server 2003/Vista, logon as Administrator to install the software.
- Make sure the machine is turned on before connecting the USB cable.
- On the screen shown at each step, click on the circled button to proceed.
- The machine does not come with a USB cable.

System Requirements

Microsoft Windows 98/98SE

CPU: Intel Pentium/90 MHz or faster Memory: 128 MB or more

Microsoft Windows Me

CPU: Intel Pentium/150 MHz or faster Memory: 128 MB or more

Microsoft Windows 2000 (32-bit version)

CPU: Intel Pentium/133 MHz or faster Memory: 128 MB or more

Microsoft Windows XP (32-bit version)

CPU: Intel Pentium/Celeron series 300 MHz or faster Memory: 128 MB or more

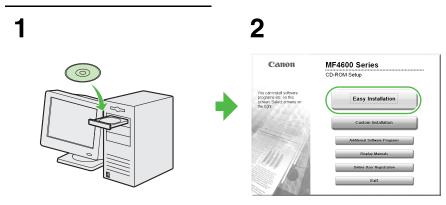
Microsoft Windows Server 2003 (32-bit version)*

CPU: Intel Pentium/Celeron series 133 MHz or faster Memory: 128 MB or more * Only for network connection.

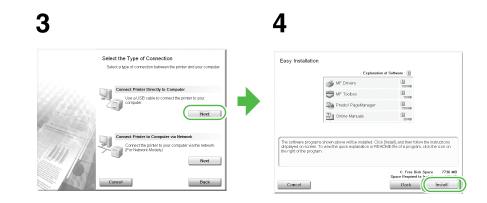
Microsoft Windows Vista (32-bit version)

CPU: Intel Pentium 800MHz or faster Memory: 512MB or more

USB Connection

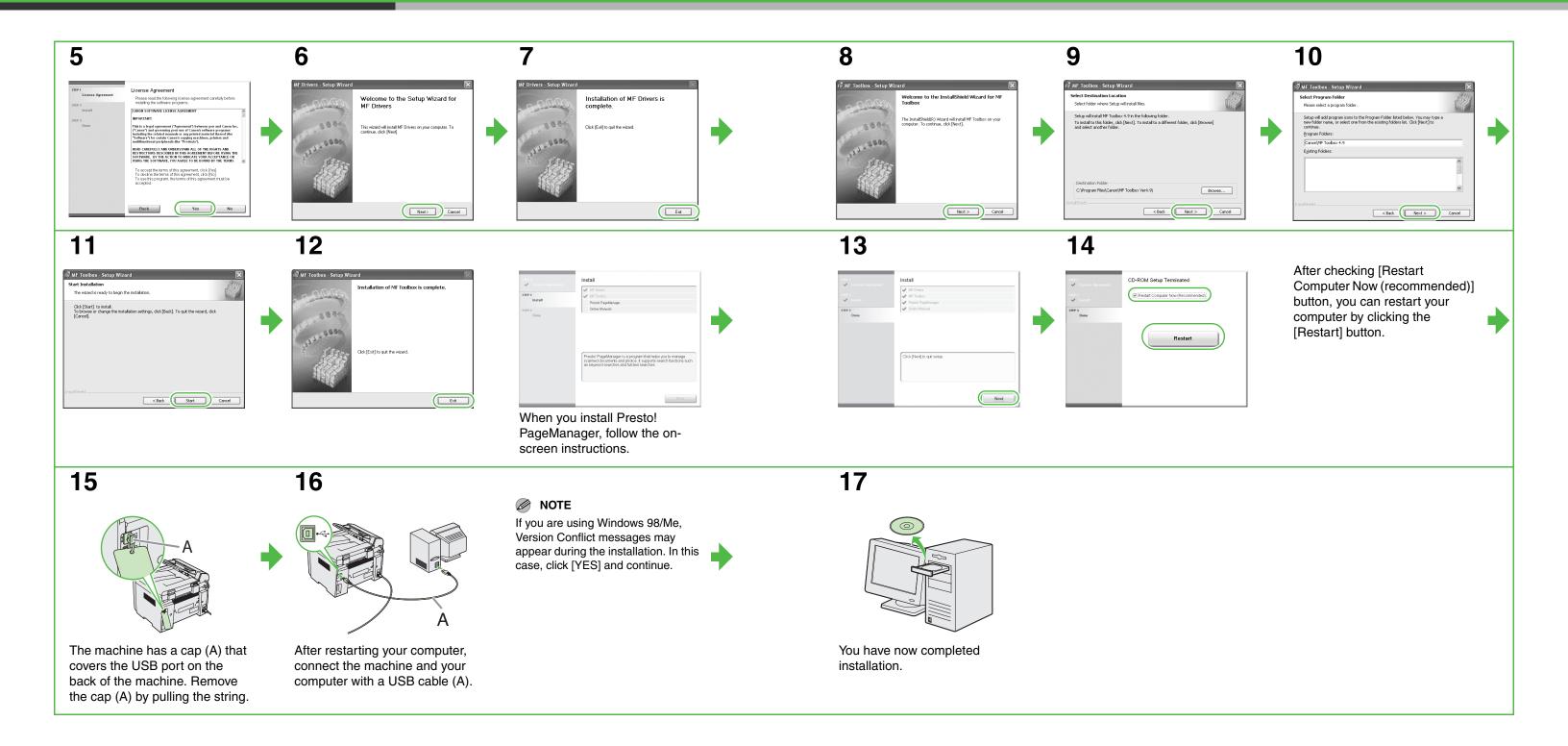


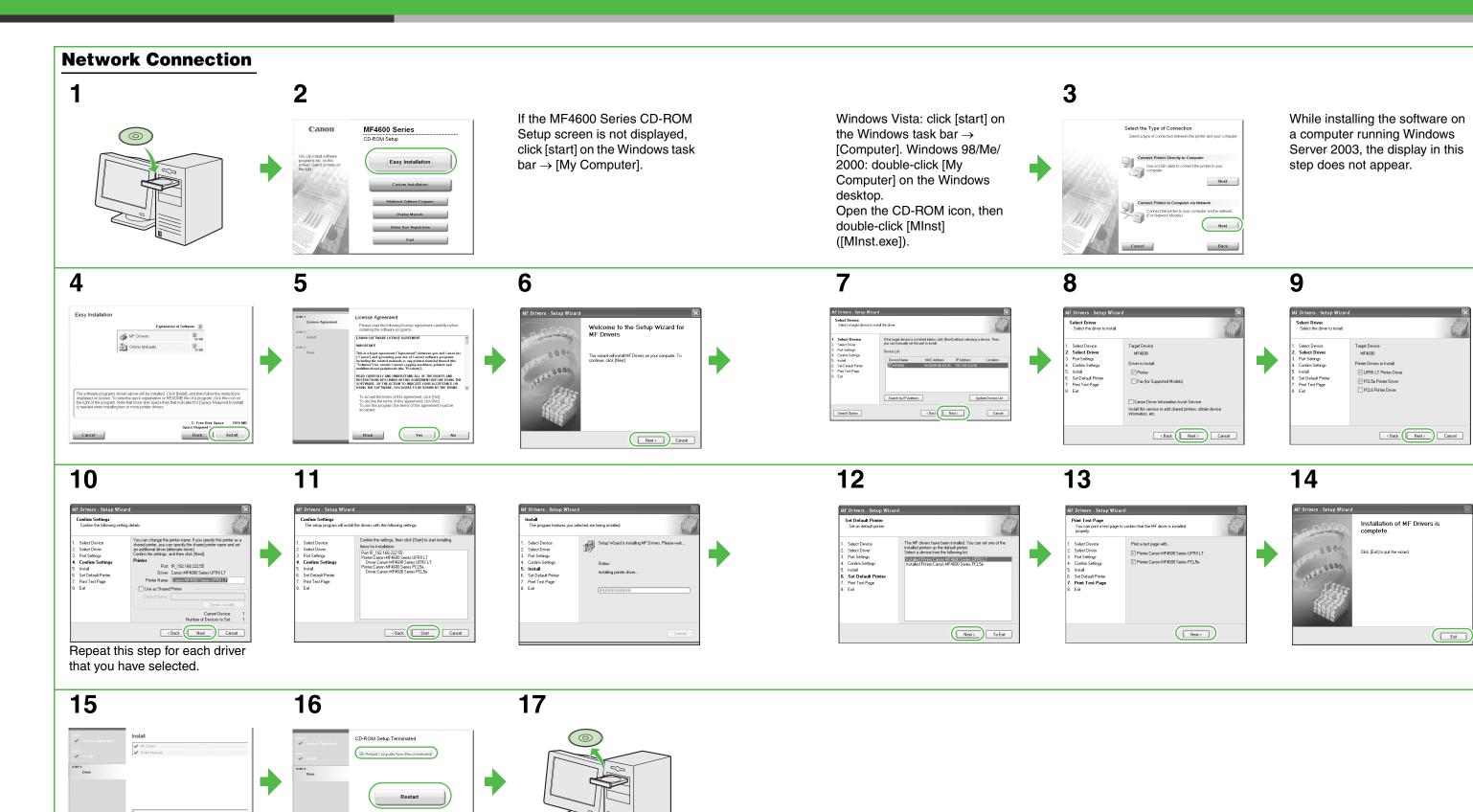
If the MF4600 Series CD-ROM Setup screen is not displayed, click [start] on the Windows task bar \rightarrow [My Computer]. Windows Vista: click [start] on the Windows task bar \rightarrow [Computer]. Windows 98/Me/2000: doubleclick [My Computer] on the Windows desktop. Open the CD-ROM icon, then double-click [MInst] ([MInst.exe]).



If the disk space is insufficient to install the software, an error message is displayed. Free the disk space, and then try again.







Next

You have now completed

installation.

Confirming the installation

Check if the driver is installed successfully and if this machine has been set as default printer.



When you opened the [printer] screen from an application, if this product was selected, it has been set up as default printer.

1 Open the [Printers and Faxes] folder (Windows 98/2000: the [Printers] dialog box).

Windows XP/Server2003: Click [start] on the Windows task bar → select [Printers and Faxes]. Windows Vista: Click [start] on the Windows task bar → select [Control Panel] \rightarrow [Hardware and Sound] \rightarrow double-click \rightarrow [Printer]. Windows 98/Me/2000: [Start] → [Settings] \rightarrow [Control Panel] \rightarrow doubleclick [Printers]. Make sure the corresponding printer driver icon is displayed.

2 Set as default printer.

Click the printer icon of this Click [Set as Default Printer] from [File] menu.

3 Open the [Scanners and Cameras] folder (Windows 98/2000: the [Scanners and Cameras Properties] dialog box).

Windows XP/Server2003: Click [start] on the Windows task bar → select [Control Panel] → [Printers and Other Hardware] → [Scanners and Cameras]. Windows Vista: Click [start] on the Windows task bar → select [Control Panel] \rightarrow [Hardware and Sound] \rightarrow double-click → [Scanners and Cameras]. Windows 98/Me/2000: [Start] → [Settings] → [Control Panel] → doubleclick [Scanners and Cameras]. Make sure the corresponding scanner

4 Check if there is the [Canon MF Toolbox 4.9] icon on the Windows desktop.

If the [Canon MF Toolbox 4.9] icon is displayed on the Windows desktop, installation of the MF Toolbox 4.9 has been successful.

Uninstallation Procedure

Before uninstallation, make sure of the following:

- You have the installation software available for installation.
- No application is running on your computer.



- For uninstallation in Windows 2000/XP/Server 2003/Vista, you must be the user with administrative privileges.

driver icon is displayed.

- For uninstallation, first uninstall the MF Toolbox, and then the MF drivers.
- If you want to remove the manuals installed from [Easy Installation], you can manually uninstall them by selecting the [Additional Software Programs] on the MF4600 Series CD-ROM Setup screen and click the [Uninstall] button for Manual Uninstaller.

Uninstalling the MF Drivers

3 Click [Exit].

Click [start] on the Windows task bar \rightarrow [(All) Programs] \rightarrow [Canon] \rightarrow [MF4600 Series] → [Uninstall Drivers].

> The [MF Drivers Uninstaller] dialog box appears.

2 Click [Delete].



Uninstalling the MF Toolbox

1 Click [start] on the Windows task bar \rightarrow [(All) Programs] \rightarrow [Canon] \rightarrow [MF Toolbox 4.9] \rightarrow [Toolbox Uninstall].

2 Follow the on-screen instructions.

When the Repair or Remove program selection screen is displayed, check [Remove], then click [Next >]. If asked to confirm removal of an application etc., click [Remove]. Restart your computer if asked to do so.

3 Click [Yes].

Uninstallation proceeds automatically and next dialog box appears.



4 Click [Exit].



Restart your computer if asked to do

Bundled on the User Software CD

To install the following programs, load the User Software CD into a computer, click on the [Easy Installation] or [Custom Installation] button on the CD-ROM Setup (Software Programs) screen, then follow the instructions that appear on the screen. If the CD-ROM Setup (Software Programs) screen is not displayed, click [Start] on the Windows task bar \rightarrow [My Computer]. (Windows Vista: click [start] on the Windows task bar \rightarrow [Computer]. Windows 98/Me/2000: double-click [My Computer] on the Windows desktop.) Open the CD-ROM icon, then double-click [MInst] ([MInst.exe]).

● Presto! PageManager

Presto! PageManager makes it easy to scan, share and organize photos and documents. For details, see the online manual and online help for this program.

NetSpot Device Installer (NSDI)

NetSpot Device Installer enables you to set up the machine for network operations. When you start this program, click on the [Additional Software Programs] button in step 2 of "Installation Procedure – For USB Connection" or in step 2 of "Installation Procedure – For Network Connection – Install Software," then follow the instructions that appear on the screen. For details, see the Readme file and online help for this program.



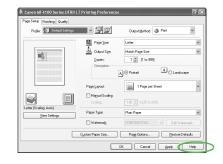
NetSpot Device Installer is not supported on Windows Vista.

Using Help

The user software CD includes programs (driver software and application software) which the supplied instruction guides do not cover. When you utilize such programs, refer to <u>online help</u> and <u>context sensitive help</u> following the instructions below.

Online Help

You can locate additional help in the online help file provided with the driver software. In the [Properties] dialog box, you can click [Help] to display information about every feature and option in the drivers.



In the help dialog box, you can click [Contents], then double-click your desired title to display information.



In the help dialog box, you can click [Index], then double-click your desired keyword in the list to display information. To search the desired keyword quickly, enter a keyword in the upper text box. The nearest keyword is located in the list below.



35

Download from Www.Somanuals.com. All Manuals Search And Download.

Contacting Service Center

When you have a problem with your machine and you cannot solve it even if you refer to the manuals or online help, please contact our Canon Authorized Service Facilities or the Canon Customer Care Center at 1-800-828-4040 between the hours of 8:00 A.M. to 8:00 P.M. EST Monday through Friday and 10:00 A.M. to 8:00 P.M. on Saturday.

Canadian customer support is available on-line at www.canon.ca or by calling 1-800-652-2666 Monday through Friday from 9 am to 8 pm EST.

Trademarks

Canon, the Canon logo, imageCLASS, and NetSpot are trademarks of Canon Inc.

Microsoft, Windows and Windows Server are registered trademarks of Microsoft Corporation in the United States and other countries. Windows Vista is a trademark of Microsoft Corporation in the United States and other countries.

All other product and brand names are registered trademarks, trademarks or service marks of their respective owners.

Specifications subject to change without notice.

Copyright

Copyright © 2009 by Canon Inc. All rights reserved. No part of this publication may be reproduced, transmitted, transcribed, stored in a retrieval system, or translated into any language or computer language in any form or by any means, electronic, mechanical, magnetic, optical, chemical, manual, or otherwise, without the prior written permission of Canon Inc.

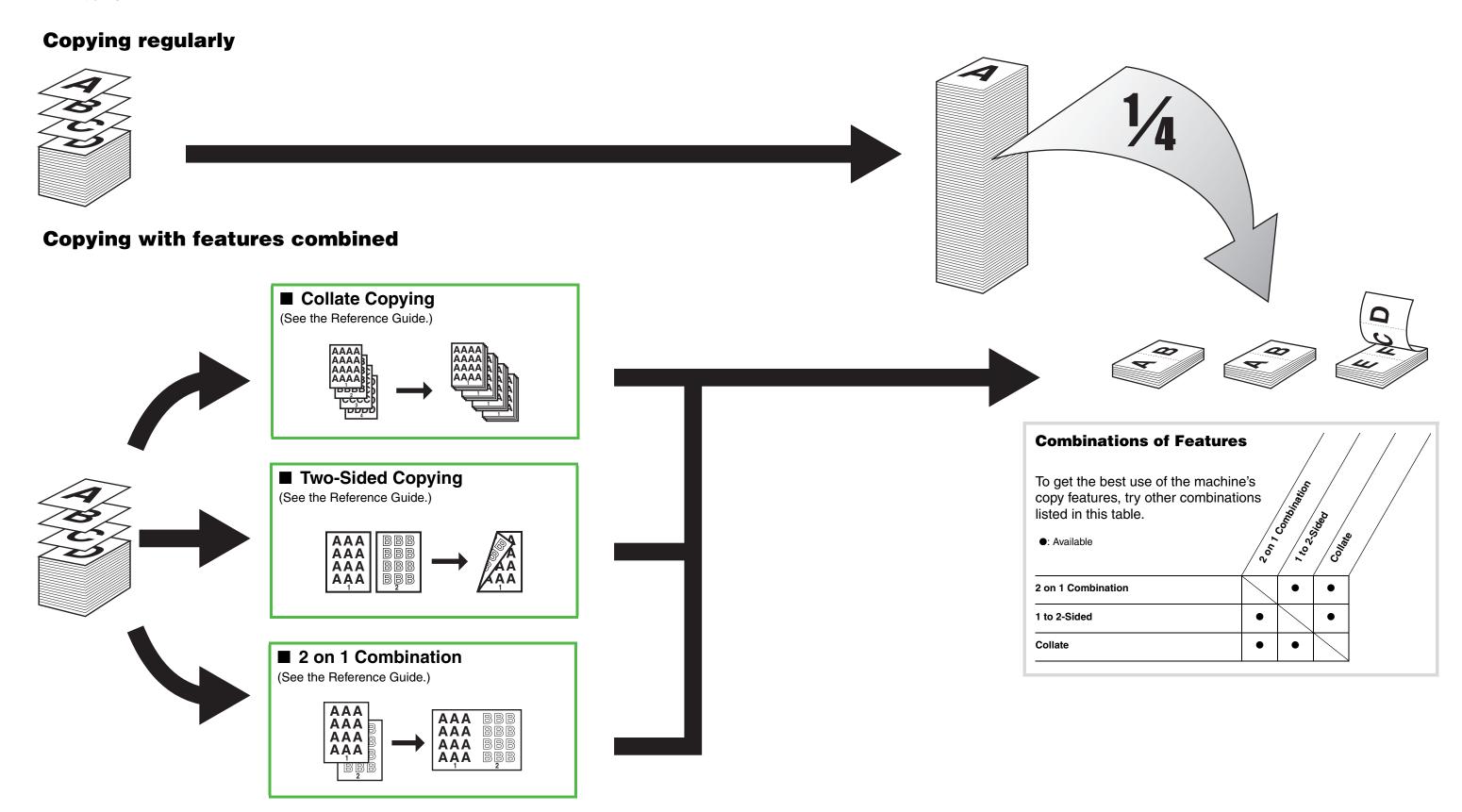
Disclaimers

The information in this document is subject to change without notice.

CANON INC. MAKES NO WARRANTY OF ANY KIND WITH REGARD TO THIS MATERIAL, EITHER EXPRESS OR IMPLIED, EXCEPT AS PROVIDED HEREIN, INCLUDING WITHOUT LIMITATION, THEREOF, WARRANTIES AS TO MARKETABILITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OF USE OR NON-INFRINGEMENT. CANON INC. SHALL NOT BE LIABLE FOR ANY DIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY NATURE, OR LOSSES OR EXPENSES RESULTING FROM THE USE OF THIS MATERIAL.

A Tip for Saving Paper

The machine comes with useful features that can be combined to reduce the volume of paper used when copying.





CANON INC.

30-2, Shimomaruko 3-chome, Ohta-ku, Tokyo 146-8501, Japan

CANON U.S.A., INC.

One Canon Plaza, Lake Success, NY 11042, U.S.A.

CANON CANADA INC.

6390 Dixie Road Mississauga, Ontario L5T 1P7, Canada

CANON EUROPA N.V.

Bovenkerkerweg 59-61 1185 XB Amstelveen, The Netherlands

CANON FRANCE S.A.S.

17, quai du Président Paul Doumer 92414 Courbevoie Cedex, France

CANON COMMUNICATION & IMAGE FRANCE S.A.S.

12, rue de l'Industrie 92414 Courbevoie Cedex, France

CANON (U.K.) LTD.

Woodhatch, Reigate, Surrey, RH2 8BF, United Kingdom

CANON DEUTSCHLAND GmbH

Europark Fichtenhain A10, 47807 Krefeld, Germany

CANON ITALIA S.p.A.

Via Milano, 8 20097 San Donato Milanese (MI) Italy

CANON ESPAÑA, S.A.

c/ Joaquín Costa 41, 28002 Madrid, Spain

CANON LATIN AMERICA, INC.

703 Waterford Way Suite 400, Miami, Florida 33126 U.S.A.

CANON AUSTRALIA PTY. LTD

1 Thomas Holt Drive, North Ryde, Sydney, N.S.W. 2113, Australia

CANON CHINA CO., LTD

15F Jinbao Building No.89 Jinbao Street, Dongcheng District, Beijing 100005, China

CANON SINGAPORE PTE. LTD.

1 HarbourFront Avenue #04-01 Keppel Bay Tower, Singapore 098632

120V



Free Manuals Download Website

http://myh66.com

http://usermanuals.us

http://www.somanuals.com

http://www.4manuals.cc

http://www.manual-lib.com

http://www.404manual.com

http://www.luxmanual.com

http://aubethermostatmanual.com

Golf course search by state

http://golfingnear.com

Email search by domain

http://emailbydomain.com

Auto manuals search

http://auto.somanuals.com

TV manuals search

http://tv.somanuals.com