## PCR-T280

## Electronic Cash Register



## User's Manual

## START-UP is QUICK and EASY!

Thank you very much for purchasing this CASIO electronic cash register. START-UP is QUICK and EASY!

Part-1 of this User's Manual can help you make a quick start.
Once you have mastered the QUICK START operations, you will undoubtedly want to expand your use of this machine by studying other sections of Part-2.

## IMPORTANT

FOR PROGRAMMING ASSISTANCE PLEASE VISIT
http://casio4business.com

## CASIO Authorized Service Centers

If your CASIO product needs repair, or you wish to purchase replacement parts, please visit http://casio4business.com.

## Original Carton/Package

If for any reason, this product is to be returned to the store where purchased, it must be packed in the original carton/package.

## Location

Locate the Cash register on a flat, stable surface, away from heaters or areas exposed to direct sunlight, humidity or dust.

## Power Supply

Your cash register is designed to operate on standard household current ( $120 \mathrm{~V}, 50 / 60 \mathrm{~Hz}$ ). Do not overload the outlet by plugging in too many appliances.

## Cleaning

Clean the cash register exterior with a soft cloth which has been moistened with a solution of a mild neutral detergent and water, and wrung out. Be sure that the cloth is thoroughly wrung out to avoid damage to the printer.
Never use paint thinner, benzene, or other volatile solvents.

The mains plug on this equipment must be used to disconnect mains power.
Please ensure that the socket outlet is installed near the equipment and shall be easily accessible.

## Safety precautions

- To use this product safely and correctly, read this manual thoroughly and operate as instructed.

After reading this guide, keep it close at hand for easy reference.
Please keep all information for future reference.

- Always observe the warnings and cautions indicated on the product.


## About the icons

In this guide various icons are used to highlight safe operation of this product and to prevent injury to the operator and other personnel and also to prevent damage to property and this product. The icons and definitions are given below.


Indicates that there is a risk of severe injury or death if used incorrectly.
Indicates that injury or damage may result if used incorrectly.

## Icon examples

To bring attention to risks and possible damage, the following types of icons are used.


The $\triangle$ symbol indicates that it includes some symbol for attracting attention (including warning). In this triangle the actual type of precautions to be taken (electric shock, in this case) is indicated.


The $\theta$ symbol indicates a prohibited action. In this symbol the actual type of prohibited actions (disassembly, in this case) will be indicated.

The symbol indicates a restriction. In this symbol the type of actual restriction (removal of the power plug from an outlet, in this case) is indicated.

## \. Warning!

Handling the register


Should the register malfunction, start to emit smoke or a strange odor, or otherwise behave abnormally, immediately shut down the power and unplug the AC plug from the power outlet. Continued use creates the danger of fire and electric shock.

- Contact CASIO service representative.


Do not place containers of liquids near the register and do not allow any foreign matter to get into it. Should water or other foreign matter get into the register, immediately shut down the power and unplug the AC plug from the power outlet. Continued use creates the danger of short circuit, fire and electric shock. - Contact CASIO service representative.


Should you drop the register and damage it, immediately shut down the power and unplug the AC plug from the power outlet. Continued use creates the danger of short circuit, fire and electric shock.

- Attempting to repair the register yourself is extremely dangerous. Contact CASIO service representative.

Never try to take the register apart or modify it in any way. High-voltage components inside the register create the danger of fire and electric shock.

- Contact CASIO service representative for all repair and maintenance.

Power plug and AC outlet


Use only a proper AC electric outlet. Use of an outlet with a different voltage from the rating creates the danger of malfunction, fire, and electric shock. Overloading an electric outlet creates the danger of overheating and fire.

Make sure the power plug is inserted as far as it will go. Loose plugs create the danger of electric shock, overheating, and fire.

- Do not use the register if the plug is damaged. Never connect to a power outlet that is loose.


## \} Warning!

Use a dry cloth to periodically wipe off any dust built up on the prongs of the plug. Humidity can cause poor insulation and create the danger of electric shock and fire if dust stays on the prongs.


Do not allow the power cord or plug to become damaged, and never try to modify them in any way. Continued use of a damaged power cord can cause deterioration of the insulation, exposure of internal wiring, and short circuit, which creates the danger of electric shock and fire.

- Contact CASIO service representative whenever the power cord or plug requires repair or maintenance.



## Caution!

Do not place the register on an unstable or uneven surface. Doing so can cause the register - especially when the drawer is open - to fall, creating the danger of malfunction, fire, and electric shock.


Do not place the register in the following areas.

- Areas where the register will be subject to large amounts of humidity or dust, or directly exposed to hot or cold air.
- Areas exposed to direct sunlight, in a close motor vehicle, or any other area subject to very high temperatures.

The above conditions can cause malfunction, which creates the danger of fire.


Do not overlay bend the power cord, do not allow it to be caught between desks or other furniture, and never place heavy objects on top of the power cord. Doing so can cause short circuit or breaking of the power cord, creating the danger of fire and electric shock.


Be sure to grasp the plug when unplugging the power cord from the wall outlet. Pulling on the cord can damage it, break the wiring, or cause short, creating the danger of fire and electric shock.


Never touch the plug while your hands are wet. Doing so creates the danger of electric shock. Pulling on the cord can damage it, break the wiring, or cause short, creating the danger of fire and electric shock.


At least once a year, unplug the power plug and use a dry cloth or vacuum cleaner to clear dust from the area around the prongs of the power plug.

Never use detergent to clean the power cord, especially power plug.


Keep small parts out of the reach of small children to make sure it is not swallowed accidentally.


Disposing of batteries:
Make sure that you dispose of used batteries in accordance with the rules and regulations in your local area.

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## Basic Components and Accessories



Accessories
Roll paper 1 pc
Mode keys OP key 2 pcs PGM key 2 pcs
Drawer keys 2 pcs
User's manual $\quad 1 \mathrm{pc}$
Magnetic plate* 1 pc
UM-3 type battery 2 pcs

* Use this plate for tacking the notes received from customer.


## Weld lines

Lines may be visible on the exterior of the product. These are "weld lines" that result from the plastic molding process.
They are not cracks or scratches.

## Getting to know your cash register

## Mode Switch



OP key


PGM key

## Note:

An error is generated (E01 displayed) whenever the position of the Mode Switch is changed during registration.

The position of the Mode Switch controls the type of operations you can perform on the cash register. The PROGRAM key (marked PGM) can be select any Mode Switch setting, while OPERATOR key (marked OP) can be used to select OFF, REG or CAL only.


## OFF

In this position, the power of the cash register is off.

## REG (Register)

This is the position used for registration of normal transactions.

## RF (Refund)

This is the position used for registration of refunds.

## CAL (Calculator)

This is the position used for calculator mode.

## PGM (Programming)

This is the position used to program the cash register to suit the needs of your store.

## X (Read)

This is the position used to produce reports of daily sales totals without clearing the totals.
Z (Reset)
This is the position used to produce reports of daily sales totals. This setting clears the totals.

## Display

## (1) Department Number Display

Anytime you press a department key to register a unit price, the corresponding department number appears here.

## (2) PLU Number Display

Anytime you perform a PLU registration, the corresponding PLU number appears here.

## (3) Number of Repeat Display

Anytime you perform "repeat registration" (page 13), the number of repeats appears here.
Note that only one digit is displayed for the number of repeats.
(5)

(2)

(1)

Operator display


Customer display


## (4) Numeric Display

Entered values (unit prices or quantities) and calculated values (subtotals, totals or change amount due) are displayed here. The capacity of the display is 8 digits.
This part of the display can be used to show the current time or date between registration (page 38).

## (5) Character Display

In the character programming (P2) mode, it shows the last entered character.
The total ( $\bar{T}$ ) or change ( $[$ ) appears when a subtotal, total, or change is obtained.
In the paper saving mode, it shows $\%$.

Keyboard


Certain keys have two functions; one for register mode and one for calculator mode.
In this manual, we will refer to specific keys as noted below to make the operations as easy to understand as possible:

## Register Mode

| (1) FEED | Feed key |
| :---: | :---: |
| (2) | Multiplication/Split pricing/Date Time key |
| (3) ACO | Clear key |
| (4) \% | Minus/Error Correction key |
| (5) PLU | PLU (Price Look Up) key |
| (6) \%6er | Reference Number/Department Shift key |
| (7) \%cick | Percent/Cashier ID No. Assignment key |
| (8) Re/is | Received on Account/Tax Status Shift 1 key |
| (9) P9/ 15 | Paid Out/Tax Status Shift 2 key |
| (10) CH | Charge key |
| (11) ${ }_{\text {chk }}$ | Check/No Sale key |
| (12) ${ }_{\text {SUB }}^{\text {STIL }}$ | Subtotal key |
| (13) $={ }^{\text {c// } / \text { ANTO }}$ | Cash Amount Tendered key |
| (14) $0,1, \sim 9,00$ |  |
|  | Numeric keys and 2-zero key |
| (15) | Decimal key |
| (16) + |  |

Department keys

- Department 6 through 20 are specified by




(17) Fixit Paper saving key

Paper saving key is the key to save printing paper (Journal compressed printing/ No receipt issuing). In these cases, "*" is lit on the character display.
(18) PRisirl Post receipt key

Post receipt key is used for issuing receipt after transaction. This key is effective if the printer is defined as printing receipts. Refer to page 36.

(20) HELP Help key

Help key is used for issuing assistant receipts such as programming date/ time, paper installation etc.

## Calculator Mode

(3) ACD AC key
(5) PLU Memory Recall key
(6) \%cket Percent key
(7) CHM Drawer Open key
(13) $==^{\text {ca/ } / \text { ANTO }}$ Equal key
(14) $0,1, \sim 9,00$

Numeric keys and 2-zero key
(15) - Decimal key
(16) $+\square^{2}, x^{3}, \dot{\square}^{4}$

Arithmetic Operation key

## Daily Job Flow



## Before Opening The Store

1. Plugged in?
2. Enough Roll Paper?

Page- 9
3. Date and Time is correct? Page-38
4. Enough small change in the drawer?

Page-39


## While The Store Is Open

1. Registrations.

Page-13~
2. Issuing latest daily sales total if needed.
(Generating report by Mode Switch to X position.)

Page-16


## After Closing The Store

1. Issuing Daily Sales Total.
(Resetting report by Mode Switch to Z position.) Page-16
2. Picking up money in the drawer.

Page-39
3. Turn the Mode Switch to OFF.


Other

1. Troubleshooting

Page-43

## When the cash drawer does not open!

In case of power failure or the machine is in malfunction, the cash drawer does not open automatically. Even in these cases, you can open the cash drawer by pulling drawer release lever (see below).

Important!


The drawer will not open, if it is locked with a drawer lock key.

## QUICK START OPERATION

## 1. Loading Memory Protection Battery

## Important

You must initialize the Cash register and install the memory protection batteries before you can program the cash register.

(Figure 1)

1. Remove the printer cover.
2. Open the battery compartment cover.
3. Load 2 new SUM-3 ("AA") type batteries into the compartment. Be sure that the plus (+) and minus (-) ends of each battery are facing in the directions indicated by the illustrations inside the battery compartment (Figure 1).
4. Replace the memory protection battery compartment cover back into place.

REPLACE MEMORY PROTECTION BATTERIES AT LEAST ONCE EVERY YEAR.

## 2. Loading Paper Roll

## To load receipt paper

(1) Open the platen arm.

(2) Ensuring the paper is being fed from the bottom of the roll, lower the roll into the space behind the paper.

(3) Put the leading end of the paper over the printer.

(4) Close the platen arm slowly until it locks steadily.


## CAUTION

RISK OF EXPLOSION IF BATTERY IS REPLACED BY AN INCORRECT TYPE.
DISPOSE OF USED BATTERIES ACCORDING TO THE INSTRUCTIONS.

## 3．Setting the Cash Register

（1）Plug the power cord of the cash register into AC outlet．
（2）Please choose your language followed by printed message．
（3）When the display shows blinking＂ 0 ＂，such as

## 

Enter current date in Month，Day，Year．
（4）When the display shows blinking＂ 0 ＂，such as

## 谓田－日

Enter current time in Hour，Minute．
（5）Set the mode switch to REG．
（6）Tear off any excess paper．

（7）Replace the printer cover slowly．

＊Default printer definition is receipt printer．

## 4．If you want to use a printer as journal printer

（1）Set printing system as journal．


1
SUB
1 CH
（2）Remove the printer cover by lifting up the back．

（3）Press the EEED key until approximately 20 cm of the paper is fed from the register．
（4）Roll the paper onto the take up real a few turns．

（5）Set the left plate of the take up need and place the reel into the register．
（6）Press the EEED key to take up any slack in the pa－ per．
（7）Replace the printer cover slowly．


## 5. To remove receipt paper

(1) Open the platen arm.

(2) Remove the core of the paper.


## 6. To remove journal paper

(1) Remove the printer cover by lifting up the back.

(2) Press the FEED key until approximately 20 cm of the paper is fed from the printer.
(3) Cut off the roll paper.

(4) Remove the take-up reel from the printer and take off the left plate of the reel.
(5) Remove the journal paper from the take-up reel.

(6) Open the platen arm.

(7) Remove the core of the paper.

(8) Load new paper following the instructions "1. To load journal paper".

## 7. Caution (in handling the thermal printer)

1. Never touch the printer head and platen.
2. Unpack the paper just before you use.
3. Avoid heat/ direct sunlight.
4. Avoid dusty and humid places for strage.
5. Do not scratch the paper.
6. Do not keep the paper under the following circumstances: High humidity and temperature/ direct sunlight/ contact with glue, thinner or rubber eraser.

## 8. Basic Programing for QUICK START

## 8-1 Choose the tax rate from a preset tax table.

A) Enter $0 \quad 2$ and press HELP.
B) Select your state.

C) Enter your four digit state number and then press HELP.

## 011001 HELP

your state number.

## Follow

 these steps8-2 Input the desired flat tax rate to the appropriate department key. (This procedure below programs flat tax rate only. If your tax table has break points, refer to page 25 of this manual.)
A) Turn the mode switch to PGM position.
B) Enter 1 and press the $\underset{\text { TOTAL }}{\mathrm{SUB}_{\mathrm{TB}}}$ key.
C) Press the $\xlongequal[\text { Tam }]{\text { Tam }}$ key.
D) Enter tax rate. (Example: For 6\% enter " 6 ", $5.75 \%$ enter " 5.75 ".)
E) Press the appropriate department key.
F) Repeat step B) and C) to set other department key.
G) Press the ${ }_{\text {SUB }}^{\text {SUPAL }}$ toy to end tax programming.

Note: In case of setting the wrong tax rate to the key, please enter 0 and press those department keys above, and quit this procedure by pressing ${ }_{T}^{\text {SUB }}$ TOLAL key, and start from the beginning of this procedure. Please start with the department 2 key (taxable department). Department 1 key is initialized as non taxable.

## Example 1:

Set state tax $4 \%$ to department 2, 3 key. $\underset{\substack{\text { Tram }}}{\operatorname{Tam}}$ Start tax program.
4 -2 Enter tax rate and press dept key.
$4 . \begin{array}{r}\times 3 \\ .3 \\ \text { Enter tax rate and press dept key. }\end{array}$ To end the setting.

## Example 2:

Set state tax $5 \%$ to department 2 and $7 \%$ to department 3 key.

Trax Start tax program.
$5-$-2 Enter tax rate and press dept key.
$7 \times \mathbf{3}$ Enter tax rate and press dept key.
${ }_{\text {SOTAL }}^{\text {SUP }}$ To end the setting.

Note : For canadian tax system, see page 25 for more information.

## 9. Basic Operation after Basic Programming

## Note:

Whenever an error is generated, the input figures reset to 0 .
All printout samples are journal images and the header (date, time and consecutive no.) are eliminated from the samples.


## 9-2 Basic operation

Example

| Unit Price | $\$ 1.00$ | $\$ 2.00$ | $\$ 0.30$ |
| :--- | :---: | :---: | :---: |
| Quantity | 1 | 1 | 1 |
| Dept. | 2 | 10 | 15 |
| Cash <br> Amount <br> tendered | $\$ 5.00$ |  |  |



| 01-08-2010 | 09:00 |  |
| :---: | :---: | :---: |
| REG | 0002 |  |
| DEPT02 T1 | \$1.00 | - Department Name/Unit Price |
| DEPT10 | \$2.00 |  |
| DEPT 15 | \$0.30 |  |
| TA1 | \$1.00 | - Taxable Subtotal |
| TAX1 | \$0.0 | - Tax |
| TOTAL | \$3.04 | - Subtotal |
| CASH | \$5.00 | - Cash Amount Tendered |
| CHANGE | \$1.66 | - Change Amount Due |

Cash amount tendered
Departments 6 through 10, 11 through 15, 16 through 20 can also be registered in combination with the "お雨


## 9-3 Multiple registration on the same items

Example

| Unit Price | $\$ 1.00$ | $\$ 1.35$ |
| :--- | :---: | :---: |
| Quantity | 2 | 3 |
| Dept. | 2 | 2 |



Note that repeated registration can be used with unit prices up to 6 digits long.



You cannot perform the amount tendered operation using the 대 key.

## 9-6 Split cash/ charge sales

Example

| Unit Price | $\$ 2.00$ | $\$ 3.00$ | $\$ 4.00$ |  |
| :--- | :---: | :---: | :---: | :---: |
| Quantity | 1 | 1 | 1 |  |
| Dept. | 1 | 2 | 1 |  |
| Cash <br> Amount <br> tendered | $\$ 5.00$ |  |  |  |



CH

| $01-08-2010$ | $09: 50$ |
| :--- | ---: |
| REG | 0007 |
|  |  |
| DEPT01 | $\$ 2.00$ |
| DEPT02 | T1 |
| DEPT01 | $\$ 3.00$ |
| TA1 | $\$ 4.00$ |
| TAX1 | $\$ 3.00$ |
| TOTAL | $\$ 0.12$ |
| CASH | $\$ \mathbf{9 . 1 2}$ |
| CHARGE | $\$ 5.00$ |

- Cash Amount Tendered
Charge Sales


## 9-7 Corrections

Corrections can be made while you are registering the item (before you press a department key), or after it has already been registered into the memory (by pressing a department key).

## 9-7-1 Before you press a department key

## Example

1. Entered 400 for unit price by mistake instead of 100.
acc key clears the last item entered.


| 1 | 0 | 0 |
| :--- | :--- | :--- | :--- |

Correct entry Registered Department 1
2. Entered unit price
first instead of quan-
tity and then pressed
and
3. Entered 150 for unit price by mistake instead of 105.


## 9-7-2 After you

 pressed a department key
## Example

1. Entered unit price 550 by mistake instead of 505 and pressed a department key.
2. Entered unit price 220 by mistake instead of 230 and pressed a department key.

## key cancels the last registered item.



|  |  |
| :--- | ---: |
| DEPT01 | $\$ 5.50$ |
| ERR CORR | -5.50 |
| DEPT01 | $\$ 5.05$ |

505
Correct entry Registered Department 1


## 10. Daily Management Report

This section tells you the procedures to use to produce reports of the transaction data stored in the cash register's memory.

## Important

Remember that when you issue a reset $(Z)$ report, the data that is reported is cleared from the applicable totalizers. To view data without clearing totalizers, issue a read $(X)$ report.

Operation Printout

| (01-08-2010 | 16:50 | - Read Symbol |
| :---: | :---: | :---: |
|  | 0131 |  |
| FLASH | X |  |
| GROSS TOTAL | QT | - Gross Sales No. of Items |
|  | \$270.48 | - Gross Sales Amount |
| NET TOTAL | No 36 | - Net Sales No. of Customers |
|  | \$271.24 | - Net Sales Amount |
| CASH-INDW | \$197.57 | - Cash Total in Drawer |
| CHARGE - INDW | \$18.19 | - Charge Total in Drawer |
| CKECK - INDW | \$45.18 | - Check Total in Drawer |





${ }^{*} X$ (Read) report is the same except ${ }^{4}$ and ${ }^{2}$.


## Part 2

## CONVENIENT OPERATION

## 1. Various Programming

## 1-1 Unit price for Departments

Example

| Unit Price | $\$ 1.00$ | $\$ 2.20$ | $\$ 11.00$ |
| :--- | :---: | :---: | :---: |
| Dept. | 1 | 2 | 3 |

P appears in mode display


- Unit prices within the range of 0.01~9999.99.


## 1-2 Rate for percent key

Example

| Discount Rate | $2.5 \%$ |
| :--- | :--- |

2 - 5 \% \%
SUB
(To end the setting)

- The rate within the range of 0.01 to $99.99 \%$.

Tax status for the Departments are fixed as follows:
Department 2: Taxable status 1.
Departments 1, 3~20: Non-Taxable status.

## 1



P appears in mode display

(To end the setting)

| Selections |  |  |
| :---: | :---: | :---: |
| Taxable status 1 | R/Tis] |  |
| Taxable status 2 | P07/15] |  |
| Taxable status 1 and 2 | RC/ISN | A |
| Taxable status 3 | \% | A |
| Taxable status 4 | CH |  |
| Non-taxable status | [ ${ }_{\text {CHK }}^{\text {CHS }}$ |  |

## 1-4 Status for

 DepartmentExample

| Depts. | Selections |  |  |
| :---: | :---: | :---: | :---: |
|  | A | B | C |
| 1 | 0 | 4 | 1 |
| 2 | 0 | 5 | 1 |

Select a number
from list $A$

$0 \times 1 / 1 \longdiv { + 1 } +$

(To end the setting)

| Selections |  |  |  |  |  |  |  |
| :--- | ---: | ---: | :--- | :---: | :---: | :---: | :---: |
| Normal department | 0 |  |  |  |  |  |  |
| Minus department |  | $\mathbf{1}$ | A |  |  |  |  |

## 1-5 Status for percent key

1-5-1 To change tax- The percent key is initialized as Taxable status 1. able status for the percent key

## Example

Change Percent key registration as a Nontaxable.


Mode Switch


## 1-5-2 Status for percent key



P3 appears in mode display

Example

| Round | Up |
| :---: | :---: |
| Percent | $\%+$ |




## 1-6 Taxable Status for minus key

Example
Change minus key registrations
as a taxable status 1 .

The minus key is initialized as Non-taxable.


P appears in mode display


## 1-7 General features

## 1-7-1 To set general controls



Program code No.


| Selections |  |  |
| :---: | :--- | :--- |
| Key catch tone. |  |  |
| Yes | 0 | $\mathbf{A}$ |
| No | 4 | $\mathbf{A}$ |


|  | Selections |
| :--- | :--- |
| Time displays with second. |  |
| Allow split cash amount ten- <br> dered. |  |
| Am |  |



## 1-7-2 To set printing controls

Mode Switch

P3 appears in mode display


Program code No.

Select a number from list A
Always "0" $\qquad$


Select a number from list $B$ $\qquad$ (To end the setting)
Select a number from list C

| Selections |  | Selections |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Use the printer to print receipts = R Use the printer to print a journal $=\mathrm{J}$ |  |  |  |  |
| Print receipt by single/ double height characters. |  |  |  |  |
| Print Total line at finalization |  |  |  |  |
| No | Single | R | 0 | A |
|  |  | $J$ | 1 |  |
|  | Double | R | 2 |  |
|  |  | J | 3 |  |
| Yes | Single | R | 4 |  |
|  |  | $J$ | 5 |  |
|  | Double | R | 6 |  |
|  |  | J | 7 |  |


|  | Selections |  |  |
| :--- | :--- | :--- | :---: |
| Print the time on the receipt and jour- <br> nal. |  |  |  |
| Yes | 0 | $\mathbf{B}$ |  |
| No | 4 |  |  |


| Print the consecutive number on the receipt/journal. |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
| Print the subtotal on the receipt/ journal when the Subtotal Key is pressed. <br> Skip item print on journal. |  |  |  |  |
|  |  |  |  |  |
| No | No | Yes | 0 | C |
|  |  | No | 1 |  |
|  | Yes | Yes | 2 |  |
|  | Yes | No | 3 |  |
| Yes | No | Yes | 4 |  |
|  |  | No | 5 |  |
|  | Yes | Yes | 6 |  |
|  |  | No | 7 |  |

## 1-7-3 To set report

 printing controlsP3 appears in mode display


Program code No.


Select a number from list A
Select a number from list $B$ $\qquad$ (To end the setting)

| Selections |  |  |
| :---: | :---: | :---: |
| Print RF switch mode refund count/ <br> amount on the Read/Reset Reports. |  |  |
| Yes | $\mathbf{0}$ | $\mathbf{A}$ |
| No | $\mathbf{1}$ | $\mathbf{l}$ |


| Print zero-total line on the Daily Read/ Reset Reports <br> Print the grand sales total on the Daily Reset Reports. |  |  |  |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
|  |  |  |  |
| Yes | No | 0 | B |
|  | Yes | 1 |  |
| No | No | 2 |  |
|  | Yes | 3 |  |

## 1-7-4 Printer switch for <br> Receipt or Journal

The printer is initialized as receipt.

Example
To print a journal.
1 S SVB

P appears in mode display

A

## Selections

Use the printer to print receipts. 0 Use the printer to print a journal. 1

Select a number from list $A$

- Printer selection to print a journal or receipts can also be set on procedures 1-7-2 "To set printing controls".


## 1-7-5 Receipt printing character/ key catch tome

| Selections |  |  |
| :--- | :--- | :--- |
| Print receipt with single height. | $\mathbf{0}$ | $\mathbf{A}$ |
| Print receipt with double height. | $\mathbf{1}$ | $\mathbf{A}$ |

$\begin{array}{llllll}1 & 0 & 8 & 0 & 0\end{array}$


| Selections |  |  |
| :--- | :--- | :--- |
| Key catch tone | $\mathbf{0}$ | $\mathbf{B}$ |
| No key catch tone | $\mathbf{1}$ |  |

## 1-8 PLU setting

## 1-8-1 Linkage with Departments

Example

| PLU No. | 1 | 100 |
| :---: | :---: | :---: |
| Link Dept. No | 1 | 10 |

## Part-2 CONVENIENT OPERATION

## 1-8-2 Unit Prices for PLUs

\author{

Example <br> | PLU No. | 1 | 2 |
| :---: | :---: | :---: |
| Unit Price | $\$ 1.00$ | $\$ 3.00$ |

}


- Unit prices within the range of \$0.01~9999.99.


## 1-9 To control <br> Tax Status printing

Example
Do not print Tax status symbol.

## Mode Switch



3 SUB


P3 appears in mode display


Program set code No.


Enter "0"

(To end the setting)

| Selections |  |  |
| :--- | :--- | :--- |
| Print Tax status symbols. | $\mathbf{0}$ | $\mathbf{A}$ |
| Do not print Tax status symbols. | $\mathbf{2}$ |  |


|  | Selections |  |  |
| :---: | :---: | :---: | :---: |
| Print taxable amount. |  |  |  |
| Print taxable amount and tax amount for Add-in. |  |  |  |
| No | Yes | 0 |  |
| No | No | 1 | B |
| Yes | Yes | 2 | B |
| Yes | No | 3 |  |

## 1-10 To program Tax Table

## 1-10-1 Canadian Tax Table

## Type 1

Choose the tax rate from a preset tax table for British Columbia, Manitoba, Ontario, Prince Edward Island, Quebec and Saskatchevan.
A) Enter 02 and press HELP.
B) Select your state.

Note:Taxable status of department 2 key will be set as T/S1\&2.
Type 2 and 3
Except above state, use flat tax rate as follows;
A) Turn the key to "PGM" position.
B) Press $\xlongequal[\substack{\text { TRAM } \\ \text { TGM }}]{ }$ key.
C) For Alberta, North West Territory, Numnavut Territory and Yukon Territory. Enter 5 (tax rate) and press appropriate department key. (Tax rate is as of 2009/April)
D) For New Brunswick, Newfoudland\&Labrador and Nova Scotia. Enter 13(tax rate) and press appropriate department key. (Tax rate is as of 2009/April)
E) Press $\underset{\substack{\text { SUB } \\ \text { TOTAL }}}{\mathrm{T}_{2}}$ to end tax programming.

Note:In case of setting the wrong tax rate to the key, please enter 0 and press those department keys above, and quit this procedure by pressing ${ }_{\text {SUTAL }}^{\text {TUB }}$ key, and start from the beginning of this procedure.
Please start with the department 2 key (taxable department).
Department 1 key is initialized as non taxable.

## 1-10-2 When New Tax Table is publicized. (Canadian)



4 tax tables are used for the following purpose.

- Table 1: Used for the federal taxable items.
- Table 2: Used for the provincial taxable items.
- Table 3/4: Used for the provincial taxable items for different tax table.


## 1-11 To program department, PLU, clerk name, receipt message

1-11-1 Simple character
You can set department and PLU name by list fror Help using a simple character list fror HELP

Mode Switch


## 1-1. Issue category list.

12 Her


1-2. Issue simple character list.
412 HELP


## 2-1. Programming department name.

Example

| Department | 2 | 8 |
| :--- | :---: | :---: |
| Name | JEWELRY | SHOES |
| Character code | 401 | 404 |
|  |  |  |

P2 appears in mode display
4001 -2



## 2-2. Reset department name.

| Department | 2 |
| :--- | :---: |
| Name | DEPT01 |
| Character code | 0 |



## 2-3. Programming department PLU

| PLU(1-1200) | 2 | 30 |
| :---: | :---: | :---: |
| Name | CLOTHING | UMBRELLA |
| Character code | 402 | 403 |
| $\square$ |  |  |

300 | PLU | - | 4 | 0 | 3 | $={ }^{C A / A N T} /{ }^{\text {ANND }}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

(To end the setting)

## 2-4. Reset PLU name.

| PLU(1-1200) | 30 |
| :--- | :---: |
| Name | PLU0030 |
| Character code | 0 |



## Part-2 CONVENIENT OPERATION

## 1-11-2 Character keyboard

(1) Double size key

Use this key to specify the next character to a double sized character. You must press this key before each double sized character.
(2) Alphabet keys

Use these keys to input characters. Refer to the next page to enter characters.
(3) Right arrow key

Use this key to input the character located on the same alphabet key. This key is also used for inputting a space.
(4) Delete key

Use this key to delete character just entered.
(5) PLU key

Use this key to input PLU code.
(6) Department keys

Use this key to specify department.
(7) Department shift key Use this key to shift department.
(8) Clerk number key

Use this key to input clerk number.

In the PGM 2 mode, the keyboard becomes character setting keyboard illustrated below after specifying a department, a PLU, or a clerk.

(9) Receipt message number key ( CH key).
Use this key to program receipt message.
(10) Program end key ( $\overbrace{\text { SUB }}^{\text {TOTAL }}$ key) Use this key to terminate character programming.
(11) Character program key ( $=$ = key)
Use this key to program the PLU / clerk characters just entered before.

## 1-11-3 Programming department name

## Example

| Department | 1 | 7 |
| :---: | :---: | :---: |
| Name | DAIRY | HBA |

up to 8 (4 double sized) characters


## 1-11-4 Programming PLU name

Example

| PLU (1~1200) | 1 | 50 |
| :---: | :---: | :---: |
| Name | DAIRY | HBA |

up to 8 (4 double sized) characters



PLU No.

## 1-11-5 Programming clerk name

Example

| Clerk (1~8) | 1 | 5 |
| :---: | :---: | :---: |
| Name | JOHN | KATE |

up to 8 (4 double sized) characters

(To end the setting)

## 1-11-6 Programming receipt message

Example

| Line $(1 \sim 5)$ | 2 |
| :---: | :---: |
| Message | THANK YOU |

up to 24 (12 double sized) characters

2 sus
P2 appears in mode display
2 CH
Line No.

(To end the setting)

## Part-2 CONVENIENT OPERATION

## 1-11-7 Alphabetical order

Characters are assigned to each numeric key. You can enter "A" by pressing 8 once, "B" twice, "C" three times ...
The following tables indicate character assignment and the depression numbers of the key to enter the appropriate character.



Cf.


## 1-12 Printing to read All Preset Data

## 1-12-1 Printing preset

 data except PLU settings

Operation


## Mode Switch



1-12-2 Printing pre-Operation Printout set PLU settings
$1={ }^{C A / A M T}$


Stop printing by

| SUB |  |
| :--- | :--- |
| TOTAL | SUB |
| TOTAL |  |

## 2. Various Operations

## 2-1 Registration using preset price for Departments.


(Programming: See page 18)
Example

| Unit Price | $\$ 1.00$ | $\$ 2.20$ | $\$ 11.00$ |
| :---: | :---: | :---: | :---: |
| Quantity | 1 | 2 | 4 |
| Depts. | 1 | 2 | 3 |
| Amount Ten- <br> dered | $\$ 50.00$ |  |  |




## 2-2 Single-Item Sales

(Programming: See page 19)
$50 \times 3$
Example 1

| Status | Single item sale |
| :---: | :---: |
| Unit Price | $\$ 0.50$ |
| Quantity | 1 |
| Dept. | 3 |


| $01-08-2010$ | $13: 00$ |
| :--- | ---: |
| REG | 0019 |
|  |  |
| DEPT03 | $\$ 0.50$ |
| CASH | $\$ 0.50$ |

For this example, Dept. 1 is programmed for a single-item-sale.


Single-item sale cannot be finalized if an item is registered previously.

## 2-3 Check Sales

Example

| Unit Price | $\$ 35.00$ |
| :---: | :---: |
| Quantity | 2 |
| Depts. | 4 |

Operation
350004

Printout

## 2-4 Change the Tax

## Status



## 2-5 Manual Tax



Fows key is programmed to function as a Manual Tax key (see page 20).

## 2-6 PLU operation

(Programming: See page 24)
Example

| PLU No. | 1 | 2 |
| :---: | :---: | :---: |
| Unit Price | $\$ 1.00$ | $\$ 2.00$ |
| Quantity | 2 | 4 |
| Link Dept. No. | 1 | 1 |

2-7 PLU Single-Item Sale
(Programming: See page 23)
Example

| PLU No. | 3 |
| :---: | :---: |
| Status | Single item sale |
| Unit Price | $\$ 1.00$ |
| Quantity | 1 |



- For this example, linked department 2 is programmed for a single-item-sale.
- Single-item sale cannot be finalized if an item is registered previously.

| 2-8 Split cash/ check sales |  |  | 3 | 0 | 0 | 0 |  | 01-08-2 |  | 14:10 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 2 | 5 | 0 | 0 | $\times 3$ | REG |  | 0026 |
| Example |  |  |  |  |  |  | ${ }^{\text {SUB }}$ TOTAL | DEPT02 | T1 | \$30.00 |
| Unit Price | \$30.00 | \$25.00 | 2 | 0 | 0 |  | $=\mathrm{CL} /$ / ARO | DEPT03 |  | \$25.00 |
| Quantity | 1 | 1 |  |  |  |  |  | TA1 |  | \$30.00 |
| Depts. | 2 | 3 |  |  |  |  | [1s) | TAX1 |  | \$1.20 |
| Cash Amount | \$20.00 |  |  |  |  |  |  | TOTAL CASH |  | 56.20 $\$ 20.00$ |
| tendered |  |  |  |  |  |  | CHECK |  | \$20.00 |
| Check | \$36.20 |  |  |  |  |  |  |  |  |  |

## 2-9 Post receipt issuance

Example

| Unit Price | $\$ 1.00$ | $\$ 2.00$ |
| :---: | :---: | :---: |
| Quantity | 1 | 1 |
| Depts. | 1 | 2 |
| Cash amount <br> tendered | $\$ 5.00$ |  |

You can issue a post receipt after finalizing a transaction by pressing
Note that all of the following condition must be satisfied:

- Print "receipt" option is selected.
- Paper Saving made must be "ON".


(Receipt is issued.)


## Note:

You can issue only one post receipt per transaction

| (Post receipt) |  |  |
| :---: | :---: | :---: |
| 01-08-2010 |  | 14:20 |
| REG |  | 0027 |
| DEPT01 |  | \$1.00 |
| DEPT02 | T1 | \$2.00 |
| TA1 |  | \$2.00 |
| TAX1 |  | \$0.08 |
| TOTAL |  | \$3.08 |
| CASH |  | \$5.00 |
| CHANGE |  | \$1.92 |

If the transaction contains more than 40 lines (including receipt header), then the total formatted post receipt is issued.
(Total formatted post receipt)

| $01-08-2010$ | $14: 20$ |
| :--- | ---: |
| REG | 0027 |
|  |  |
| CASH | $\$ 3.08$ |



2-10 Refund
 turn the Mode Switch to the REG (register) setting.

## 2-11 Cashier Assignment

(Programming: See page 21)

Mode Switch
In any mode
REG, RF, CAL,
X or Z,
except PGM

Cashier assignment system is used to control each cashier (or clerk) sales total. When you select this function on page 21, you can get 8 cashiers (or clerk) sales data.
Cashier assignment must be performed prior to starting registration or any other operation, except Program mode.


- Currently assigned cashier (or clerk) ID number is printed on the receipt or journal for each transaction.
- The assigned clerk memory number is automatically signed off when the mode key is set to OFF position.
- The assigned cashier (or clerk) sales totals with ID number are printed on the receipt or journal when you perform daily X/Z sales report.


## 2-12 Other registrations

Mode Switch
REG CAL X



## Adjusting the Time

Example
Current time $=13: 58$




## 2-12-4 Registering

 identification numbers

A reference number or ID number of up to 8 digits can be registered prior to any transaction.


## 2-12-5 Reduction on subtotal

Example
Amount due reduced by $\$ 0.50$.

## 2-12-6 Premium/ Discount

-2.5\% premium/discount (programmed to \%\%kst key) applied to first item.

- Be sure to use $\underset{\substack{\text { sub } \\ \text { rofal }}}{ }$ key when you wish to apply a premium/ discoung to the subtotal.
-7\% premium/discount applied to transaction total.
-For programming the \%okst key as percent minus or percent plus, see page 20.
- For programming percent rate, see page 18.


## 2-13 PLU report



Operation


Printout


Stop printing by

| SUB |
| :--- | :--- |
| TOTAL |
| SUB |
| TOTAL |

## CALCULATOR FUNCTION

1. Calculator Mode

While registering at REG mode, you can switch to CAL mode and then return to REG mode to resume the registration.


Mode Switch CAL $\times$

(Cancels item entered.)

## 1-2 Memory recall

## On REG mode

On CAL mode
Example
Divide the current subtotal $\$ 30.00$ at REG mode by 3 (to divide the bill between 3 people).

Recalls the current amount onto the display.

- during registration: current subtotal
- registration has been completed: the last amount


Recalls the current result by pressing PLU key at CAL mode on the display.


## 1-3 Setting for calculator operation

## Mode Switch



Program Code No.
$0=\frac{\mathrm{CA} / \mathrm{AMT}}{\mathrm{AEND}}$
Select a number from list $A$.

(To end the setting)

| Selections |  |  |  |
| :---: | :---: | :---: | :---: |
| Open drawer whenever $\square$ <br>  is pressed.* <br> Open drawer whenever $\left[\begin{array}{cc}{[\mathrm{HK}} \\ \mathrm{NS}^{(1)} \\ \text { is pressed.* }\end{array}\right.$ <br> Print No. of Equal key operations on General Control X and Z reports. |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Yes | No | 0 | A |
|  | ${ }^{+} \mathrm{Yes}$ | 1 |  |
|  | Yes No | 2 |  |
|  | ${ }^{\text {Yes }}$ Yes | 3 |  |
| No | No No | 4 |  |
|  | No ${ }^{+}$ | 5 |  |
|  | Yes No | 6 |  |
|  | Yes Yes | 7 |  |

*Drawer does not open during registration procedures even if you press


## 1. Troubleshooting

## 1-1 If the following things happen

|  | Symptom/Problem | Most common causes | Solutions |
| :---: | :---: | :---: | :---: |
| 1 | E01 appears on the display. | Changing modes without completing transaction. | Return mode switch to where it stops buzz- <br>  |
| 2 | E08 appears on the display. | Sign on operation is not performed. | Prior to starting registration of any other operation, press 1 ~ 8 and then \%ows. |
| 3 | E10 appears on the display. | Printer head (platen arm) is opened or no paper roll. | Close the platen arm firmly or enter paper roll. |
| 4 | No date on receipt. Paper is not advancing enough. | Printer is programmed as a journal. | Program printer to print receipts. |
| 5 | Drawer opens up after ringing up only one time. | Department is programmed as a single item dept. | Program the dept. as a normal dept. |
| 6 | Not clearing totals at end of day after taking report. | Using X mode to take out reports. | Use Z mode to take out reports. |
| 7 | Programming is lost whenever register is unplugged or there is a power outage. | Bad or no batteries. | Put in new batteries and program again. |
| 8 | Register is inoperative. Can't get money out of drawer. | No power. | Pull lever underneath register at rear. |

Note: If you cannot resolve your difficulty, please visit http://casio4business.com.

## 1-2 In case of power failure

If the power supply to the cash register is cut by a power failure or any other reason, simply wait for power to be restored. The details of any ongoing transaction as well as all sales data in memory are protected by the memory backup batteries.

- Power failure during a registration

The subtotal for items registered up to the power failure is retained in memory.You will be able to continue with the registration when power is restored.

- Power failure during printing a read/reset report

The data already printed before fhe power failure is retained in memory. You will be able to issue a report when power is restorted.

- Power failure during printing of a receipt and the journal

Printing will resume after power is restored.A line that was being printed when the power failure occurred is printed in full.

- Other

The power failure symbol is printed and any item that was being printed when the power failure occurred is reprinted in full.

## 1-3 When the $L$ sign appears on the display

## About the low battery indicator...

The following shows the low battery indicator.

## L 日品

If this indicator appears when you switch the cash register on, it can mean one of three things:

- No memory backup batteries are loaded in the cash register.
- The power of the batteries loaded in the unit is below a ceratain level.
- The batteries loaded in the unit are dead.

To clear this sign, press acc key.

## Important!

Whenever the low battery indicator appears on the display, load a set of 2 new batteries as soon as possible. If there is a power failure or you unplug the cash register when this indicator appears, you will lose all of your sales data and settings.

## BE SURE TO KEEP THE POWER CORD OF THE CASH REGISTER PLUGGED IN WHENEVER YOU REPLACE THE BATTERIES.

## 2. Specifications <br> INPUT METHOD

Entry: $\quad 10$-key system; Buffer memory 8 keys (2-key roll over)
Display (LED): Amount 8 digits (zero suppression); Department/PLU No.; No. of repeats; Total/ Change/ Paper saving indicator

## PRINTER

Journal: 24 digits
(or Receipt) Automatic paper roll winding (journal)
Paper roll: $\quad 58 \mathrm{~mm} \times 80 \mathrm{~mm} \varnothing$ (Max.)
CALCULATIONS
Entry 8 digits; Registration 7 digits; Total 8 digits
CALCULATOR FUNCTION
8 digits; Arithmetic calculations; Percent calculations
Memory protection batteries:
The effective service life of the memory protection batteries 2 (UM-3, or R6P (SUM-3)
type batteries) is approximately one year from installation into the machine.
Power source/Power consumption: See the rating plate.
Operating temperature: $\quad 32^{\circ} \mathrm{F}$ to $104^{\circ} \mathrm{F}\left(0^{\circ} \mathrm{C}\right.$ to $\left.40^{\circ} \mathrm{C}\right)$
Humidity: $\quad 10$ to $90 \%$
Dimensions/ Weight: 7 зя" $(\mathrm{H}) \times 13^{\prime \prime}(\mathrm{W}) \times 14$ зн""(D) $/ 9 \mathrm{lbs}$

$$
\begin{aligned}
& \text { ( } 188 \mathrm{~mm}(\mathrm{H}) \times 330 \mathrm{~mm}(\mathrm{~W}) \times 360 \mathrm{~mm}(\mathrm{D}) / 4 \mathrm{~kg}) \quad \text { (PCR-T280) }
\end{aligned}
$$

$$
\begin{aligned}
& \text { ( } 205 \mathrm{~mm}(\mathrm{H}) \times 410 \mathrm{~mm}(\mathrm{~W}) \times 450 \mathrm{~mm}(\mathrm{D}) / 8 \mathrm{~kg}) \\
& \text { (PCR-T280L/T290L) }
\end{aligned}
$$

## Specifications and design are subject to change without notice.

## GUIDELINES LAID DOWN BY FCC RULES FOR USE OF THE UNIT IN THE U.S.A. (Not applicable to other areas)

WARNING: This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

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