# Fellowes.

Paper Shredder

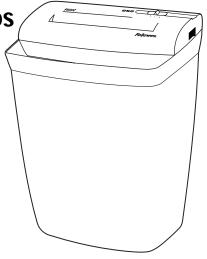
Destructeur de documents

Destructora de documentos

Aktenvernichter

Papiervernietiger

Distruggi documenti



**Operating Instructions** 

Mode d'emploi

Instrucciones de funcionamiento

Bedienungsanleitung

Bedieningsinstructies

Istruzioni sul funzionamento

Model: P600C S60C

200C

# **Safety Instructions**

- Read and save these instructions.
- Follow all warnings and instructions marked on the product.
- Always turn off and unplug the machine before moving or cleaning.
- Operate shredder from the power source indicated on the serial label. If you are not sure of the type of power available, consult your dealer or a power company.
- Power cord should be easily accessible because it serves as the disconnect switch. If the power cord is damaged, call the number listed under Contact for Service.
- If the shredder does not come with a wastebasket, be certain the basket you select provides a stable base for the shredder. Tall or narrow baskets may be top heavy and unstable.
- Keep loose objects (jewelry, ties, long hair) away from shredder.
- CAUTION: Do not insert aerosol cleaners or lubricants into or around the machine. Some agents may combust, causing serious injury.
- Empty wastebasket frequently.
- Do not place shredder near water, over a radiator or a heat register.
- Do not rest anything on the power cord. Do not place machine where people will walk on the cord.
- The use of an extension cord is not recommended.
- Do not service this product yourself. An opened cover may expose you to dangerous voltage points or other risks and will void manufacturer's warranty.
- Do not exceed recommended sheet capacity or usage. (See **Specifications**).
- Do not shred continuous forms.
- Do not shred labels, transparencies, glossy paper, newsprint, plastic or cardboard.
- Keep out of the reach of children and pets.
- Never insert your hand or fingers into feed opening.

# Installation

1. Interlock switch

As an added safety measure, this unit will not operate unless the tab on the upper right portion of the specially designed waste container has activated the interlock switch. The shredder will not operate if the interlock switch is not in the proper position or if the main unit is lifted off of the waste container. CAUTION: When moving the shredder, or after the main unit is removed to empty the waste container, always make sure that the interlock switch is properly set.

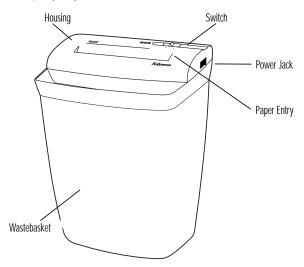
- 2. Be sure to use the specially designed waste container.
- When shredder is positioned on basket, plug the power cord into a standard AC outlet.

# Operation

Prepare paper to be shredded. Do not exceed the recommended sheet capacity. (See **Specifications**)

- 1. Position paper over paper entry.
- Slide main switch to the ON (▼) position to activate the standby mode.
- 3. Shredder automatically starts when paper is placed in the entry and stops when finished shredding.

**Important Note:** If paper is wider than the entry and you fold it to fit, the paper thickness increases and the recommended capacity may be exceeded.



#### Oil the cutters

#### When...

- Every second or third time you empty the basket;
- If the shredder's cutting capacity is diminished;
- If the cutting cylinders stop with a squeak or a rubbing sound after power is removed.

#### How...

Use Powershred Lubricant #35250 or a suitable alternative with an extension nozzle. Alternatives can be 3 in 1 or Sewing Machine Oil. Oil must be non-flammable material and a non-degreaser! Do not use a can spray. Accelerants are combustible. Squeeze the lubricant across the full width of the cutters and then turn the machine on and run the cutting system forward for a few seconds.

Then, slide the main switch to the REVERSE  $(\triangle)$  position and run the cutting system for a few seconds. Repeat the procedure.

#### If a Jam Occurs

- 1. Immediately return power switch to OFF (I) position.
- 2. Slide power switch to the REVERSE (**△**) position until the jammed paper has been fully removed from the cutter.

- 3. DO NOT PULL ON PAPER. Damage to the drive system could occur.
- 4. Overload Protection:

This unit has an overload protection function which serves to protect the motor. When continuous shredding is conducted for a long period of time, and the unit is overloaded with paper, the operation will automatically stop. When shredding is stopped by the overload protection function, first unplug the unit from the wall, then allow the unit to stand for about 25 minutes before using it again.

- If the machine jams in reverse, turn off the machine, unplug the unit and cut all excess paper off the top and bottom of the machine before repeating the jam-clearing procedure.
- 6. Shred smaller quantities. See **Specifications**.

# **Specifications**

Entry Width	9"/230mm
Shred Size	5/32 x 2"/3.9 x 50mm
Sheet Capacity	6
20# (74gsm)/DIN A4, 70 g/m <sup>2</sup>	
Recommended Daily Use	25-30
Shredding Speed	10 fpm/3.0mpm
Power Source	120V/60Hz
	230-240V/50Hz
Dimensions	17-3/4 x 12-1/2 x 8"
HxWxD	450 x 317 x 203mm

# **Important Note**

This paper shredder is not intended to shred high volumes of paper. Please refer to the specifications for the recommended daily usage and sheet capacity of this shredder. Please note that if the paper is wider than the entry, and you fold it to fit, the paper thickness increases and the recommended capacity may be exceeded.

# **Limited Warranty**

Fellowes Manufacturing Company warrants the cutting cylinders of all Fellowes shredders to be free from defects in material and workmanship for five years from the date of purchase by the original consumer. Fellowes warrants all other parts of the machine to be free of defects in material and workmanship for one year from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part.

This warranty does not apply in cases of abuse, mishandling or unauthorized repair. ANY IMPLIED WARRANTY, INCLUDING THAT

OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS HEREBY LIMITED IN DURATION TO THE APPROPRIATE WARRANTY PERIOD SET FORTH ABOVE. In no event shall Fellowes be liable for any consequential or incidental damages attributable to this product. This warranty gives you specific legal rights. You may have other legal rights that vary from state to state.

For more detail or to obtain service under this warranty, please contact Fellowes Customer Service at 1-800-955-0959, Monday through Friday, 8 AM - 5 PM (Central Standard Time).

For specific instructions on obtaining service under this warranty on machines purchased outside the USA, contact the appropriate location listed in the **Contact for Service** section of this instruction manual.

Warrantor: Fellowes Manufacturing Company.

# **Declaration of Conformity**

Fellowes Manufacturing Company Doncaster Road, Kirk Sandall Doncaster, South Yorkshire, DN31H England

declares that the product
Models P600, P600C, S60C, DM-6C
conforms with the requirements of the Low Voltage Directive
(73/23 EEC) and the Electromagnetic Compatibility Directive
(89/336 EEC) and the following harmonized European Normes
(EN Standards) and IEC Standards.

Safety: EN60950 'Information Technology Equipment' EMC:

		Performance
<u>Standard</u>	Severity Level	<u>Criteria</u>
EN 55014-2:1997	Category I device	NA
EN 55014-1:1993	Household limits	NA
+A1:1997		
EN 61000-3-2:1995	Class A	NA
EN 61000-3-3:1995	Section 5	NA

Itasca, Illinois, USA
March, 2000
Anthony Storrie



# Order Toll Free 1-888-777-6017\*

or mail your check or money order to: FELLOWES CONSUMER SERVICES, 50 Commerce Drive, Trumbull, CT 06611-5403

Item	Description	Fits Model	Qty	Unit Price (USD)	Ext. Price
36052	Wastebags	P600/P600C/S60C/DM-6C		\$30.38	
35250	12 oz. Oil	P600C/S60C/DM-6C		\$8.95	

			Subtotal:			
Name			Shipping <u>See chart</u> 6% CT sales tax ———————————————————————————————————			
Address			Total:			
City	State	Zip Code				
Phone Number						
☐ Enclosed is my check M/O or charge to: (Please make check payable to: Fellowes ConFor VISA/MASTERCARD/AMEX/DISCOVI	sumer Service	es)	cover			
Exp Date: Mo Yr Signature: * Outside of U.S. and Canada, call (203) 38						
Prices effective 2/99 Call for current pricing.						
FEL 100						

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### Contact For Service Vos Contacts Fellowes Sus Contactos Fellowes Ihr Fellowes Kontakt Uw Fellowes Contacten Vostri Contatti Fellowes

United States 1-800-955-0959

Australia (In Melbourne) (03) 9330-3211

(Outside Melbourne) 1-800-331-177

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 1-800-665-4339

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