



P-8C



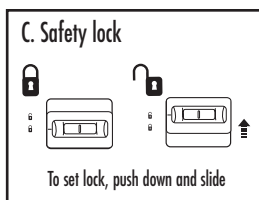
Please read these instructions before use.
Do not discard: keep for future reference.

fellowes.com



KEY

- | | | |
|------------------|----------------------------|----------------------------|
| A. Shredder head | F. Disconnect power switch | J. Control switch and LEDs |
| B. Handle | G. Paper/card entry | I 1. Auto-On (green) |
| C. Safety lock | H. See safety instructions | O 2. OFF |
| D. Window | I. Sheet capacity gauge | R 3. Reverse |
| E. Bin | | ⚡ 4. Overheat (red) |



CAPABILITIES

Will shred: Paper, credit cards, paper clips and staples

Will not shred: Continuous forms, CD/DVDs, adhesive labels, transparencies, newspaper, cardboard, laminates, X-rays or plastic other than noted above

Paper shred size:

Cross-Cut 5/32 in. x 2 in. (3.9mm x 50mm)

Maximum:

Sheets per pass 8*
 Cards per pass 1*
 Paper entry width 8 3/4 in. (225mm)
 *8.5 in. x 11 in., 20 lb., (75g) paper at 120V/60 Hz, 3.0Amps; heavier paper, humidity or other than rated voltage may reduce capacity. Recommended daily usage rates: 10-20 paper passes; 10 cards. ⚡ 8 sheets per pass.

⚠ WARNING : IMPORTANT SAFETY INSTRUCTIONS — Read Before Using!



- Keep away from children and pets. Keep hands away from paper entry. Always set to off or unplug when not in use.
- Keep foreign objects – gloves, jewelry, clothing, hair, etc. – away from shredder openings. If object enters top opening, switch to Reverse (R) to back out object.
- Never use aerosol products, petroleum based lubricants or other flammable products on or near shredder. Do not use canned air on shredder.
- Do not use if damaged or defective. Do not disassemble shredder. Do not place near or over heat source or water.
- This shredder has a Disconnect Power Switch (F) that must be in the ON (I) position to operate shredder. In case of emergency, move switch to OFF (O) position. This action will stop shredder immediately.
- Avoid touching exposed cutting blades under shredder head.
- Do not put foreign objects in paper entry.
- The grounded socket-outlet shall be installed near the equipment and shall be easily accessible.

BASIC SHREDDING OPERATION

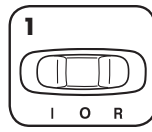
Insert waste bag (Fellowes #36052) for easy disposal.



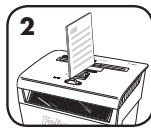
Continuous operation:
3-5 minute maximum

NOTE: Shredder runs briefly after each pass to clear entry. Continuous operation beyond 3-5 minutes will trigger a 15-minute cool down period.

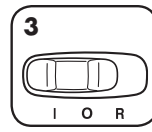
PAPER



1
Set to Off (O) and plug in



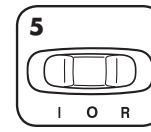
2
Check paper amount



3
Set to Auto-On (I)

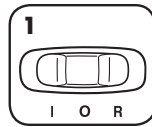


4
Feed into paper entry and release

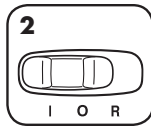


5
Set to Off (O)

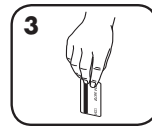
CARD



1
Set to Off (O) and plug in



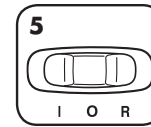
2
Set to Auto-On (I)



3
Hold card at edge



4
Feed into center of entry and release



5
Set to Off (O)



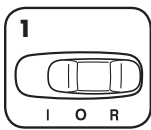
Safety Lock prevents accidental operation. To set, wait for shredding to stop, push black button down and slide towards front of shredder.



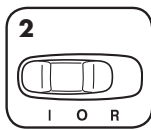
To unlock push black button down and slide toward back of shredder. For greater safety, always unplug shredder after use.

TROUBLESHOOTING

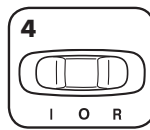
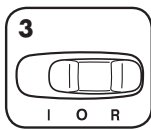
Paper jam: Set to Off (O), remove shredder head and empty bin. Replace shredder head, and follow any or all of the below procedures.



1
Set to Reverse (R) for 2-3 seconds



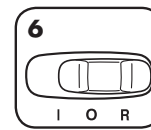
2
Alternate slowly back and forth



4
Set to Off (O) and unplug



5
Gently pull uncut paper from paper entry. Plug in.



6
Set to Reverse (R)

Shredder doesn't start:

Make sure head is on basket correctly
Wait 15 minutes for motor to cool down
Remove and empty basket



Make sure safety lock is in unlock position

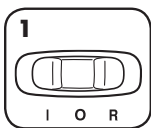
BASIC PRODUCT MAINTENANCE

OILING SHREDDER



All cross-cut shredders require oil for peak performance. If not oiled, a machine may experience diminished sheet capacity, intrusive noise when shredding and could ultimately stop running. To avoid these problems, we recommend you oil your shredder each time you empty your waste bin.

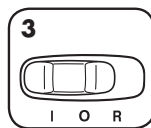
FOLLOW OILING PROCEDURE BELOW AND REPEAT TWICE



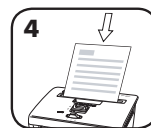
1
Set to Off (O)



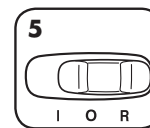
2
*Apply oil across entry



3
Set to Auto-On (I)



4
Shred one sheet



5
Set to Reverse (R) for 2-3 seconds

CAUTION *Only use a non-aerosol vegetable oil in long nozzle container such as Fellowes 35250



LIMITED PRODUCT WARRANTY

LIMITED WARRANTY Fellowes, Inc. ("Fellowes") warrants the cutting blades of the machine to be free from defects in material and workmanship for 3 years from the date of purchase by the original consumer. Fellowes warrants all other parts of the machine to be free of defects in material and workmanship for 1 year from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part. This warranty does not apply in cases of abuse, mishandling, or unauthorized repair. ANY IMPLIED WARRANTY, INCLUDING THAT

OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS HEREBY LIMITED IN DURATION TO THE APPROPRIATE WARRANTY PERIOD SET FORTH ABOVE. In no event shall Fellowes be liable for any consequential or incidental damages attributable to this product. This warranty gives you specific legal rights. The duration, terms, and conditions of this warranty are valid worldwide, except where different limitations, restrictions, or conditions may be required by local law. For more details or to obtain service under this warranty, please contact us or your dealer.



Useful Phone Numbers

Help Line

Australia	+1-800-33-11-77
Canada	+1-800-665-4339

Fellowes

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Benelux	+31-(0)-76-523-2090
Canada	+1-905-475-6320
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